



CLIC
Sargent

Cancer
support
for the young



CLIC Sargent
**ANNUAL
REPORT**
AND ACCOUNTS

2015-2016

CLIC Sargent's MISSION

Our mission is to change what it means to be diagnosed with cancer when you're young

We believe that children and young people with cancer have the right to the best possible treatment, care and support, throughout their cancer journey and beyond. And they deserve the best possible chance to make the most of their lives once cancer treatment has ended.

We provide vital emotional, practical, financial and clinical support to young cancer patients and families during and after treatment, and we take what they tell us about the impact of cancer on their lives to service providers and policy makers to help change things for the better.

Thanks to you,
we helped around

7,100

young cancer patients

THE YEAR AT A GLANCE

Launch of the evaluation of
our **Specialist Nurse Key
Worker** model

3,087

newly-diagnosed children and
young people received vital
emotional and practical support

1,339

families stayed in
our CLIC Sargent
Homes from Home

£1.11M

in grants to help with
the costs of cancer

Launch of our three-
year campaign
**Better care for young
cancer patients**

25,700

information resources sent out
to help young cancer patients
and their families understand
cancer and its impact

1,072

young cancer
patients supported
by our nurses

£1.6M

of benefit entitlements
secured

Our two **new Homes
from Home** in Belfast
and Glasgow opened

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* The Trustees' Report incorporates the Strategic Report (page 11-33).



CHAIR'S INTRODUCTION

Today, 10 more children and young people in the UK will hear the devastating news that they have cancer. It's not just life-changing for them, but for their families too.

I want to ensure CLIC Sargent is there for everyone who has to cope with the impact of childhood cancer, for as long as they need us. So it is with pleasure that I can say we've done more for young cancer patients and their families in 2015/2016 than ever before.

We helped around 7,100 children and young people and their families, providing the emotional, practical, financial and clinical support that means they are more able to manage the worst effects of cancer on their lives as well as their health.

But we know we need to do so much more. We have ambitious targets to expand our vital support even further, and in 2015 committed to these in our new 10-year strategy *Aiming high*. Our ability to look so far into the future in this way owes much to the work of Lorraine Clifton, who retired as Chief Executive at the end of 2015. On behalf of all the Trustees, I would like to thank Lorraine for leading the transformation of the charity since joining us in 2009.

Kate Lee joined us as Chief Executive in December 2015, fresh from her previous role leading the Myton Hospice Group. I'm delighted to welcome Kate to CLIC Sargent and I know that her extensive skills and experience will help us build strongly towards the ambitions we have set out for ourselves and for young cancer patients.

I'm proud that 2015/2016 has seen so many strong achievements and change despite what continues to be a challenging external environment.

As the UK's leading cancer charity for children and young people, we are in a strong position to campaign for better care and support from all aspects of health services, from influencing more training for GPs to assist early diagnosis, to ensuring young people and families can more easily access the benefits to which they are entitled. In July 2015, we launched our report, *Children and young people's cancer services - ambitions for the next 10 years* at a House of Lords parliamentary event, and unveiled our new three-year campaign *Better care for young cancer patients*.

It was wonderful to attend the opening of two new CLIC Sargent Homes from Home. These are an essential element of our support, keeping families together during what can be weeks or months of gruelling treatment, far from home. *Amy's House*, CLIC Sargent's second Home from Home in Belfast, is especially for young people aged 16-24. Our relocated Home from Home in Glasgow, *Marion's House*, was opened following the move of hospital services across the city.

I have been privileged to meet many of the children and young people CLIC Sargent supports and I have always been struck by their resilience and determination. Hearing about their experiences always leaves me moved and inspired. Our activities must reflect the views and experiences of the young cancer patients we support, and we continually look for new ways to put them at the heart of our decision-making. To this end, I'm pleased that 2016 will see us welcoming our first Trustee with personal experience of being a young cancer patient.

CLIC Sargent is the biggest charitable funder of paediatric oncology outreach nurse specialists providing clinical support to 0 to 18-year-olds. We want to continue to support the spread of good practice throughout health services, and a vital contribution to that is demonstrating the value of the Specialist Nurse Key Worker role through testing and evaluation. So I am proud that CLIC Sargent won the award for 'Best Charity for Patient Experience' at the Patient Experience Network Awards, for our ground-breaking Specialist Nurse Key Worker Service Evaluation Project.

Behind these headlines, our work is only possible because of the extraordinary efforts and example set by our supporters, volunteers and amazingly committed staff, and by the children, young people and families we support. My heartfelt thanks to each and every one of you.

It is only with your continued help, support and generosity we will raise the vital funds we need to reach our ambition of being there for all young cancer patients who need us, from the moment they are diagnosed until after treatment has ended. Working together, we can change what it means to be diagnosed with cancer when you're young.

A handwritten signature in dark ink, appearing to read 'Peter Hollins'.

