



LOOKING  
BACK AT

# 2014 -2015

Annual report  
and accounts



# HOW WE HELPED AROUND

# 6,800

## YOUNG CANCER PATIENTS IN 2014 - 2015

This year we've helped more  
young cancer patients than ever before

**£1.06m**

in grants to help families, young  
people and their partners cope  
with the extra costs of cancer

**30%**

more enquiries dealt  
with by our welfare  
advice service

**1,389**

people stayed together as  
families in our CLIC Sargent  
Homes from Home



**3,106**

newly-diagnosed children and  
young people received vital  
practical and emotional support



**359**

families stayed  
at our holiday  
home in Scotland

**1,814**

children and young  
people, and their families,  
supported by our nurses

Our income was **£25.04 million**



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\* The Trustees' report incorporates the Strategic report (page 14-36).





## CHIEF EXECUTIVE'S INTRODUCTION

I'm proud to say that, in 2014/2015, we've supported more young cancer patients than ever before. We provided emotional, practical, financial and clinical support to around 6,800 children and young people with cancer, and their families. This is testament to the hard work and commitment of our staff, volunteers and supporters, to whom I offer our heartfelt thanks.

We're reaching more of the 16 to 24-year-olds with cancer who need our support. We've invested in our services for young people and recruited eight new young people's social workers and community workers. This has resulted in a 9% increase in the number of young people we were able to support.

In January 2015, we launched our new online community, funded by ITV's 2013 Text Santa appeal. Aimed at 16 to 24-year-olds with cancer, it provides a space online where they can share their experiences and support each other. The community has been well received by young people and we hope it will help them make connections and feel less isolated.

### Our priorities

Providing children, young people and their families with Homes from Home continues to be a priority. Paul's House, our children's Home from Home in Belfast, opened in December 2013 and has helped many families in Northern Ireland stay close to their child during treatment and avoid unaffordable travel costs. We are now building a second Home from Home in Belfast for 16 to 24-year-olds, which is due to open at the end of 2015. The relocation of our Glasgow and Edinburgh Homes from Home is also underway, in line with NHS hospital relocation plans. Glasgow is due for completion in 2015 and Edinburgh in 2017.

In 2014/2015, our income was £25.04 million. By investing in fundraising, we've increased the number of people who regularly donate to us by almost a quarter. We received more in legacy income than ever before, at just over £4 million, a 61% rise on 2013/2014.

This year, our corporate partners have been a huge support. In March 2015, our 13-year partnership with



J D Wetherspoon reached an incredible £10 million, and the pub chain has agreed to support us for another five years. Our new two-year partnership with Network Rail, which began in April 2014, has reached over £1.8 million towards its £2 million target.

### Looking to the future

Our 10-year strategy was launched in June 2015, when we also celebrated the 10-year anniversary of the merger that formed CLIC Sargent.

In September 2014, we said goodbye to our chair Daphne Pullen OBE who decided to stand down after eight years. Daphne helped us transform the support available for children and young people with cancer, and their families, and we'll always be grateful for her exceptional leadership.

We welcomed our new chair, Peter Hollins, who brings a wealth of experience to CLIC Sargent. He was Chief Executive of the British Heart Foundation for nearly 10 years, and holds a number of health-related, non-executive positions. We also welcome Dr Julia Chisholm to our board of Trustees. Julia is head of the Oak Centre for Children and Young People and

consultant paediatric oncologist at The Royal Marsden NHS Foundation Trust.

This year, I made the difficult decision to step down as Chief Executive and retire at the end of 2015. I feel very privileged to have spent the last six years working with CLIC Sargent's staff and volunteers. Together we have made a huge difference to the lives of thousands of children, young people and families. I've been both humbled and inspired by the time I spent with some of those we help. However, with the launch of our 10-year strategy, I feel now is the right time for me to hand over to someone else to take this work forward.

**We've achieved so much this year but we know that more needs to be done. With the help of our committed staff, volunteers and supporters, and the children and young people we support, I'm confident we can truly change what it means to be diagnosed with cancer when you're young.**



**Lorraine Clifton**  
Chief Executive





## CHAIR'S INTRODUCTION

I'm delighted to have joined CLIC Sargent and would like to thank my predecessor Daphne Pullen OBE for leaving such a strong legacy. Daphne has played a fundamental role in the growth and strategic development of CLIC Sargent and I'm committed to building on the excellent foundations she left.

I've admired CLIC Sargent for a number of years, as it provides vital support to children and young people with cancer, and their families. My goal is to ensure that CLIC Sargent is able to fulfill its ambitions to develop and expand that support, so that it's available to everyone in the UK who needs it.

Since starting as Chair in September 2014, it's been a privilege to meet some of the children and young people we support. Their resilience and determination has been a huge inspiration and helped me understand what we need to put in place so that they can live life to the full.

Our Children and Young People's Advisory Group (CYPAG) continues to play an important part in influencing our work. In March 2015, I attended a CYPAG meeting where young people shared their experiences of when they were first diagnosed with cancer. Listening to their views was an inspiring and moving experience.

### Award winning

The awards CLIC Sargent has received this year are testimony to the charity's hard work and commitment. Winning a prestigious *Charity Award 2014* in the healthcare and medical research category is a great endorsement of our young people's community worker pilot and our wider services for young people.

CLIC Sargent was highly commended by the *Charity Times Awards* for charity of the year 2014, and Lorraine herself was highly commended for the charity principal of the year award. We were also highly commended at the *Quality in Care Oncology 2014 Awards* for the cancer charity initiative of the year. This was in recognition of our commitment to listening to, and acting on, the views of children and young people.



## Thank you

Our work wouldn't be possible without our supporters. I joined CLIC Sargent during September's Childhood Cancer Awareness Month and was impressed by how many people showed their support by wearing a gold ribbon, the symbol for childhood cancer awareness worldwide. People across the country held Big Bucket Collections to raise vital funds, and iconic buildings and landmarks were lit up in gold to help raise awareness of the impact of childhood cancer.

I want to say a huge thanks to the 3,500 volunteers who have supported our work across the UK. They help us in many different ways: at fundraising events, in our shops, at our holiday home Malcolm Sargent House and in our Homes from Home.

Sadly, this year we'll be saying goodbye to our Chief Executive Lorraine who is retiring. On behalf of all our Trustees, I'd like to thank Lorraine for transforming CLIC Sargent since joining in August 2009. We're helping more children, young people and

their families to cope better with cancer than ever before. This has been made possible by the increase in income of some 40% - to £25 million - achieved under her leadership.

There remains much to do to meet the needs of young cancer patients and their families. But Lorraine will be able to retire knowing that she's leaving a fantastic legacy which her successor can build on.

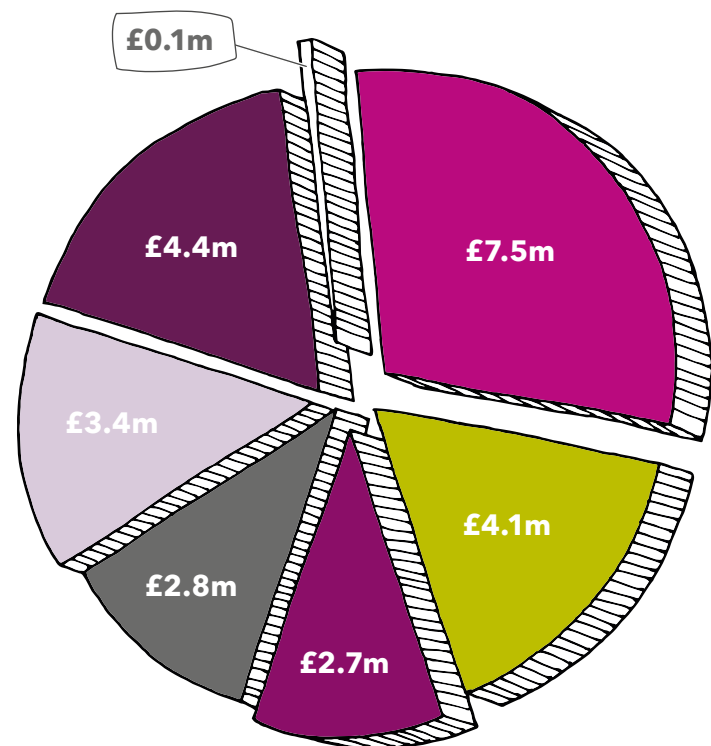
**Thank you to each and every one of our volunteers, incredibly committed staff, loyal supporters and the children and young people we support. You are helping us fulfil our ambition to reach and support more young cancer patients through treatment and beyond.**



**Peter Hollins**  
Chair



## How you gave your support in 2014/2015

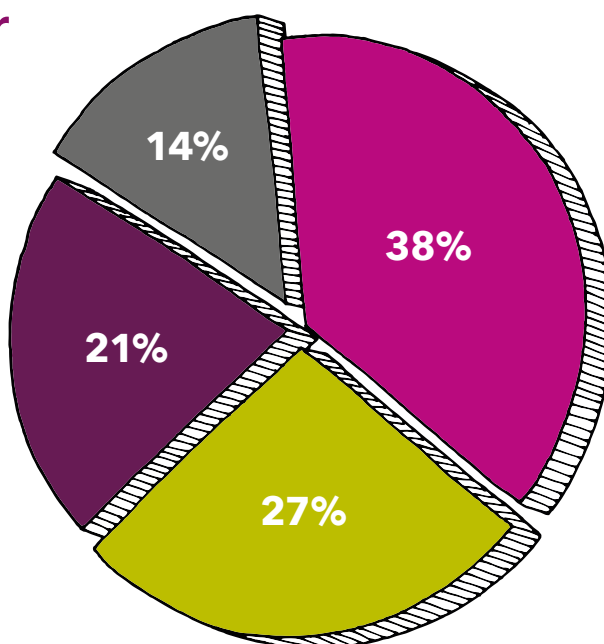


Our total income in 2014/2015 was £25.04 million

- Income generated from local fundraising initiatives throughout the UK and mass participation events
- Income from donors who leave us a gift in their Will
- Income raised by selling products in our shops, through mail order or online
- Donations from trusts and foundations, income raised through special events and large gifts from individuals
- Income raised through our corporate partnerships
- Income from individuals giving cash donations
- Investment and other income

## How we supported children, young people and their families in 2014/2015

- Reducing the practical and financial impact of cancer treatment
- Supporting emotional wellbeing and resilience
- Supporting family life and maximising the time spent safely at home
- Enabling access to education, training and employment





A young boy with light brown hair, wearing a dark blue school uniform with a yellow collar, is sitting at a green table. He is looking up and to the left, smiling broadly. To his left, the back of a woman's head and shoulders are visible; she has dark hair and is wearing a patterned top. The background is a blurred indoor setting, possibly a library or a classroom, with bookshelves and various items visible.

## GROWING OUR INCOME

- At present, we can only reach two out of every three young people with cancer who need us. We also know that we can't be there for as long as many families need us to be. This has to change. We want to be there for everyone who needs us, and for as long as they need us
- To do this we need to continue to increase our income year-on-year. We'll do this by engaging with our supporters and by increasing our income from a number of sustainable sources, such as individuals who regularly donate
- In 2014/15 our income (excluding a large gift in kind we received last year) was £0.9 million more than the previous year, and we increased the number of people who regularly donate to us by 24%. We're projecting similar increases in new donors this year and expect individual giving income to continue to grow over the next two years.



# THANK YOU

Our supporters have helped thousands of children and young people cope with cancer and its treatment, and get their lives back on track after treatment. Whether you're a supporter, member of staff, one of our 3,500 volunteers or a corporate supporter, thank you.

Almost all of our income comes from voluntary sources and we are immensely grateful to every individual, company, trust or foundation that has helped us.

Visit [www.clicsargent.org.uk/thanks](http://www.clicsargent.org.uk/thanks) to find out who our supporters are.

## OUR CORPORATE PARTNERS

### J D Wetherspoon reaches £10 million milestone

Our 13-year partnership with J D Wetherspoon has now raised an incredible £10 million. The pub chain will continue to support CLIC Sargent for a further five years, raising over £1 million a year.







### On track with Network Rail

Rail company Network Rail was lead sponsor of September 2014's Childhood Cancer Awareness Month and funded a giant gold ribbon installation at King's Cross station. Since launching in April 2014, we've achieved a partnership value of over £1.8 million and are making fantastic progress towards our £2 million two-year partnership target.

### Making an impact with Lidl UK GmbH

At the end of the first year of our three-year partnership, supermarket chain Lidl UK GmbH has raised over £400,000 through staff fundraising and support with Lidl products in store - well on the way to reach our £1 million three-year target.

Throughout 2014/2015, we've had fantastic support from other corporate partnerships, including: BT Sport's Supporters Club, technology company Dell, gourmet popcorn company Metcalfe's Skinny, global asset manager MFS Investment Management, Royal Bank of Scotland, party fashion experts Smiffys, fashion retailer Wallis, fitted kitchen company Wren Kitchens, and the Zurich Community Trust.



## OUR CELEBRITY SUPPORTERS

Thank you to all of our wonderful ambassadors and celebrity supporters who have supported us over the last year.