Peter Hollins
Chair



CHIEF EXECUTIVE'S INTRODUCTION

Since I joined CLIC Sargent in December 2015, I've been continually amazed at the level to which the organisation ensures the voices of children, young people and parents

shape everything we do, and how this has created a vibrant, dynamic organisation with potential to achieve so much more.

During my first months I've been impressed with the total passion and relentless dedication I have seen in CLIC Sargent staff, volunteers and supporters. I've visited CLIC Sargent staff across the UK and been privileged to meet many young people and their families and hear the stories of the ups and downs of their cancer experiences. At the opening of our CLIC Sargent Home from Home in Belfast, *Amy's House*, it was inspiring to hear from so many families who had fundraised towards the home in memory of their children and as thanks for CLIC Sargent's support.

In February 2016, I was personally touched by the findings of our *Better chance from the start* report which made me reflect, as a mum myself, on the anger a late diagnosis could bring. This is unfortunately all too common across the UK, with GPs poorly equipped to spot symptoms, and parents and young people struggling to get their voices heard about their concerns.

So much to inspire, but a challenging year too.

Financially, our income growth has been slower than anticipated and despite positive growth in our high value fundraising, a lower legacy performance particularly has meant income for 2015/2016 was very slightly below that of the previous year, at £24.87 million. We were delighted to welcome a new Director of Fundraising, Rachel Kirby-Rider, to the CLIC Sargent Executive Team in April 2015 and are placing a renewed effort on ensuring we have a strong and sustainable financial future on which to deliver the ambitions in our new 10-year strategy *Aiming high*.

As a result of the dip in income, free available reserves have also decreased to a year end position of £2.7 million. Given our strong property portfolio of fixed assets we have decided to hold this lower position into 2016/2017. We are conscious of the need to carefully balance spending donated funds on desperately needed services with ensuring we have a cushion against future fluctuations in income. We will, however, be

carefully reviewing all aspects of our expenditure to ensure every pound is spent wisely, generating maximum impact for young cancer patients and their families.

And so to the future. Our commitment in *Aiming high* to reach three out of three children and young people affected by cancer remains central to our future ambitions. Long-term supporters will know that we currently reach 95% of all children but only 60% of young people diagnosed with cancer who may be treated in different hospital settings. In 2015/2016 we started a vital piece of work to understand how better to reach those roughly 500 young people each year who don't currently access our support. This has led to exciting plans to expand our young people's services, particularly through an enhanced digital offer, which our current service users tell us needs to be bigger and better.

Ensuring our income and expenditure are brought back to a balanced budget means challenging areas of expenditure that are outside our *Aiming high* strategy and do not deliver the same levels of impact and reach as our core health and social care support. We also need to consider our CLIC Sargent brand, and do all we can to raise awareness of the organisation to support all of our work. We need to be sure that everything CLIC Sargent does with children, young people, families, donors and professionals confidently reinforces our position as the UK's leading charity for young cancer patients and their families.

We are proud of our reach and the robust solutions we help families and young people find to the wicked problems cancer creates. We are unique in delivering both health and social care, and with the wide age range we work with, from zero to 24. Most of all, we give children and young people a voice, at a time when they are most likely to need it, but when it can often be taken away from them by the damage cancer does: to their whole lives, not just their health.

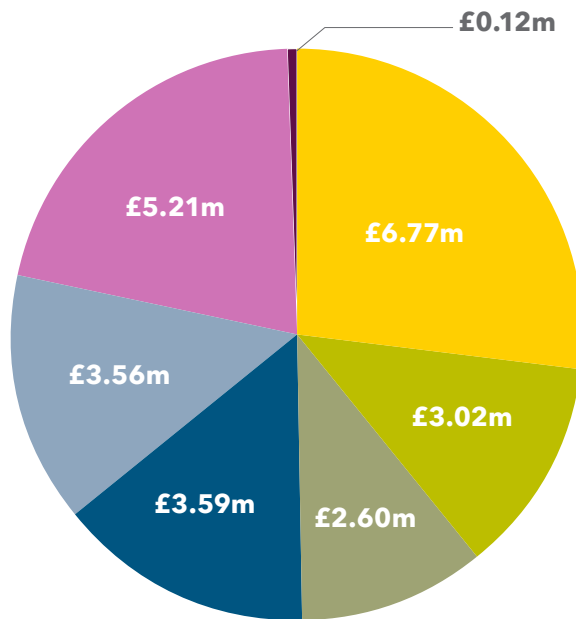
Thank you for taking time to read our report and find out more about us. In doing so you stand alongside us in supporting young cancer patients. With the help of our committed staff, volunteers and supporters, and the children and young people we support, we can – and we will – ensure no child or young person has to go through cancer alone.