They include: comedians Harry Hill and Chris Ramsey, actors Duncan Pow and Larry Lamb, journalist and presenter Chris Hollins, TV motor racing pundit Eddie Jordan OBE, boxer Barry McGuigan MBE, TV and radio presenter Gaby Roslin, classical violinists Nicola Benedetti and Honor Watson, former motorcycle racer James Toseland, paralympians Hannah Cockroft and Jason Smyth, tennis player Laura Robson, singers Lucy Spraggan, Janet Devlin and Stacey Solomon, TV presenters Jake Humphrey, Mark Chapman and Alice Beer, and actresses Michelle Ryan and Patsy Palmer.

### Fundraising night at Windsor Racecourse

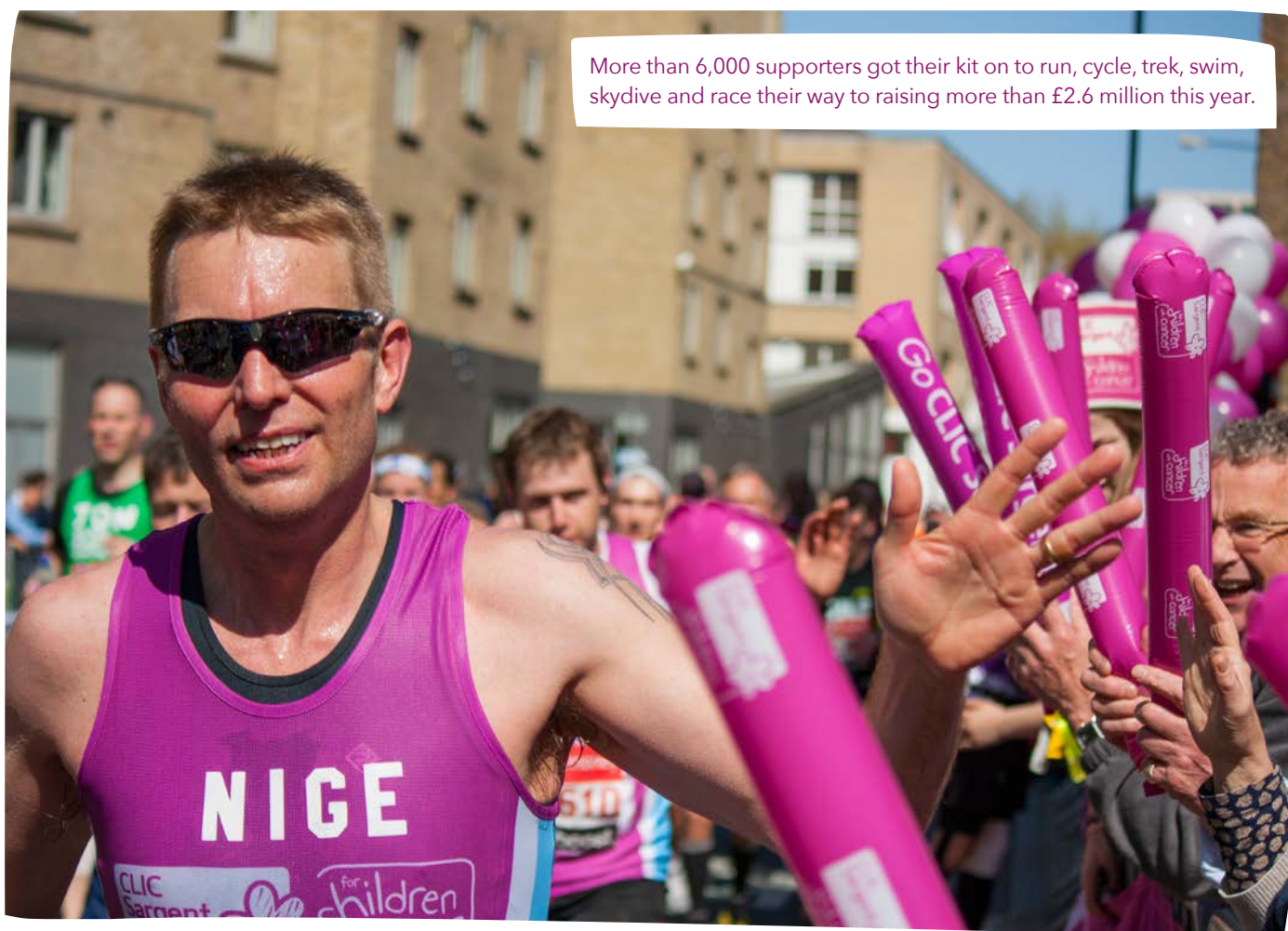
Formula 1 pundit Eddie Jordan joined other celebrities, including former BBC Sport colleague Jake Humphrey, for our fundraising night at Windsor Racecourse in June 2014.

Thanks to the hard work of committee chair, Melanie White, and the committee, the event raised £238,000 for children and young people with cancer.



Windsor race evening





More than 6,000 supporters got their kit on to run, cycle, trek, swim, skydive and race their way to raising more than £2.6 million this year.

## OUR INDIVIDUAL SUPPORTERS

More of our supporters are now donating monthly, with the figure rising by 24% this year, giving a total yearly income of £4.4 million.

Our legacy income has had a successful year, with £4.1 million received from people who have left gifts in their Wills, a 61% increase on last year.

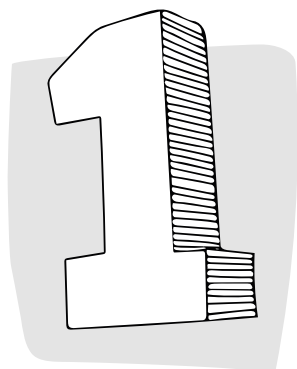
This year, our shops raised £2.7 million, with over 90% of income coming from the sale of goods generously donated

by supporters. We celebrated milestone anniversaries for some of our long established shops, with Wells and Fishponds being open for 25 years, and Shirehampton and Newton Abbot for 20.

Over 100,000 people donned wigs for a day on 21 May 2014 to celebrate our third Wig Wednesday event and raised more than £250,000 for young cancer patients and their families.

Fix Up Look Sharp, our 'upcycled' online clothing range made by staff and volunteers, launched in November 2014. It aims to raise £20,000 by transforming donations given to CLIC Sargent charity shops into unique fashion pieces.





## Reducing the practical and financial impact of cancer treatment on a child, or young person, and their family

Our **grants**, and the **financial and practical support** our social care professionals provide, help families, young people and their partners cope with the extra costs of cancer, such as travelling for treatment. Our **welfare advice service** helps families and young cancer patients understand their rights, and supports them to navigate the complex benefits system, so that they can focus less on the time and pressure of form filling, and more on getting through treatment.

Our **CLIC Sargent Homes from Home** reduce the time children and young people with cancer, and their families, spend travelling to hospital and the cost of staying away from home. They help keep families together during treatment.

In 2014/2015, we reduced the financial impact of cancer by securing:

CLIC Sargent grants:  
**£1.06 million**

Grants from other organisations:  
**£400,000**

Benefit entitlements:  
**£930,000**

TOTAL:  
**£2.39 million extra for families and young people**

## WHAT WE ACHIEVED IN 2014/2015

### Financial and practical support

Families and young people need our financial support as soon as they are diagnosed. Costs quickly mount up so getting our grants out quickly is important. This year, we provided 96% of grants within the first five days of diagnosis, and 77% in the first three days.

We awarded 5,288 grants totalling just over £1.06 million, with 58% going to parents of 0 to 15-year-olds, and 42% to 16 to 24-year-olds. More young people than ever before received grants from us, with an extra £48,000 – or 5% – awarded.

Our social care professionals also helped families and young people access financial support from other organisations. They helped them apply for 1,406 grants, securing over £400,000 of extra financial support.

**“We were given a grant from CLIC Sargent pretty much as soon as Oscar was diagnosed. That made such a difference. It went on fuel and parking because we were driving to the hospital all the time.”** Ryan



# £1.06m

in grants to help families, young people and their partners cope with the extra costs of cancer

# 30%

more enquiries dealt with by our welfare advice service

# 1,389

people stayed together as families in our CLIC Sargent Homes from Home

## Welfare advice

We continued to work with Citizens Advice to provide an email and telephone welfare advice service for families, young people and their partners. The service helps them to become more financially secure by providing benefits, debt, housing and employment advice.

2,160 enquiries from parents, young people and their partners were dealt with, a 30% increase on last year. In addition to the grants we provided, the service managed to secure an estimated £930,000 of benefit entitlements for parents, young people and their partners.

## Free accommodation

Our CLIC Sargent Homes from Home help families stay close to their child during treatment. Being able to do everyday things like washing clothes, cooking meals and eating together, means they are more able to retain a sense of 'normality' and family life. They also help families avoid extra accommodation costs. Based on the average cost of a night in a budget hotel, we estimate that our CLIC Sargent Homes from Home save a family around £1,600.

This year:

- 1,389 people stayed in our nine CLIC Sargent Homes from Home, a 10% increase on last year
- Feedback showed that the homes met the needs of 99% of parents and 100% of young people
- Since it opened in December 2013, 69 families have stayed in Paul's House, our CLIC Sargent Home from Home in Belfast
- Site work for the new young people's Home from Home in Belfast has started and we're on track to open it by the end of 2015
- Our new Glasgow home is on track to open by mid-2015 to serve the relocated NHS hospital. We also started to look for a location for our new Edinburgh Home from Home, which we plan to open in 2017, so that we can be in the right place when this hospital relocates.

**"Staying in Paul's House in Belfast made the cancer journey so much easier. Simple things like being able to put the kettle on for a cup of coffee meant so much to us."** Andre







## Campaigning and influencing

This year, we conducted research into how young people seek support, information and advice to cope with cancer, and explored how this is linked to resilience. Our findings helped develop our new young people's online community (**see p21 for more details**).

The findings of this research were published in our *Coping with Cancer: Supporting young people's resilience* report, which promoted our recommendations for change with NHS decision-makers and parliamentarians across the UK.

We joined forces with the Cancer Campaigning Group, a coalition of cancer charities, and the *Cancer: 2 million reasons* campaign. Our aim was to achieve commitments from the major political parties and NHS England to make cancer a priority after the 2015 general election.

Our evidence of the experiences of young cancer patients who claim the Personal Independence Payment benefit was submitted to an independent review and gained a recommendation for a more tailored approach to assessment.

During Childhood Cancer Awareness Month, almost 200 parliamentarians from England, Northern Ireland, Scotland and Wales signed up to wear a gold ribbon to show their support for children and young people with cancer, and their families.

We influenced new guidance for schools in England on meeting the needs of pupils with health conditions to make it fit for purpose for young cancer patients. And we've continued to sit on the Clinical Reference Groups which have oversight of the delivery of service specifications and commissioning for childhood, teenage and young adult cancer in England.

## OUR AIMS FOR 2015/2016

- To provide financial support and maximise families and young people's incomes by applying for support from other organisations and referring them to our welfare advice service
- To open our second CLIC Sargent Home from Home in Northern Ireland, providing free accommodation to young people being treated at the nearby hospital
- To complete the relocation of our Glasgow Home from Home
- To publish *Children and young people's cancer services - ambitions for the next 10 years*, which will set out improvements that can be made across the UK to children and young people's cancer journeys
- To launch a three-year campaign to influence government and NHS decision makers across the UK to improve children and young people's cancer journeys.





James gave me the tailored support I needed and it was really good to know that there was a community like CMC Sargent there to support me.

Oladamilola



# OLADAMOLA'S STORY

On his 21st birthday, Oladamola was diagnosed with non-Hodgkin's lymphoma. He was in his final year of university in Liverpool. Oladamola was supported by CLIC Sargent Young People's Social Worker James.

"'Is it me they're talking to?' That's what I thought when the doctor told me I had cancer after a biopsy of a lump on my neck. It was surreal. The diagnosis changed my whole life.

I met James after I was diagnosed in 2009. I didn't have any family in England and welcomed the support he offered.

I couldn't do the part-time hospitality job I had to help pay my way through university anymore. Having chemotherapy every three weeks completely took it out of me. At the same time, my telephone bills increased as I was calling abroad to keep people updated and had to spend a lot of money on taxis getting to and from the hospital.

James helped me apply for a CLIC Sargent grant and for funding from other charities. He also got me free train tickets to visit my guardian in London. His tailored support was what I needed. It was really good to know that there was a community like CLIC Sargent there to support me.

I finished my treatment in June 2010, when I also graduated from university. I'm in full remission now and I've set up my own production company. Cancer is well and truly behind me."







## Supporting the emotional wellbeing and resilience of children, young people and their families

We employ 139 social care professionals who offer **practical and emotional support** to children and young people with cancer, and their families. Our **holidays** at Malcolm Sargent House in Scotland also help families spend quality time together, and meet others going through the same experience. Our **information** helps children, young people and their families, understand cancer, its treatment and impact.



### WHAT WE ACHIEVED IN 2014/2015

#### Emotional support

Diagnosis can be an emotional and confusing time for families. This is why we aim to provide children and young people with support within two weeks of them being referred to us. In 2014/2015, we supported 87% of 0 to 15-year-olds and 82% of 16 to 24-year-olds within two weeks of their referral.

Our social care professionals are skilled at listening and understanding the needs of children and young people with cancer, and their families. They help them talk through their fears and anxieties so that they are better able to cope. This year, we supported 1,715 newly-diagnosed children. Our young people's social workers and community workers helped 1,391 newly-diagnosed young people, a 9% increase on last year.

This year, 55 young people received around 100 music-related opportunities through our **music programme**, which helps to rebuild their confidence after cancer treatment.



3,106

newly-diagnosed children and young people received vital practical and emotional support

359

families stayed at our holiday home in Scotland

21,000

information booklets, packs, leaflets and DVDs sent out

Social care teams ran 296 workshops and group sessions for 3,926 children, young people, families and teachers, including teacher days and sessions on body image and confidence building.

The death of a child affects families in different ways. This year, our social care professionals provided emotional support during 363 home visits, and ran 20 bereavement groups and memorial days, attended by 745 individuals.

In January 2015, we launched our online community for 16 to 24-year-olds who have, or have had, cancer. Young people informed the development of the community, funded by ITV's 2013 Text Santa, at every stage. It's a place where they can share experiences and support each other, and has members from all parts of the UK.

We make sure that the voices of those we support are at the heart of our work. This year, over 200 parents and young people took part in a survey about our social care service. The feedback will help shape our services and ensure they continue to meet the needs of families and young people.

**"At hospital, I usually don't talk to other people. People say I'm shy but online you can never get me to stop talking. CLIC Sargent's online community is brilliant and, even in this short while, has helped a lot of people."** An online community member

Our partnership with TV channel group BT Sport helped 90 young people access just under £17,000 to continue to maintain a healthy lifestyle. The money means young people were able to:

- See friends by playing team sport together
- Feel good about themselves
- Keep up with a healthy lifestyle
- Maintain a sense of who they are away from their cancer diagnosis.



### Holidays and specialist short breaks

This year, 359 families – 6% more than last year – stayed at Malcolm Sargent House, 43% for the first time. We've made our feedback system easier to use so that families' views help shape future breaks. Three quarters (77%) of parents who completed a feedback form told us they wouldn't have been able to afford a holiday with their family without this opportunity. 92% of parents said they felt less isolated at the end of their holiday and 93% of young people said that they felt more positive.

We ran 14 specialist breaks at Malcolm Sargent House, including bereavement weeks, a break for under-fives, a young people's break and a family teen week.

Our bereavement breaks offer families an environment where there is no pressure to take part or talk. Families often find they are with others who understand and that they can 'let their feelings out'. 87% of people who attended a break felt by the end of their stay they were better able to cope.

### Information

We reached a record number of children, young people, families and professionals through our information resources. We sent out over 21,000 booklets, packs, leaflets and DVDs, and, on average, 800 people accessed the help and support pages of our website each month. To make sure our resources meet their needs, we worked with around 350 children, young people, parents and professionals to develop them.

This involvement, along with significant input from health and social care professionals, helped ensure we passed the Information Standard's reassessment, in October 2014, with excellent feedback. The assessor described our information products as having a "justifiably high reputation".

To encourage more effective support for young people in education, training and employment, we expanded our materials for young people, as well as education providers and employers.

Young people have told us that they value hearing from their peers about how their cancer experience has affected them and how they coped. That's why we've made a series of films for our website featuring young cancer patients and survivors sharing their stories about how cancer can affect relationships, coping with finances, education and work. To help us develop new online content, we've also talked to young people about: the impact of cancer on their personal and sexual relationships; fertility; and when a friend with cancer dies. We're now shaping resources to make sure they address these issues.

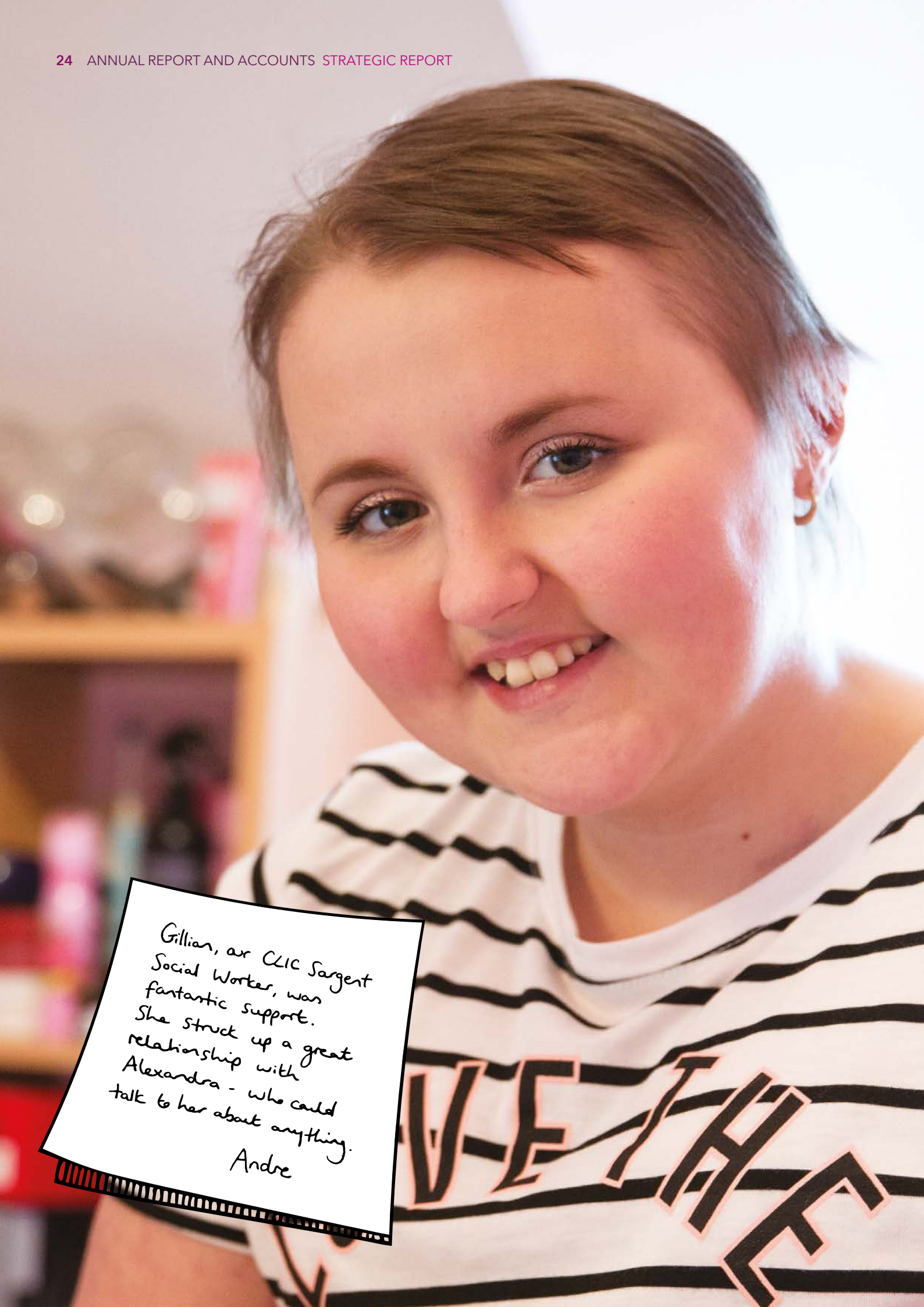
*Shout Out!*, our magazine for children aged seven to 13 who have or have had cancer, reached its 10th issue in January 2015. In our 2014 survey, 64% of readers told us that the magazine made them feel happier.



## OUR AIMS FOR 2015/2016

- To continue to provide emotional and practical support to children and young people diagnosed with cancer, and their families
- To improve our social care service, based on the feedback of families and young people, so it meets their changing needs
- To support young people to take part in sport and maintain their health and wellbeing through our partnership with BT Sport
- To offer 17 specialist breaks to children and young people, and their families, and free holidays throughout the year
- To launch an app, based on what young people told us and developed in consultation with them, to make it even easier for them to engage with our online community
- To develop online content to help young people understand and manage the impact of cancer and its treatment on their personal and sexual relationships, and fertility
- To develop a new resource to help young people deal with the death of a friend they've met through treatment
- To roll out our diagnosis support pack for parents.





Gillian, our CLIC Sargent Social Worker, was fantastic support. She struck up a great relationship with Alexandra - who could talk to her about anything.

Andre



# ALEXANDRA'S STORY

Alexandra is 13 and from Derry, Northern Ireland. When she was diagnosed with Ewing's sarcoma, a rare type of bone cancer, CLIC Sargent Social Workers Gillian and Bridget provided her family with practical and emotional support.

"At first we knew nothing about the condition or what support we'd need," explains Alexandra's dad, Andre. "It's like you go into a bubble and you just wish that bubble would burst."

Alexandra had to have six cycles of chemotherapy between 2013 and 2014, and three operations. The intensity of her treatment put huge emotional and financial strain on the family.

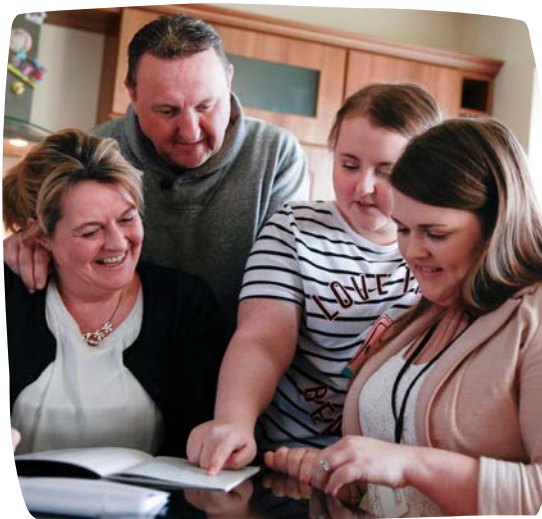
"I was working 12-hour shifts as a chef and then travelling to the hospital," says Andre. "I couldn't get any time off work. It was horrific."

Thankfully, CLIC Sargent Social Workers Gillian and Bridget were on hand. "Gillian was fantastic support," says Andre. "She struck up a great relationship with Alexandra - who could talk to her about anything. Bridget was great and pointed out what was available to us financially."

The family were the first to stay in Paul's House, CLIC Sargent's new Home from Home in Belfast. It gave them the opportunity to step away from the hospital environment.

"After being in hospital for six months, staying in Paul's House made the cancer journey so much easier," says Andre.

Today, Alexandra is in remission, goes to the hospital once a month for check-ups and is looking forward to returning to school.







## Supporting family life and maximising the time that children and young people can spend safely at home during treatment

CLIC Sargent is the leading charity funder of children's cancer nurses. We fund 38 nurses to deliver **clinical and non-clinical care** to children with cancer across the UK in hospitals, at home and in the community. They help families understand who is involved in their child's treatment, and coordinate care. Our nurses' support means that children: get the best possible care as close to home as possible; save time travelling for blood tests, care and treatment; and spend more time safely at home with friends and family, attending school when they're well.

Families and young people have also told us that meeting with our **social care professionals in the community**, rather than in hospitals, helps them feel less anxious and more in control. We now employ 33 young people's social workers and 10 community workers. They help young people cope with the impact of cancer and move on with 'normal' life after treatment.

# 1,814

children and young people, and their families, supported by our nurses

# 3,220

home visits by our nurses

## WHAT WE ACHIEVED IN 2014/2015

### Safe care closer to home

Our nurses supported 1,814 children and young people, and their families – 16% more than last year. They attended 3,220 home visits and arranged 3,765 visits by other professionals such as community nurses, GPs and specialist palliative care teams.

This year, we provided two study days, a quarterly newsletter and learning opportunities at external conferences and events to help our nurses share good practice about how best to support families.

We entered the final stages of the London South Bank University evaluation of our nurse key worker project. This project started in 2010 as a result of our partnership with Tesco, which funded the development of key worker roles to be based in paediatric principal treatment

# 3,331

visits by our social care professionals outside of hospital



centres across the UK, with an emphasis on improving safe care closer to home. An evaluation of the project was published in June 2015. We'll use the findings of the evaluation to influence and increase awareness of the needs of children with cancer, and their families, in the NHS.

### Support in the community

Our social care professionals made 3,331 visits to children and young people with cancer outside of hospital. This included 2,063 home visits, 459 visits to families and young people in our Homes from Home, and 809 visits in the community.

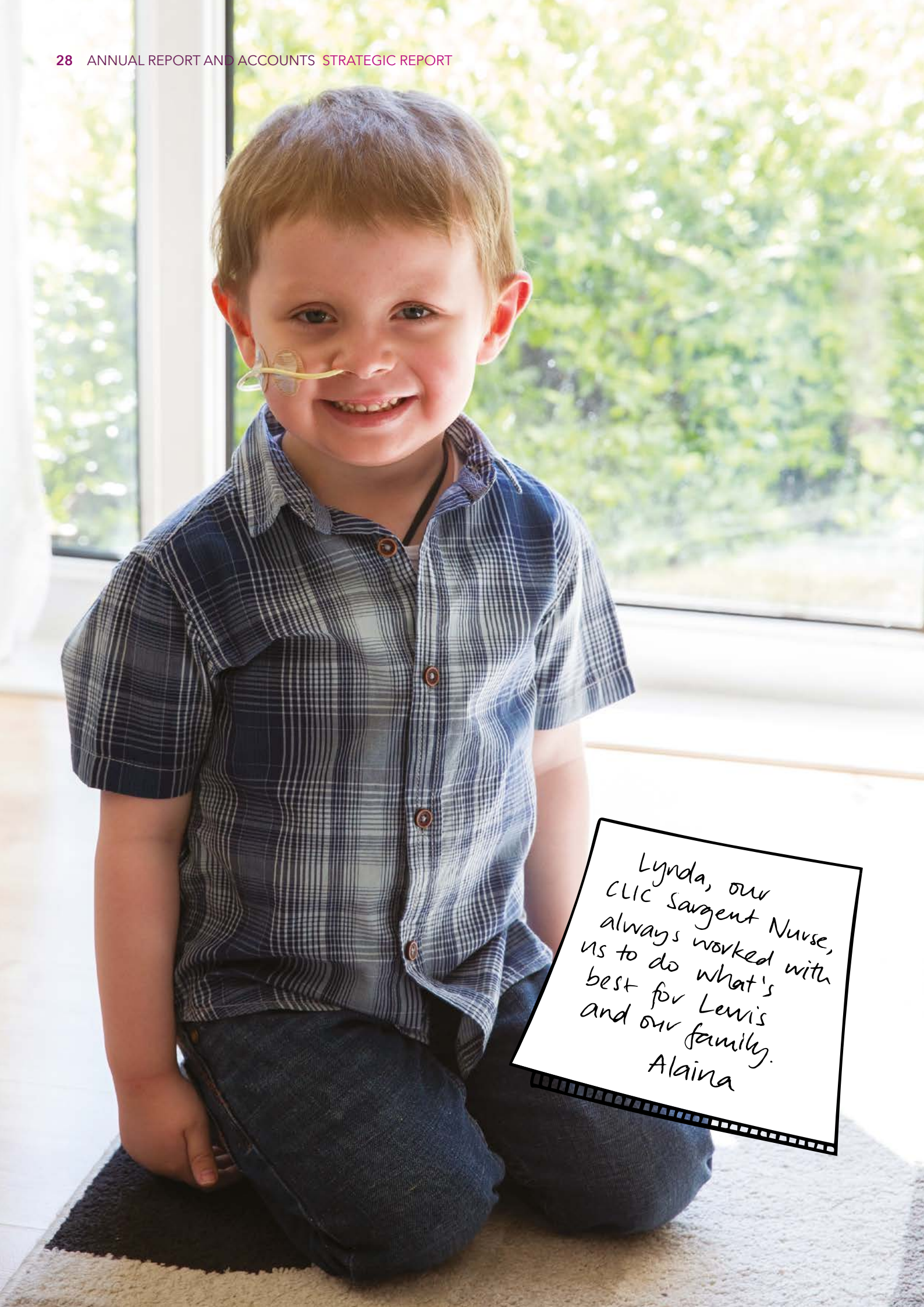
To help us reach and support more young people with cancer who need our help, this year we employed eight new young people's social workers and community workers. As a result, we now support 9% more young people than last year.

To understand the difference our support makes to young people, we're piloting an assessment tool - the wellbeing outcome star - in six locations. It aims to help our young people's social workers and community workers find innovative ways to work with young people to meet their needs. The tool will measure the difference our support has on their wellbeing by looking at key areas, such as family and friends, money and managing symptoms. So far, 300 young people have taken part and 60 will help us evaluate the pilot.

## OUR AIMS FOR 2015/2016

- To publish an independent evaluation of the CLIC Sargent Nurse Key Worker role
- To grow our nursing community by affiliating nurses so they can continue to promote and influence safe care closer to home within the NHS
- To increase the support we can offer young people in the community by employing more young people's social workers and community workers
- To use feedback from young people to agree next steps following an independent evaluation of the wellbeing outcome star
- To consider new ways to ensure more young people are involved in helping to grow the support we can offer them.





Lynda, our  
CLIC Sargent Nurse,  
always worked with  
us to do what's  
best for Lewis  
and our family.  
Alaina



# LEWIS' STORY

When three-year-old Lewis, from Edinburgh, was diagnosed with neuroblastoma, a cancer of the nerve cells, CLIC Sargent Nurse Lynda was on hand from the start to support him and his family. Mum Alaina tells their story.

"Lynda has always been there for us. She was one of the first nurses we met following Lewis' diagnosis in May 2014, and has been our go-to person ever since. Any questions or worries we have, Lynda is there to answer them.

It was horrendous when we found out Lewis had cancer. I still, to this day, don't really believe it. He had to have intense chemotherapy, surgery, a stem cell transplant and radiotherapy.

Thankfully, after all this treatment, he was given the all clear in December 2014. Lewis received six months of oral medicine and completed his treatment in June.

Lynda came to the house every week to tend to Lewis' Hickman line (the tube that administers his drugs), change dressings and take blood samples. If we need anything, we know we can count on her.

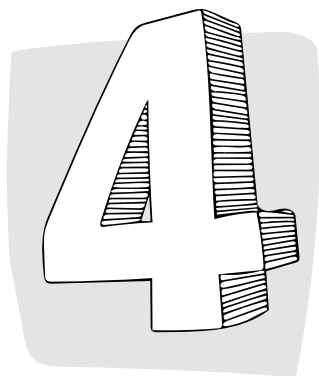
She showed us how to give Lewis' medicine to him ourselves, which really helps take the hassle out of things. I'd hate it if we still had to go to the hospital every week.

Not having to travel all the time means we have more time to spend together as a family. Lynda always worked with us to do what's best for Lewis and our family.

I am so proud of Lewis and his strength. No child should have to go through this."







## Maximising children and young people's potential by enabling them to access education, training and employment opportunities

A cancer diagnosis and its treatment can have a significant impact on a child or young person's **education, training and employment** opportunities. Our nurses visit schools to talk to teachers and pupils about cancer so that children feel more confident about returning to school. They can also deliver care in schools, like taking a blood sample, so that a child does not have to miss out on their education.

Our young people's social workers and community workers take the time to listen to young people to help them think about their education and employment. They'll liaise with their schools, colleges, universities and employers so that young people can either start or continue where they left off before they were diagnosed with cancer.

# 501

visits to talk to teachers and pupils about childhood cancer

# 163

visits by our social care professionals to schools, colleges and universities

## WHAT WE ACHIEVED IN 2014/2015

### Employment and education

Our social care professionals:

- Visited schools, colleges and universities 163 times. They also helped children and young people access grants for specialist equipment and practical support
- Organised four teacher days, attended by 278 individuals, to help them understand more about cancer, its treatment and the impact it has on children
- Made 293 telephone calls and texts to young people and other organisations that helped progress their education, employment and training needs
- Met with young people 150 times to discuss their employment and education needs.

Our nurses:

- Made 955 visits to schools to deliver care to pupils with cancer
- Made 501 visits to talk to teachers and pupils about childhood cancer
- Helped schools develop individual education plans for 278 children.



## Work experience

This year, we reviewed how we provide support to young people who want to get into or return to work. Our research found that around a third worried about continuing their job and two out of five said getting back into employment had been a significant concern for them.

Following this research, we're pursuing funding for our new-look employability support for 16 to 24-year-olds across the UK. At a local level, our young people's social workers and community workers continue to offer young people support with work placements and employment issues.

## Reaching potential

We listen to children and young people and their opinions influence our decisions about what we do and where we're heading. This helps us improve the work we do to support young cancer patients.

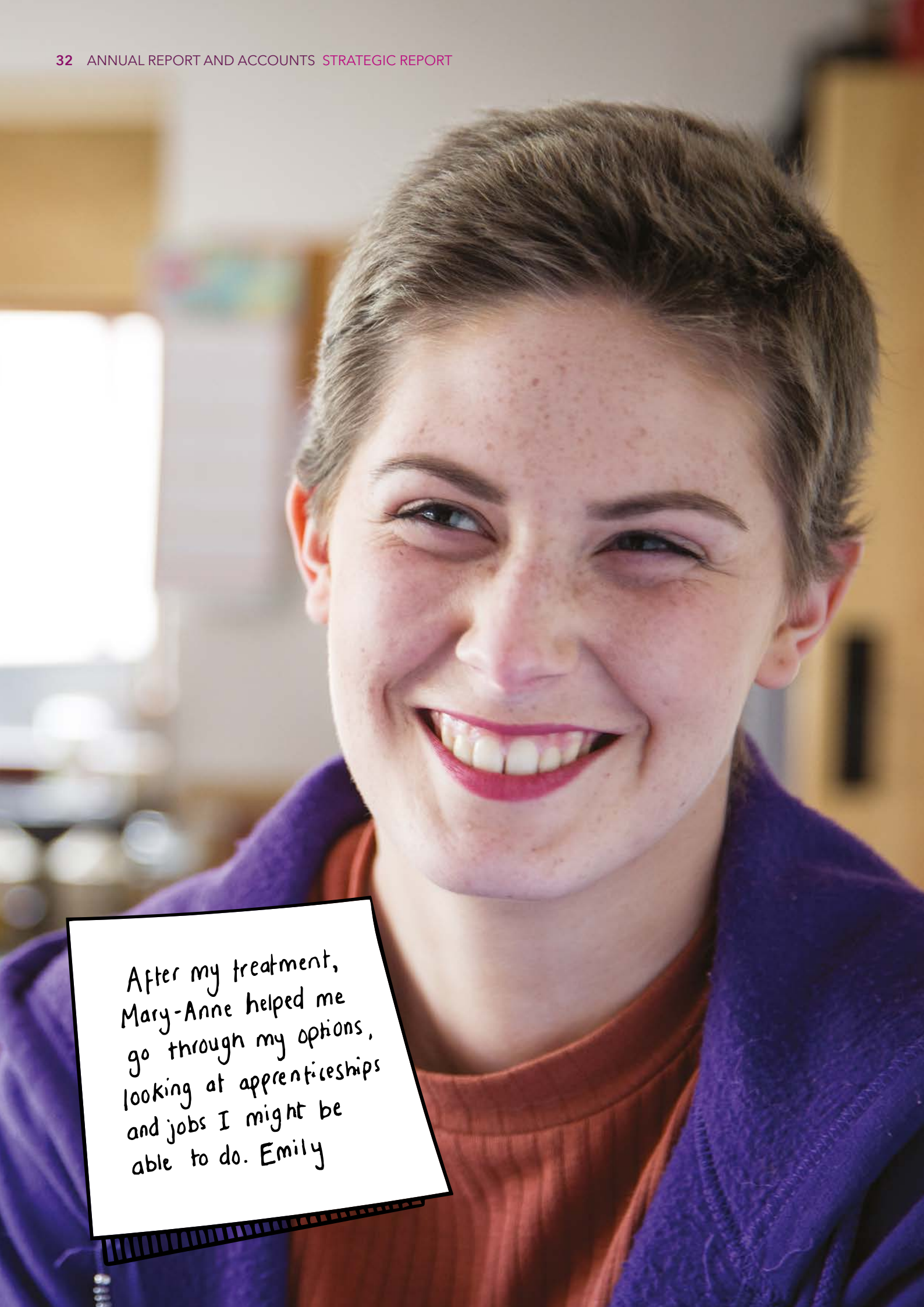
We increased opportunities for children and young people to share their views by 15%, with 225 doing so on 1,039 occasions and 38% telling us their views for the first time. They contributed to the development of our:

- 10-year organisational strategy, through workshops
- New online community for young people, through surveys and workshops
- Three-year campaign to improve cancer journeys, by sharing their experiences
- Information resources, including *Shout Out!*, our magazine for seven to 13-year-olds
- Policy and influencing work through the NHS Health Outcomes Forum and attending a hustings with political leaders.

## Our aims for 2015/2016

- To continue to offer school visits by our nurses and liaise with schools to help children feel supported and more positive about returning to education and their friends
- To evaluate the Young Ambassadors pilot, using feedback from young people and the staff who have supported them
- To continue to provide new and existing opportunities for children and young people to influence our work and be heard
- To continue to improve how we involve young people in our decision-making so that we can maintain our Hear by Right Gold status, an award from the National Youth Agency.





After my treatment,  
Mary-Anne helped me  
go through my options,  
looking at apprenticeships  
and jobs I might be  
able to do. Emily



# EMILY'S STORY

Emily, 19, from Neath in Wales, was diagnosed with Hodgkin's lymphoma in 2013. CLIC Sargent Young People's Social Worker Mary-Anne provided Emily with emotional support and helped her think about the future.

"Finding out I had cancer was a shock and having Mary-Anne's support was great. I could talk to her about things I couldn't discuss with my friends and family because they were also dealing with what was happening to me. I didn't want to worry them further.

Mary-Anne was someone on the outside. I didn't have to worry about what she was thinking. She visited me at home every two weeks and was always on the phone if I needed her.

When I was first diagnosed I was in college studying childcare and education, but I had to drop out. Money issues, on top of worrying about cancer, can make you quite stressed, but Mary-Anne told me what benefits I was entitled to and how to apply.

She also put me in touch with other people who were going through the same experience as me. Talking to them helped me realise that I wasn't alone.

After my treatment, Mary-Anne helped me go through my options, looking at apprenticeships and jobs I might be able to do. I've decided to take some time out and see how things go. Cancer changes the way you view things and I want some time to think about what I want out of life."





## Risks and uncertainties

Our Trustees have identified and fully understand the risks CLIC Sargent faces, and confirm that systems are in place to manage them.

Our plans balance risks and opportunities. We won't take risks that jeopardise our purpose, outcomes for children and young people, or their safety. But we do want to be in a robust position that enables us to benefit from opportunities so that more of our ambitions can be met.

We'll invest in fundraising, in which there is always some inherent risk, as we trial new approaches to raising money and invest further in those that work. This means that we cannot invest in developing our organisation as quickly as we might want to, and that we'll need to meet our fundraising targets every year.

The biggest risks we'll be managing in 2015/2016 are:

- **Income not being achieved as planned.** For this reason we have a balanced portfolio of fundraising activity that spreads the risk and have set fundraising budgets for 2015/2018 that represent a medium level of risk. In the next three years, we'll have the option to reduce our investment in individual giving in order to support this, and we'll closely monitor our fundraising budgets and improve our forecasting
- **Not having the resources in place to meet the needs of children and young people, and their families.**

We'll invest in growing our resources when we can, but we can only do so when the funding for this is sustainable.

- **Not being able to recruit, retain and develop sufficient staff and volunteers to support our work.** We're making progress in developing the strategies and support structures we need to make this happen
- **Not being able to seize new opportunities.** For this reason, we need to have some flexibility to change our plans. Our new 10-year strategy gives a strong framework to guide such decisions.

### Risk framework and register

We have a framework which is used at all levels of management to identify risks and respond to them appropriately. Our 'risk register' includes an assessment of key risks, their likelihood and significance, and a description of how they will be managed and mitigated. The register is regularly monitored by the Executive Team and the Audit Committee, and a wider range of risks are monitored by managers across CLIC Sargent.

### Public benefit

In reviewing our aims and objectives and planning our future activities, we have referred to and complied with the duty in section 17 of the Charities Act 2011. This relates to having due regard to the Charity Commission's published general guidance on public benefit. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.



# Financial review and results for the year

The Consolidated Statement of Financial Activities (SOFA) set out on page 44, shows the financial results for CLIC Sargent and its trading subsidiaries.

This year, we have continued with our plan to invest in fundraising infrastructure, in particular individual giving, so that we are able to generate sustainable income to fund increased service provision in the future. This is reflected in the results for the year, as fundraising costs have increased, but so too has income (if the £1.325 million gift of properties in last year's numbers is excluded).

Investment has also been made to our shop portfolio and this has contributed to a fall in shops and trading profit to £1,000 in the year. This has been done with the aim of improving the future performance of our shops.

Income (excluding last year's property gifts) has increased by £876,000 to £25.04 million. This is largely due to a substantial increase in legacy income, an increase in regular committed giving, combined with strong backing from our corporate partners, donors and supporters.

The charity's strategy of using existing reserves and increased funding to deliver more charitable services can be evidenced by charitable expenditure increasing by £541,000 and a further £959,000 being invested on the design and construction of three new Homes from Home; two in Northern Ireland and one in Glasgow.

A planned deficit of £838,000 was incurred during the year from unrestricted funding, leaving unrestricted reserves of £11.58 million. Restricted funding increased by £116,000 during the year and these funds will be utilised in future years. As a consequence, total funds restricted for specific purposes increased to £4.57 million. The restricted funds balance includes a capital balance of £3.4 million relating to the acquisition and construction of our three Homes from Home in Northern Ireland and Scotland. These balances will be retained in restricted funds as capital funds and expended over the useful lives of the properties.

CLIC Sargent Promotions Limited had a turnover of £833,000 and net profit of £430,000, all of which will be donated to the charity.

On 27 June 2014 a new wholly owned subsidiary called CLIC Sargent Developments Limited was incorporated (further details in Note 8). The company had a turnover of £659,000 and a net profit of £8,000, all of which will be donated to the charity.

## Reserves

Free reserves comprise the total reserves available to the charity, less those reserves whose uses are restricted or else designated for specific purposes.

Each year the Trustees review the policy for maintaining free reserves, taking into consideration the major risks faced by the charity, their likely impact on income and planned expenditure,



and an assessment of the ways to mitigate such risks. As a result of this review the Trustees agreed a policy that would ensure the safeguarding of charitable commitments and the funding of operational expenditure, during a period of significant downturn. The reserves would also provide working capital and build a strategic fund for developments. The Trustees felt that in order to meet the objectives of this policy the charity should hold free reserves of between £3.5 million and £5 million.

Free reserves at 31 March 2015 amounted to £3.75 million, a decrease of £743,000 from the prior year, representing a planned use of free reserves to deliver the charity's strategy of investing more in fundraising to improve levels of committed giving and spending more on service delivery.

Having reviewed this position the Trustees consider that the level of reserves is acceptable and note that a further £180,000 has been transferred from free reserves to the Home from Homes designated reserve to be used for the construction of the Glasgow Home from Home and future running costs when the equivalent restricted funds have been used. It is anticipated that these designated funds will be utilised within the next financial year.

The Trustees also note that there is a further £4.57 million of restricted reserves available to fund ongoing service delivery over the next two years. The Trustees continue to consider the balance of risk between financial resilience and investment in the development of activities.

## Going concern

The charity's financial position and performance has been outlined in the financial review above. The Trustees have assessed projected future income, expenditure, and cash flows over the period to July 2016 and analysed the charity's reserves position and liquid assets and its ability to withstand a material decline in incoming resources. Consideration has been given to the stability, predictability and diversity of various income streams in making this assessment.

The Trustees have concluded that there is a reasonable expectation that CLIC Sargent and its wholly-owned trading subsidiaries CLIC Sargent Promotions Ltd and CLIC Sargent Developments Ltd have adequate resources to continue activities for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the accounts.

## Investments

The Resources Committee is responsible for overseeing the overall investment strategy and for the oversight of its implementation.

The Trustees have continued to adopt a conservative investment policy that seeks first to protect the reserves of the charity, and second, to achieve an appropriate return. During 2014/2015 the charity continued to hold liquid assets due to the prevailing market conditions.



## Structure, governance and management

CLIC Sargent is a registered charity in England and Wales (No. 1107328) and in Scotland (SC039857) and a company (No. 05273638) limited by member guarantees. Our registered office is as shown on page 61 and we are governed by revised Articles of Association adopted in June 2012.

Our Trustees, honorary presidents, vice presidents, ambassadors and senior executives of CLIC Sargent are listed on page 61. Our principal place of business and the external advisers of CLIC Sargent are set out on page 61.

As disclosed in note 8 of the Financial Statements, CLIC Sargent owns 100% of the issued share capital of CLIC Sargent Promotions Limited and CLIC Sargent Developments Limited. Information presented on the organisational structure below, is based on the group and includes CLIC Sargent Promotions Limited and CLIC Sargent Developments Limited.

### The Board

The Board of Trustees for the charity and the Board of Directors for CLIC Sargent and the subsidiaries ('the Board') are responsible for the overall governance of CLIC Sargent and meet at least four times each year. The number of Trustees cannot be fewer than six or more than 14. The Governance Committee is responsible for the selection and recruitment of new Trustees, using a transparent recruitment process with input from young cancer survivors. All appointments are approved by the full

Board. A skills audit is used to identify the skills, experience, characteristics and backgrounds that are needed to provide high quality effective governance.

New Trustees are provided with a comprehensive induction pack with information about the charity and their role as a Trustee. New Trustees must also complete an induction programme which includes meetings with staff within different areas in the charity, site visits and safeguarding training. Any development needs that they may have during their time as a Trustee are discussed as part of their appraisal with the Chair. Trustees also attend conferences such as the Trustee Exchange and a Trustee workshop is held each year, part of which is focused on Trustee development and Board effectiveness. Trustees are also provided with regular briefings and information about relevant events.

Trustees are initially appointed to a term of office of three years' duration and may be re-appointed by the Board for a further term of office. A Trustee who has served for two consecutive terms of office shall remain out of office for at least one year unless the Board resolves by a two thirds majority vote. A chair of the Board shall be eligible to be re-appointed for a third term as a Trustee. The Trustees may also determine that the term of office of the presiding chair of the Board be extended for up to two years, save that if the term is so extended and he or she then ceases to be the chair, he or she would automatically cease to be a Trustee.



## Strategic management

The Board is responsible for setting an appropriate strategy for the charity. It also ensures that relevant performance measures are in place. The Trustee Board has delegated consideration of specific issues to three sub-committees, who then make recommendations to the Board. The Board receives regular reports on all aspects of the charity's work. The terms of reference for these committees are summarised below.

### Resources Committee

The Resources Committee is a sub-committee of the Board, with responsibility for assisting the Board to discharge its duties in the following areas:

- Financial and operational performance and procedures
- Property transaction
- Annual plans and budgets
- Investments
- Reserves.

Power to act for the charity on financial matters has been delegated to this committee by the Board.

### Audit Committee

The Audit Committee is a sub-committee of the Board with responsibility for monitoring and reviewing:

- The policies and processes for the identification, assessment and management of risks including financial control
- The charity's accounts to assess the integrity of financial reporting
- The scope, results and effectiveness of external and internal audit
- The independence of the external auditors, their range of non-audit services and fees.

## Governance Committee

The Governance Committee is a sub-committee of the Board with responsibility for:

- Ensuring that the Board governance structure of CLIC Sargent is fit for purpose
- Monitoring and reviewing the composition of the Board of Trustees to ensure that the Board has the appropriate blend of skills and experience
- Leading the process of identifying and recruiting new Trustees
- Taking responsibility for Trustee induction, support and development, including ensuring that an effective performance appraisal programme is in place
- Reviewing staff and volunteer governance issues and where necessary making appropriate recommendations to the Board.

## Chief Executive

Authority to conduct CLIC Sargent's day-to-day activities is delegated to the Chief Executive, who is responsible for ensuring that the agreed strategy and policies are carried out. An Executive Team reports to the Chief Executive and meets fortnightly.



# Employees and Volunteers

## Employees

Throughout 2014/2015, our priority has been to ensure our employees are motivated and equipped to perform their roles effectively, and one of the ways we accomplish this is by keeping staff informed about the direction and progress of the charity.

Employees are fully consulted on strategic developments through our ongoing staff engagement programme and Staff Forum, which meets quarterly. All employees are encouraged to give their views about any issues and we have a staff conference and a staff survey every two years. Staff actively input into ongoing organisational action plans. Staff are kept informed about day-to-day news and events, and information is provided on a regular basis through staff conferences, meetings, briefings and the CLIC Sargent Intranet.

The charity is fully committed to promoting and implementing diversity and equal opportunities for all staff in everything we do and we have a range of policies to support this. In 2014/2015 we reviewed some of our key people policies including Respect and Dignity at Work; Equality, Diversity and Inclusion, Raising a matter in the public interest (Whistleblowing), Disciplinary and Grievances. We ensure that no member of staff or job applicant receives less favourable treatment on the grounds of sex, sexual orientation, race, colour, nationality, ethnic or national origin, religion or philosophical belief, disability, gender identity/reassignment, marital status, family circumstance or age, or

be disadvantaged by conditions or requirements that cannot be shown to be justifiable.

We are also committed to the professional and personal development of all of our staff through learning and development opportunities, supervision and appraisal. We have been able to continue our personal development commitment to our staff in a cost-effective manner by using the resources of many of our corporate supporters, including, Network Rail, J D Wetherspoon, Herbert Smith Freehills, Virgin Trains, Dell, Tesco and Zurich Community Trust to deliver a wide range of face-to-face and e-learning opportunities. We are most grateful to our supporters for these opportunities.

## Volunteers

CLIC Sargent relies heavily on the support of volunteers who give their time and commitment to helping us in our work with children and young people with cancer. There are approximately 3,500 volunteers working throughout the UK in a wide range of roles. Hundreds of these volunteers work in our shops and on local fundraising committees organising a wide range of events. We also have a number of volunteers who work in our Homes from Home and in our Malcolm Sargent House holiday home. Our Vice Presidents and ambassadors (listed on page 61) provide invaluable support, giving their time and energy at fundraising events, hospital visits and a range of other activities. We have a number of



young people and parent/carer support groups in which individuals volunteer to support others. Our User Participation Manager has developed a participation strategy, and children and young people have joined our Children and Young People's Advisory Group to advise the CLIC Sargent Trustees and management team on key issues. We have implemented a successful internship programme, and a work experience and volunteering programme for children and young people with cancer, with opportunities both within the charity and with our corporate and other partners.

## Pensions

CLIC Sargent operates defined contribution pension schemes for our employees.

## Disclosure of information to auditors

With regard to the preparation of this Annual Report and Accounts:

- As far as each Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware
- Each Trustee has taken all of the steps that a Trustee might reasonably be expected to have taken to be aware of relevant audit information and to establish that the charity's auditors are aware of that information.

# Statement of Trustees' responsibilities for the accounts and corporate governance

The Trustees (who are also directors for the purposes of company law) are responsible for preparing the Strategic Report, the Trustees' report and the accounts in accordance with applicable law and regulations. Company and charity law requires the Trustees to prepare accounts for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards) and applicable law.

Company law requires the Trustees to prepare financial statements for each financial year. Under company and charity law the Trustees must not approve the accounts unless they are satisfied that they give a true and fair

view of the state of affairs of the charity and the group, and of the group's net incoming/outgoing resources for that period. In preparing these accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles of the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity and the group will continue to operate.



The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the transactions of the charity and the group, and disclose with reasonable accuracy at any time the financial position of the charity and the group and enable them to ensure that the accounts comply with the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and the group and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees have overall responsibility for ensuring that the charity has appropriate systems and controls, financial and otherwise, to provide reasonable assurance that:

- The charity is operating efficiently and effectively
- Proper records are maintained and financial information used within the charity, or for publication, is reliable
- The charity complies with relevant laws and regulations.

Internal controls over all forms of commitment and expenditure continue to be refined to improve efficiency. Processes are in place to ensure that performance is monitored and that

appropriate management information is prepared and reviewed regularly by both the senior management team and the Board of Trustees. The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss.

They include:

- A strategic plan and annual budget approved by the Trustees
- Regular consideration by the Trustees of financial results, variances from budgets, non-financial performance indicators and benchmarking reviews
- Delegation of day-to-day management authority and segregation of duties
- Identification and management of risks.

This Annual Report of the Trustees, under the Charities Act 2011 and the Companies Act 2006, has been approved by the Trustees including approving in their capacity as company directors the Strategic Report contained therein, and is signed as authorised on their behalf by:



**Peter Hollins**  
**Chair**

17 July 2015



# INDEPENDENT AUDITOR'S REPORT

to the members and Trustees of CLIC Sargent

We have audited the financial statements of CLIC Sargent Cancer Care for Children for the year ended 31 March 2015 which comprise the Consolidated Statement of Financial Activities, the group and charity Balance Sheets, the Consolidated Cash Flow Statement and the related notes numbered 1 to 24.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's Trustees, as a body, in accordance with section 44(1c) of the Charities and Trustee Investment (Scotland) Act 2005. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

## **Respective responsibilities of Trustees and auditor**

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees (who are also the directors of the charitable company for the purpose of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 44(1c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

## **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates



made by the Trustees; and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Trustees' Annual Report and any other surrounding information to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### Opinion on financial statements

In our opinion the financial statements:

- Give a true and fair view of the state of the group's and the charitable company's affairs as at 31 March 2015 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice
- Have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006 (amended).

### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 or the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- The parent charitable company has not kept adequate accounting records
- The parent charitable company financial statements are not in agreement with the accounting records and return
- Certain disclosures of Trustees' remuneration specified by law are not made
- We have not received all the information and explanations we require for our audit.



**Guy Biggin**

Senior Statutory Auditor

For and on behalf of

**Crowe Clark Whitehill LLP**

Statutory Auditor

Carrick House, Lypiatt Road,

Cheltenham, Gloucestershire GL50 2QJ

17 July 2015



## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating an income and expenditure account)

For the year ending 31 March 2015

	Notes	Unrestricted funds	Restricted funds	2015	2014
		£'000	£'000	£'000	£'000
<b>Incoming resources</b>					
<b>Generated funds:</b>					
<b>Voluntary income</b>	2				
Donations and other voluntary income		15,271	2,828	18,099	20,011
Legacies		3,978	134	4,112	2,558
<b>Activities for generating funds</b>					
Shop and trading activities		2,689	-	2,689	2,759
<b>Investment and other income</b>	3	115	21	136	157
<b>Total incoming resources</b>		22,053	2,983	25,036	25,485
<b>Resources expended</b>					
<b>Cost of generating funds:</b>					
Fundraising costs	2	9,320	3	9,323	8,938
Shop and trading activities		2,688	-	2,688	2,508
		12,008	3	12,011	11,446
<b>Net income available for charitable activities</b>		<b>10,045</b>	<b>2,980</b>	<b>13,025</b>	<b>14,039</b>
<b>Charitable activities:</b>					
Reducing the practical and financial impact of cancer treatment		3,756	1,352	5,108	4,802
Supporting emotional wellbeing and resilience		2,879	651	3,530	2,817
Maximising the time spent safely at home during treatment		2,090	760	2,850	3,434
Enabling access to education, training and employment		1,789	101	1,890	1,784
<b>Total direct charitable expenditure</b>		<b>10,514</b>	<b>2,864</b>	<b>13,378</b>	<b>12,837</b>
<b>Governance costs</b>		369	-	369	248
<b>Total resources expended</b>	5	22,891	2,867	25,758	24,531
<b>Net incoming/(outgoing) resources before other recognised gains and losses, being net income/(expenditure)</b>	4	<b>(838)</b>	<b>116</b>	<b>(722)</b>	<b>954</b>
Unrealised gain/(loss) on investment assets		(3)	-	(3)	2
Losses on revaluation of fixed assets		-	-	-	-
<b>Net movement in funds</b>		<b>(841)</b>	<b>116</b>	<b>(725)</b>	<b>956</b>
Balances brought forward		12,421	4,458	16,879	15,923
<b>Fund balances carried forward</b>		<b>11,580</b>	<b>4,574</b>	<b>16,154</b>	<b>16,879</b>

All amounts shown above relate to continuing operations.  
The notes on pages 47 to 60 form part of these financial statements.



# BALANCE SHEETS

As at 31 March 2015

Company number: 05273638

	Notes	Group 2015 £'000	2014 £'000	Charity 2015 £'000	2014 £'000
<b>Fixed assets</b>					
Tangible fixed assets	9	10,843	10,183	10,843	10,183
Investments	10	-	-	100	100
		10,843	10,183	10,943	10,283
<b>Current assets</b>					
Investments	10	14	17	14	17
Stock	11	67	62	-	-
Debtors	12	2,681	2,281	3,071	2,265
Cash at bank and short-term deposits		6,070	7,302	5,451	7,260
		8,832	9,662	8,536	9,542
<b>Creditors</b>					
Amounts falling due within one year	13	(3,336)	(2,742)	(3,140)	(2,722)
Net current assets		5,496	6,920	5,396	6,820
<b>Creditors</b>					
Amounts falling due after one year	14	(185)	(224)	(185)	(224)
<b>Net assets</b>	<b>15</b>	<b>16,154</b>	<b>16,879</b>	<b>16,154</b>	<b>16,879</b>
<b>Funds</b>					
<b>Restricted funds</b>	16	4,574	4,458	4,574	4,458
<b>Unrestricted funds</b>					
Free reserves	18	3,750	4,493	3,750	4,493
Designated funds	18	7,540	7,635	7,540	7,635
Revaluation reserve	18	290	293	290	293
<b>Total funds</b>		<b>16,154</b>	<b>16,879</b>	<b>16,154</b>	<b>16,879</b>

The notes on pages 47 to 60 form part of these financial statements.

These financial statements were approved by the Board of Trustees and authorised for issue on 17 July 2015.



**Peter Hollins**  
Chair



**Graham Clarke MBA,  
FCMA, CGMA**  
Treasurer



## CONSOLIDATED CASHFLOW STATEMENT

For the year ending 31 March 2015

	Notes	2015		2014	
		£'000	£'000	£'000	£'000
<b>Net cash inflow/(outflow) from operating activities</b>	21		(176)		147
<b>Return on investments and servicing of finance</b>					
Interest and other income received	3		114		150
<b>Capital expenditure and financial investment</b>					
Acquisition of properties and construction work	9	(959)		(1,866)	
Add back properties gifted to the charity		-		1,325	
Purchase of other tangible fixed assets	9	(490)		(226)	
Sales proceeds from investment property	10	-		-	
Net sales proceeds from tangible fixed assets		279		7	
<b>Cash outflow for capital expenditure and financial investment</b>			(1,170)		(760)
<b>Net cash outflow before financing</b>	22		(1,232)		(463)
<b>Decrease in cash</b>			(1,232)		(463)

The notes on pages 47 to 60 form part of these financial statements.



# NOTES TO THE ACCOUNTS

For the year ending 31 March 2015

## 1. Accounting policies

The principal accounting policies, all of which have been applied consistently throughout the year, are set out below:

### (a) Basis of accounting

The accounts have been prepared under the historical cost convention, with the exception of investments and certain properties which are included at market value. The accounts have been prepared in accordance with the Companies Act 2006, the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities", published in October 2005 and applicable accounting standards (UK GAAP). After making enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue its activities for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the accounts as outlined in the Trustees' Report on page 36.

The group statement of financial activities (SOFA) and balance sheet consolidate the accounts of the charity and its subsidiaries. The results of the subsidiaries are consolidated on a line by line basis.

The charity has availed itself of Paragraph 3 (3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the charity's activities. No separate SOFA has been presented for the charity alone as permitted by Section 480 of the Companies Act 2006 and paragraph 397 of the SORP. The charity's incoming resources were £24.64 million (2014: £25.09 million) and resources expended were £25.36 million (2014: £24.14 million) resulting in a loss of £720,000 before other recognised gains and losses (2014: surplus of £950,000).

### (b) Company status

CLIC Sargent Cancer Care for Children is a company limited by guarantee. The members of the company are the Trustees. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

### (c) Taxation

The company, which is a registered charity, is not liable to corporation tax.

### (d) Funds

**Restricted funds** are funds on which donors have imposed specific restrictions or which have been raised for particular purposes. The aim and use of each restricted fund is set out in the notes to the accounts.

**Designated funds** represent unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the accounts.

**Free reserves** are available for use at the discretion of the Trustees in pursuit of the general objectives of the charity.

**Investment income** and gains are allocated to the appropriate fund.

### (e) Incoming resources

All incoming resources are included in the accounts when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement occurs when probate has been granted and the charity has been formally notified of an impending distribution and there is reasonable assurance of the value. Income relating to events is recognised in the period in which the event occurs.

The charity benefits from gifts in kind in the form of volunteer time and unclaimed out of pocket expenses – these are not recognised in the accounts. In addition many individuals, companies and organisations provide facilities, equipment and services such as advertising free of charge. The charity recognises, where possible, the value of these benefits in the accounts at fair market value. Items donated for resale are included in shop income when sold and no value is placed on stock at the year end.

### (f) Resources expended

Liabilities are recognised when the charity has an obligation to make payment to a third party. All expenditure is accounted for on an accruals basis and has been classified to expenditure categories on a direct basis where appropriate or allocated in line with managerial and budgetary responsibilities using several criteria, which include headcount and activity.

Cost of generating funds comprise the salaries, direct expenditure and overhead costs incurred in carrying out fundraising, including events, the cost of trading and running the charity's shops and the costs attributable to managing investments and raising investment income.



# NOTES TO THE ACCOUNTS

For the year ending 31 March 2015

## 1. Accounting policies (continued)

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attached are fulfilled.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include the staffing and associated costs of administering and managing grants and the operational management of the charity. Costs have been allocated across each cost category on the basis of head count and activity.

Governance costs are those incurred in the governance of the charity in compliance with constitutional and statutory requirements.

### (g) Tangible fixed assets, depreciation and revaluation

Depreciation is provided on all tangible fixed assets using a straight line basis over their expected useful economic lives as follows:

Freehold land	nil
Freehold buildings	50 years
Furniture and fittings	3-5 years
Caravans	5 years
Motor vehicles	4 years

Assets under construction represent those assets that are undergoing improvements prior to being made operational. During this phase no depreciation is charged.

Individual items costing £2,000 or less are not capitalised and are considered to be immaterial to these accounts. Where an item is below £2,000, but is combined with other items as part of a project or to create an asset, these items will be capitalised if the collective value is greater than £2,000.

Freehold properties are split into two sub-classes:

### Charitable service properties

These properties are stated at historical cost.

### Shops and offices

These properties were revalued at existing use value during February 2013 for the 2013 accounts. The valuation was undertaken by professional chartered surveyors and property consultants. The value of the properties is kept under review by the Trustees on an annual basis and a professional valuation is undertaken every five years, as required by FRS 15 Tangible Fixed Assets.

All fixtures and fittings are depreciated in accordance with the above policy with the exception of leasehold capital purchases. These items are depreciated over the shorter of the lifetime of the leasehold and 3-5 years.

Fixed assets are subject to periodic review for impairment where there is an indication of a reduction in their carrying value. Any significant impairment is recognised in the consolidated Statement of Financial Activities in the year in which it occurs.

### (h) Investments

All the charity's investments are made in accordance with the powers contained within the Memorandum and Articles of Association. Investments are stated at market value. Realised and unrealised gains and losses are shown separately in the appropriate section of the accounts. The historical cost of investments is shown in the notes to the accounts.

Where it is the intention to realise an investment asset without reinvestment of the sale proceeds, the investment asset is reclassified as a current asset investment.

### (i) Research expenditure

All research expenditure is included in the accounts for the year in which the commitment is incurred.

### (j) Stock

Stock consists purchased goods for resale and is valued at the lower of cost and net realisable value. Items donated for resale or distribution are not included in the accounts until they are distributed or sold.



**(k) Pension costs**

The charity contributes to defined contribution personal pension schemes on behalf of its employees. The amount charged in the statement of financial activities represents the contributions payable to the schemes in respect of the current accounting period.

The organisation has an obligation to provide three unfunded pensions. This has been included under creditors falling due after one year. Full FRS 17 disclosure has not been reflected in the accounts as the Trustees consider this to be immaterial against the costs of undertaking a full actuarial valuation. Each year the Trustees will seek a market quotation to provide these pensions.

**(l) Finance and operating leases**

Rentals applicable to operating leases are charged to the accounts on a straight line basis over the lease term.

Assets purchased under finance leases are capitalised as fixed assets.

Obligations relating to these agreements are included under creditors in the balance sheet. The difference between the capitalised costs and the total obligation under the leases represents the finance charges. Finance charges are recognised in the accounts at a constant rate over the lease term.

**(m) Dilapidations policy**

An annual dilapidations liability assessment is undertaken and a provision is included in the financial statements for those properties where we expect to terminate the lease within 12 months of the year end. The value of the provision is determined using the recognition criteria as per Financial Reporting Standard 12: Provisions, Contingent Liabilities and Contingent Assets.



## NOTES TO THE ACCOUNTS

For the year ending 31 March 2015

### 2. Net fundraising income

During the year, voluntary income and legacies has increased by £967,000 if the one off donation of two Homes from Home in Scotland in 2014 is excluded from the 2014 result (£1.33 million). In particular, strong performances from legacies, regular giving and corporate income has helped to achieve this result.

The Statement of Financial Activities includes donated services and facilities of £266,000 (2014: £1.74 million). As noted above, £1.33 million of the 2014 figure relates to the market value of donated properties.

With regard to 2015, £115,851 (2014: £170,133) relates to an estimate of the market value of rent for properties provided to the charity for free. This is less than last year as we had previously estimated rent for the properties that were donated to the charity during 2014. Other donated services relate to free accommodation for an all staff conference, fundraising materials, equipment and legal and professional advice received.

**Net fundraising income for the year is as follows:**

	Unrestricted	Restricted	2015	2014
	£'000	£'000	£'000	£'000
Donations and other voluntary income	15,271	2,828	18,099	20,011
Legacies	3,978	134	4,112	2,558
	<b>19,249</b>	<b>2,962</b>	<b>22,211</b>	22,569
<b>Less: Fundraising costs</b>	(9,320)	(3)	<b>(9,323)</b>	(8,938)
<b>Net fundraising income</b>	<b>9,929</b>	<b>2,959</b>	<b>12,888</b>	13,631

### 3. Investment and other income

	Unrestricted	Restricted	2015	2014
	£'000	£'000	£'000	£'000
Interest received	40	-	40	94
Profit on the sale of fixed assets	22	-	22	7
Other income	53	21	74	56
	<b>115</b>	<b>21</b>	<b>136</b>	157

### 4. Net (outgoing)/incoming resources

	2015	2014
	£'000	£'000
<b>This is stated after charging:</b>		
Depreciation	532	507
Loss on the disposal of fixed assets	-	-
<b>Payments under operating leases:</b>		
land and buildings	886	872
other	39	28
<b>Auditor's remuneration</b>	<b>20</b>	21
<b>Trustees' liability insurance</b>	<b>7</b>	7



## 5. Analysis of total resources expended

	Staff costs	Support costs	Other	Depreciation	2015	2014
	£'000	£'000	£'000	£'000	£'000	£'000
<b>Cost of generating funds:</b>						
Fundraising costs	3,757	398	5,072	96	<b>9,323</b>	8,938
Shop and trading activities	1,264	214	1,132	78	<b>2,688</b>	2,508
	5,021	612	6,204	174	<b>12,011</b>	11,446
<b>Charitable expenditure:</b>						
Reducing the practical and financial impact of cancer treatment	2,486	350	2,083	189	<b>5,108</b>	4,802
Supporting emotional wellbeing and resilience	2,452	225	779	74	<b>3,530</b>	2,817
Maximising the time spent safely at home during treatment	2,421	201	168	60	<b>2,850</b>	3,434
Enabling access to education, training and employment	1,606	126	127	31	<b>1,890</b>	1,784
	8,965	902	3,157	354	<b>13,378</b>	12,837
Governance costs	185	15	165	4	<b>369</b>	248
<b>Total resources expended</b>	<b>14,171</b>	<b>1,529</b>	<b>9,526</b>	<b>532</b>	<b>25,758</b>	<b>24,531</b>

## 6. Analysis of support costs

Support costs	Office services	Corporate	Finance	IT	HR	Total 2015	Total 2014
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
<b>Cost of generating funds:</b>							
Fundraising costs	221	4	20	87	66	<b>398</b>	430
Shop and trading activities	119	2	11	47	35	<b>214</b>	223
	340	6	31	134	101	<b>612</b>	653
<b>Charitable expenditure:</b>							
Reducing the practical and financial impact of cancer treatment	195	3	17	77	58	<b>350</b>	360
Supporting emotional wellbeing and resilience	126	2	11	49	37	<b>225</b>	196
Maximising the time spent safely at home during treatment	112	2	10	44	33	<b>201</b>	236
Enabling access to education, training and employment	70	1	6	28	21	<b>126</b>	132
	503	8	44	198	149	<b>902</b>	924
Governance costs	9	-	1	3	2	<b>15</b>	16
<b>Total support costs</b>	<b>852</b>	<b>14</b>	<b>76</b>	<b>335</b>	<b>252</b>	<b>1,529</b>	<b>1,593</b>



## NOTES TO THE ACCOUNTS

For the year ending 31 March 2015

### 7. Employees

	Employed	Funded*	Total 2015	Total 2014
	£'000	£'000	£'000	£'000
<b>Staff costs consists of:</b>				
Wages and salaries	10,783	1,222	12,005	11,836
Social security costs	997	106	1,103	1,071
Pension costs	987	76	1,063	947
	12,767	1,404	14,171	13,854

The number of employees on full time equivalent basis at year-end was made up as follows:

	2015	2014
	No.	No.
Fundraising	103	100
Direct service provision – employed	155	144
Direct service provision – funded *	75	73
Corporate support services	67	70
Shops and trading	54	52
Governance	3	3
	457	442

The average number of staff employed during the year was 561 (2014: 545).

\*Funded employees represent staff in CLIC Sargent care teams who are funded by CLIC Sargent but are employed by local authorities or by health trusts. The total cost of funded posts in 2013/2014 was £1.98 million.

	2015	2014
	No.	No.
<b>Higher paid employees:</b>		
<b>Employees receiving annual gross salaries in the following range:</b>		
£60,001 to £70,000	2	1
£70,001 to £80,000	1	1
£80,001 to £90,000	3	3
£90,001 to £100,000	-	-
£100,001 to £110,000	1	1

All of the above employees are in a defined contribution pension scheme at a cost to the charity of £45,123 (2014:£38,657).

### Trustees' remuneration and expenses

None of the members of the Board of Trustees received any remuneration. During the year 10 Trustees (2014:6) received reimbursements of travel and subsistence expenditure amounting to £8,015 (2014: £6,332).



## 8. Subsidiary companies

The charity owns 100% of the issued share capital of CLIC Sargent Promotions Limited and CLIC Sargent Developments Limited.

CLIC Sargent Promotions Limited buys new merchandise for resale and receives cause related marketing income from corporate partners for the benefit of the charity.

CLIC Sargent Developments Limited was incorporated on 27 June 2014 and manages the design and build of new Home from Homes on behalf of the charity.

A summary of CLIC Sargent Promotions Limited trading results for the year ended 31 March 2015 is as follows:

	2015	2014
	£'000	£'000
Turnover	833	594
Cost of sales	(182)	(169)
Gross profit	651	425
Administration expenses	(221)	(228)
Gift Aid donation to the charity	(430)	(197)
Operating profit/(loss) for the financial year	-	-
Other income	-	-
<b>Profit/(loss) for the year</b>	-	-
<b>Balance brought forward at beginning of year</b>	-	-
<b>Balance carried forward at end of year</b>	-	-
<b>Net assets at 31 March 2015</b>	<b>100</b>	<b>100</b>

A summary of CLIC Sargent Developments Limited trading results for the period ended 31 March 2015 is as follows:

	2015	2014
	£'000	£'000
Turnover	659	-
Cost of sales	(646)	-
Gross profit	13	-
Administration expenses	(5)	-
Gift Aid donation to the charity	(8)	-
Operating profit/(loss) for the financial year	-	-
Other income	-	-
<b>Profit/(loss) for the year</b>	-	-
<b>Balance brought forward at beginning of year</b>	-	-
<b>Balance carried forward at end of year</b>	-	-
<b>Net assets at 31 March 2015</b>	<b>-</b>	<b>-</b>

The two former charities, Sargent Cancer Care for Children and CLIC – Cancer and Leukaemia in Childhood, are both companies limited by guarantee. They are dormant 100% subsidiaries of CLIC Sargent.

CLIC Sargent is trustee of the following three unincorporated dormant charities:

Cancer and Leukaemia in Childhood Trust  
CLIC UK  
CLIC International



## NOTES TO THE ACCOUNTS

For the year ending 31 March 2015

### 9. Tangible fixed assets

Group and charity	Land	Freehold property	Assets under construction	Fixtures and fittings	Motor vehicles and caravans	Total
	£'000	£'000	£'000	£'000	£'000	£'000
<b>Cost or valuation</b>						
At 31 March 2014	2,562	7,456	389	2,113	161	12,681
Additions	-	46	913	490	-	1,449
Disposals	(90)	(175)	-	(394)	(71)	(730)
<b>At 31 March 2015</b>	<b>2,472</b>	<b>7,327</b>	<b>1,302</b>	<b>2,209</b>	<b>90</b>	<b>13,400</b>
<b>Depreciation</b>						
At 31 March 2014	-	870	-	1,480	148	2,498
Charge for year	-	123	-	406	3	532
Disposals	-	(8)	-	(394)	(71)	(473)
<b>At 31 March 2015</b>	<b>-</b>	<b>985</b>	<b>-</b>	<b>1,492</b>	<b>80</b>	<b>2,557</b>
<b>Net book value</b>						
<b>At 31 March 2015</b>	<b>2,472</b>	<b>6,342</b>	<b>1,302</b>	<b>717</b>	<b>10</b>	<b>10,843</b>
At 31 March 2014	2,562	6,586	389	633	13	10,183

The freehold property asset class is divided into two as follows:

Asset Sub-class	Basis	Freehold property and land cost	Freehold property and land accumulated depreciation	Net book value 31 March 2015
		£'000	£'000	£'000
Charitable service properties	Historical cost	10,488	(965)	9,523
Shops and offices	Open market value	613	(20)	593
<b>At 31 March 2015</b>		<b>11,101</b>	<b>(985)</b>	<b>10,116</b>

In February 2013, the shops and offices were revalued in accordance with accounting policy (1g). The properties were valued by James Redman MRICS for Alder King, property consultants. The properties were valued having regard to the RICS valuation standards (Red Book), in particular UK valuation statement 1 and FRS 15. The properties were valued on an existing use basis. The valuation report confirms that there is no significant difference between the existing use value and open market value.

The revaluation of the shops and offices resulted in a revised carrying value of £878,000. One of these offices was sold during the year, leaving the revised carrying value of shops and offices as £613,000.



## 10. Investments

### (a) Commercial investments

Group - current asset investments	Listed investments	Total
	£'000	£'000
Market value of investments as at 1 April 2014	17	17
Additions	-	-
Disposals at carrying value	-	-
Net loss in the year	(3)	3
<b>Market value at 31 March 2015</b>	<b>14</b>	<b>14</b>
<b>Historical cost</b>	<b>24</b>	<b>24</b>

It is the intention to sell shares in commercial investments in the near future. Sales proceeds will not be reinvested in new investments.

In addition to the group's current asset investments above, the charity has a £100,001 investment in the subsidiaries, which is shown as a fixed asset investment in the charity balance sheet.

### (b) Investments in subsidiaries

Subsidiary name	% Share	Trading activity
a) CLIC Sargent Promotions Limited	100%	Buys new merchandise for resale and receives corporate advertising income
b) CLIC Sargent Developments Limited	100%	Manages the design and build of new charitable services properties
c) Sargent Cancer Care for Children	100%	Dormant
d) CLIC - Cancer and Leukaemia in Childhood	100%	Dormant



## NOTES TO THE ACCOUNTS

For the year ending 31 March 2015

### 11. Stock

	Group		Charity	
	2015	2014	2015	2014
	£'000	£'000	£'000	£'000
Shop inventories	67	62	-	-

### 12. Debtors

	Group		Charity	
	2015	2014	2015	2014
	£'000	£'000	£'000	£'000
Other debtors	459	284	238	271
Amounts owed by group undertakings	-	-	252	-
Prepayments and accrued income	2,222	1,997	2,581	1,994
	2,681	2,281	3,071	2,265

### 13. Creditors: amounts falling due within one year

	Group		Charity	
	2015	2014	2015	2014
	£'000	£'000	£'000	£'000
Trade creditors	1,134	1,164	1,126	1,159
Amounts owed to group undertakings	-	-	-	18
Accruals	1,436	1,021	1,291	1,021
Deferred income*	766	557	723	524
	3,336	2,742	3,140	2,722

\*£556,000 of last year's deferred income was released to income in 2014/2015. The 2015 deferred income balance relates to income received in advance of events occurring in 2015/2016 and 2016/2017. £762,000 will be treated as income in next year's accounts and £4,000 will remain in deferred income and treated as income in the 2016/2017 accounts.

### 14. Creditors: amounts falling due after one year

	Group		Charity	
	2015	2014	2015	2014
	£'000	£'000	£'000	£'000
Unfunded pension obligation	185	224	185	224



## 15. Analysis of group net assets between funds

Fund balances at 31 March 2015 are represented by:			
	Unrestricted funds	Restricted funds	£
	£'000	£'000	£'000
Tangible fixed assets	7,467	3,376	10,843
Net current assets	4,298	1,198	5,496
Long-term liabilities	(185)	-	(185)
<b>Net assets</b>	<b>11,580</b>	<b>4,574</b>	<b>16,154</b>

## 16. Restricted funds

	Balance 01 April 2014	Income	Expenditure	Transfer between funds	Balance 31 March 2015
	£'000	£'000	£'000		£'000
Tesco	689	-	(350)	(100)	<b>239</b>
London Home	-	152	(152)	-	-
Nottingham Home	64	18	(82)	-	-
Northern Ireland Home - Revenue Fund	674	413	(512)	100	<b>675</b>
Northern Ireland Home - Project Fund	1,096	320	(19)	-	<b>1,397</b>
Edinburgh Home from Home Project Fund	950	-	-	-	<b>950</b>
Glasgow Home from Home Project Fund	471	651	(5)	-	<b>1,117</b>
Residential resource	15	437	(452)	-	-
Care teams	236	660	(743)	-	<b>153</b>
Grants	-	307	(307)	-	-
Legacies	25	11	(28)	-	<b>8</b>
Projects	238	14	(217)	-	<b>35</b>
	<b>4,458</b>	<b>2,983</b>	<b>(2,867)</b>	-	<b>4,574</b>

**Tesco** – CLIC Sargent was selected as Tesco Charity of the Year in 2010. Funds received from this partnership will enable children with cancer to spend more time at home and less time in hospital.

**London Home** is for the running costs of three properties close to University College Hospital and Great Ormond Street Hospital to provide accommodation for families of children and young people receiving treatment at these hospitals.

**Nottingham Home** is for the running costs of a property close to Queen's Medical Centre to provide accommodation for families of children receiving treatment at the hospital. Services provided in the Nottingham area are also funded.

**Northern Ireland Home** funds are for the acquisition, adaptation and running costs of two properties in Northern Ireland, one within walking distance of the Royal Belfast Hospital for Sick Children and the other to the Belfast City and Northern Ireland Cancer Centre where young people with cancer are treated.

The Project Fund relates to the net book value on the balance sheet of the properties, fixtures and fittings purchased and construction work undertaken on them to date. Depreciation is allocated to this fund over the useful economic life of the assets.



## NOTES TO THE ACCOUNTS

For the year ending 31 March 2015

**Edinburgh Home from Home Project Fund** – This balance represents the market value of the Home from Home in Edinburgh which was gifted to CLIC Sargent at the end of 2013. The donor requires that the property shall be used for the sole purpose of providing a Home from Home service for children and young people and their families receiving medical treatment in Scotland for cancer or leukaemia and/or for such other support for children and young people and their families in Scotland.

In the event that CLIC Sargent sells this property, it shall apply any net proceeds of the sale to the Homes from Home service for children and young people and their families in Scotland.

**Glasgow Home from Home Project Fund** – £375,000 of this fund represents the market value of the Home from Home in Glasgow which was gifted to CLIC Sargent at the end of 2013. The same restrictions apply as are detailed for the Edinburgh Home from Home Project Fund.

Additional funds received will be used for the acquisition, adaptation and running costs of a new Home from Home in Glasgow.

**Residential resource** relates predominantly to funds raised specifically for expenditure at Malcolm Sargent House in Prestwick, Ayrshire. It also includes funds to be spent at specific Homes from Home.

**Care teams** represent expenditure within the terms of geographically limited grants.

**Grants** represent funds provided to families and young people in specific geographical areas.

**Legacies** represent bequested funds provided for children, young people and families in specific areas.

**Projects** represents funding secured for other projects the largest being for an online community programme (Income: Nil (2014: £191,000), Expenditure £191,000 (2014: Nil))

**Transfer between funds** – care worker funding to support delivery of services in Northern Ireland.

### 17. Restricted fund contributions

We are required to acknowledge the restricted fund contributions made during the year ended 31 March 2015 from the following donors:

Bauer Media – Cash 4 Kids	£108,567	Northern Ireland Home from Home Appeal
Big Lottery Fund Northern Ireland	£69,342	Reaching out and empowering young people (Moving on 2gether project)
Stavros Niarcos Foundation	£51,200	Nursing Programme
BT Sport's The Supporters Club	£50,000	Young people's community worker and sports grants
The City Bridge Trust	£46,000	Social care support for young people in London
Big Lottery Fund Scotland - Young Start	£22,440	Young people's community worker in Glasgow
Awards for all	£4,738	Furnishings for Home from Home, Edinburgh



## 18. Unrestricted funds

	Balance 1 April 2014	Income	Expenditure	Investment & Revaluation gains/(losses)	Transfers between funds	Balance 31 March 2015
	£'000	£'000	£'000	£'000	£'000	£'000
<b>Free reserves:</b>	4,493	22,053	(22,891)	(3)	98	<b>3,750</b>
<b>Designated funds:</b>						
Fixed asset reserves	7,452	-	-	-	(275)	<b>7,177</b>
Homes from Home	183	-	-	-	180	<b>363</b>
	7,635	-	-	-	(95)	7,540
<b>Revaluation reserve:</b>	293	-	-	-	(3)	<b>290</b>
<b>Total</b>	<b>12,421</b>	<b>22,053</b>	<b>(22,891)</b>	<b>(3)</b>	<b>-</b>	<b>11,580</b>

**Fixed asset reserves** – The Trustees have set aside funds to cover the net book value of tangible fixed assets, excluding revaluation (£290,000) and those assets included within restricted funds (£3.376 million).

**Homes from Home** – The Trustees have set aside funds to cover the future running costs of the charity's Homes from Home. These funds will be spent once the equivalent restricted funds have been used.

**Transfers between funds** - Represents costs within free reserves being reallocated to designated funds.

## 19. Commitments under operating leases

### Group and charity

As at 31 March 2015, the group and charity had annual commitments under non-cancellable operating leases as set out below:

	2015		2014	
	Land and buildings	Other	Land and buildings	Other
	£'000	£'000	£'000	£'000
<b>Operating leases which expire:</b>				
Within one year	163	21	125	20
Within two to five years	649	-	686	-
After five years	28	-	306	-
	<b>840</b>	<b>21</b>	<b>1,117</b>	<b>20</b>



## NOTES TO THE ACCOUNTS

For the year ending 31 March 2015

### 20. Grants

During the year the charity provided £60,000 for research funding (2014: £50,000) and £1,054,675 (2014: £1,013,018) for care grants. An analysis is provided below.

Analysis of research grants provided in the year was as follows:		£'000
Teenagers and young adults with cancer		50
Southbank University		10
Grants awarded to families and young people in the period were as follows:		
	£'000	No. grants
Standard	543	3,199
Community support and exceptional	332	1,408
Compassionate crisis	135	448
Holiday travel	14	150
Proton beam therapy	31	83
	1,055	5,288

### 21. Reconciliation of net incoming/(outgoing) resources to net cash inflow/(outflow) from operating activities

	2015	2014
	£'000	£'000
Net incoming/(outgoing) resources for the year	(722)	954
Interest received	(40)	(94)
Other income received	(74)	(56)
Gifts - Properties	-	(1,325)
Profit on the disposal of fixed assets	(22)	(7)
	(858)	(528)
Depreciation charge for year	532	507
Loss on disposal of fixed assets	-	-
Decrease/(increase) in stock	(5)	2
Decrease/(increase) in debtors	(400)	328
Increase/(decrease) in creditors	555	(162)
Net cash inflow/(outflow) from operating activities	(176)	147

### 22. Analysis of changes in net funds

	At 1 April 2014	Cash flows	At 31 March 2015
	£'000	£'000	£'000
Cash at bank and in hand	7,302	(1,232)	6,070

### 23. Related party transactions

The charity has taken advantage of the exemptions provided by FRS 8 to not disclose intercompany transactions within the group.

The charity pays the University Hospital Southampton NHS Foundation Trust ("The Trust") for a nurse and telephone costs relating to the role. The Chair of Trustees is also the Deputy Chair of the Trust. During 2014/2015 CLIC Sargent paid or accrued costs of £15,835 to the Trust.

There were no other related party transactions during the period.

### 24. Capital commitments

The value of capital commitments at 31 March 2015 was £1,257,580 (2014: £130,763)



## REFERENCE AND ADMINISTRATIVE DETAILS

The Trustees of CLIC Sargent are the charity's Trustees under charity law and the directors of the charitable company.

### Members of the Board

**Daphne Pullen OBE (Chair)**  
(Retired 24 September 2014)

**Peter Hollins (Chair) (Appointed 24 September 2014)**

Jonathan Plumtree FCA (Vice Chair)  
(Retired 24 September 2014)

Graham Clarke MBA, FCMA, CGMA (Treasurer)

Alison Arnfield RSCN RGN MSc

Jane Burt FCIPD

Will Carter

Keith Exford CBE CIHCM FRSA

Ian Gibson Dip Health Services  
Man, Cert Health Econ

Dominic Grainger

Michael O'Connor (Retired  
24 September 2014)

Dr Julia Chisholm (Appointed  
24 September 2014)

### Resources Committee

**Graham Clarke MBA, FCMA, CGMA (Chair)**

Peter Hollins

Will Carter

Lorraine Clifton

Steve Williams FCMA, CGMA

Rachel Kirby-Rider

### Audit Committee

**Keith Exford CBE CIHCM FRSA (Chair)**

Dominic Grainger

Ian Gibson Dip Health Services  
Man, Cert Health Econ

### Governance Committee

**Peter Hollins (Chair)**

Alison Arnfield RSCN RGN MSc

Jane Burt FCIPD

Lorraine Clifton

Ian Gibson Dip Health Services  
Man, Cert Health Econ

Jane Couling MBA, MA in HR, MCIPD

### Executive officers

#### Chief Executive

Lorraine Clifton

#### Director of Finance

Steve Williams FCMA, CGMA

#### Director of Fundraising

Rachel Kirby-Rider (from 13 April 2015)

Lucy Caldicott (until 26 March 2015)

#### Director of Services

Dara de Burca DipSW, SW Practice  
Teacher Award, Dip Management  
Studies, Health and Social Care

#### Director of Communications and Campaigning

Liz North

#### Director of People and Learning

Jane Couling MBA, MA in HR, MCIPD

#### Company Secretary

Steve Williams FCMA, CGMA

### Founders

#### Sylvia Darley OBE

Sargent Cancer Care for Children

#### Bob Woodward

CLIC – Cancer and Leukaemia in Childhood

### Honorary Presidents

Daphne Pullen OBE

Gordon Morrison

### Vice Presidents

Francesca and Andrea Brignone

Sara and Massimo Carello

Laura and Jonny Greenall

Marie and Eddie Jordan OBE

Nicola and Jonathan Plumtree

Mel and Andrew White

### Ambassadors

James Allen

Alice Beer

Angellica Bell

Nicola Benedetti

Cherie Booth QC

Mark Chapman

Chris Hollins

Julian Lloyd Webber

Barry and Sandra McGuigan

Kai Owen

Patsy Palmer

Duncan Pow

Steve Rider

Gaby Roslin

Michelle Ryan

Sharleen Spiteri

Joanna Taylor

Susan and Richard Young

### Principal professional advisers

#### Solicitors

IBB Solicitors

Capital Court

30 Windsor Street

Uxbridge

Middlesex UB8 1AB

Bates Wells & Braithwaite London LLP

Scandinavian House

2-6 Cannon Street

London EC4M 6YH

#### Bankers

Barclays Bank

1 Churchill Place

London E14 5HP

Royal Bank of Scotland

29 Old Brompton Road

London SW7 3JE

Lloyds TSB Bank Plc

25 Gresham Street

London EC2V 7HN

#### External auditors

Crowe Clark Whitehill LLP

Statutory Auditor

Carrick House, Lypiatt Road

Cheltenham

Gloucestershire

GL50 2QJ

### Registered office

Horatio House

77-85 Fulham Palace Road

London W6 8JA







## HOW WE HELP

- We provide emotional support. Our social care professionals help the whole family cope with the impact of cancer and its treatment
- We provide trusted and tailored information on cancer, its treatment and impact, for children, young people and families
- Our financial support helps families and young people deal with the financial impact of cancer. Our welfare advice means they know about benefits they are entitled to, and their rights
- We help children and young people continue in education. We liaise with schools and parents about how best to support a child with cancer to keep up with studies and school friends, and help them cope better with going back into school
- Our CLIC Sargent Homes from Home support family life during treatment by providing places for families and young people to stay together, close to specialist hospitals
- Our holidays and short breaks provide time away for families, an opportunity to enjoy time together and rest, with the right specialist support on hand
- We help with employment. We can speak to employers about reducing working hours or working flexibly, and help young people plan for future employment or staying in jobs and careers
- Our nurses provide outreach clinical care, to ensure children are cared for safely and families can maintain a sense of normality
- We campaign and fight for change with decision-makers and service providers in order to improve the cancer journey and increase support for children and young people with cancer and their families.



# LOOKING FORWARD TO 2025

See our ambitions for  
children and young people  
with cancer

[www.clicsargent.org.uk/aiminghigh](http://www.clicsargent.org.uk/aiminghigh)

CLIC Sargent is the UK's leading cancer charity for children and young people, and their families. We help them cope with the shock of diagnosis and the often intense treatment that follows. We help them deal with the devastating emotional, practical and financial impact of cancer. And we support them to feel like people rather than patients, helping families to hang on to a sense of normality when their world has been ripped apart.

We can't provide our vital services without our supporters. If you would like to donate to CLIC Sargent, you can do so easily online at [www.clicsargent.org.uk/donate](http://www.clicsargent.org.uk/donate)



Registered charity number in England and Wales: 1107328  
Registered charity number in Scotland: SC039857  
Registered company number: 5273638  
Registered address: Horatio House, 77-85 Fulham Palace Road, London W6 8JA  
15SM058A