Kate Lee

Kate Lee
Chief Executive

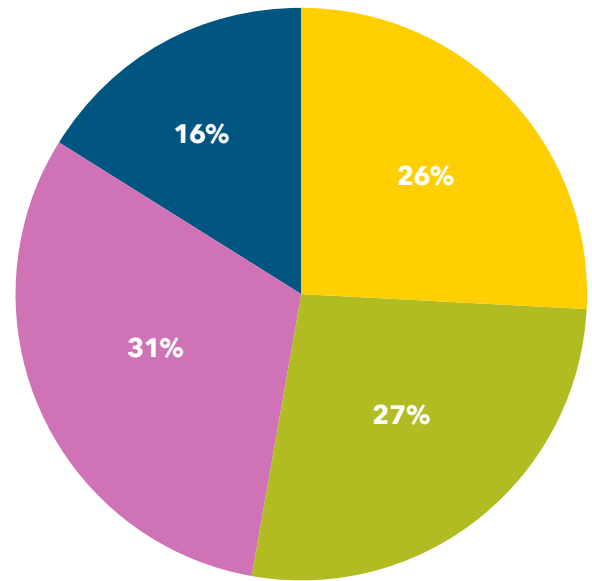
HOW YOU GAVE YOUR SUPPORT

Our total income in 2015/2016 was £24.87 million



- Income generated from local fundraising initiatives throughout the UK and mass participation events
- Income from donors who leave us a gift in their will
- Income raised by selling products in our shops, through mail order or online
- Donations from trusts and foundations, income raised through special events and large gifts from individuals
- Income raised through our corporate partnerships
- Income from individuals giving cash or regular donations
- Investment and other income

HOW WE SUPPORTED CHILDREN, YOUNG PEOPLE AND THEIR FAMILIES



- Reducing the practical and financial impact of cancer treatment
- Supporting emotional wellbeing and resilience
- Supporting family life and maximising time spent safely at home during treatment
- Enabling access to education, training and employment

OUR INCOME AND HOW WE SPENT IT 2015/2016

We rely entirely on voluntary income to fund our services, which means every year we need to actively raise the funds to maintain our vital work. In 2015/2016 we raised £24.87 million. We spent £25.79 million supporting young cancer patients, delivering our mission of changing what it means to be diagnosed with cancer when you're young.

We spent £13.91 million directly on providing our vital services to children and young people with cancer, and their families. We also invested £2.17 million in improving our services, including our Home from Homes. We opened our second Home from Home in Belfast, for young people, and relocated our Home from Home in Glasgow in line with the hospital move, each providing free accommodation that keeps families together during treatment at hospital. We also completed the purchase of the building for our new Home from Home in Edinburgh. We will continue to develop the property over the coming year, so that it is ready to open when the hospital relocates in 2017.

Investing in fundraising

Our mission is to change what it means to be diagnosed with cancer when you're young. We know that too many young people are missing out on the vital practical and emotional support that we can provide. We also know that we can't be there for as long as many families need us to be. This has to change. With your help, we want to be there for all children and young people with cancer, for as long as they need us.

We have long-term goals to help us reach our mission, set out in our 10-year strategy *Aiming high*. To achieve these, we need to increase the amount of sustainable and reoccurring funding we raise every year.

In 2015/2016 we continued investing in attracting new long-term supporters, and developing and securing multi-year sustainable income sources to help us realise these long-term goals. Our direct marketing investment continued to generate positive results with 16,538 new donors recruited in 2015/2016 and income from committed givers growing by £775,000.

We want to inspire and motivate each and every supporter to help achieve our *Aiming high* ambitions. To support this, we're developing a new fundraising strategy which will run from 2017-2022. A key principle of the new strategy will be to continue to improve and maximise the returns from all fundraising investment, being as effective and efficient with every penny invested, while making sure our donors are always at the centre of our fundraising decisions.

We stand by and work within our supporter charter to ensure we communicate, thank and protect our donors in a manner which is appropriate for them. Over the next year we will continue working to attract new donors, while showing we value our existing supporters and continuing to build on those relationships.

Last year we saw an uplift of £950,000 in the income of our Philanthropy and Partnerships programme, generating a total of £7.15 million. We have been developing more programme funding opportunities, allowing funders to support us over many years, and helping create a more sustainable financial situation.



THANK YOU

Thousands of children and young people are now better able to cope with the impact of cancer, and to get their lives back on track after treatment – and it's all thanks to everyone who supports our work.

Whether you're an individual supporter, member of staff, one of our 1,300 volunteers or a corporate supporter: thank you.

We are immensely grateful to every individual, company, trust or foundation that helped us in 2015/2016.

Visit www.clicsargent.org.uk/thanks to see who our supporters are.

Our individual supporters

We know that many of our supporters are family and friends of children or young people we help, and that raising money is an important way of showing your support. From running events and coffee mornings, to getting your employer to make us charity of the year, or signing up to donate regularly, we know that some supporters will have experienced childhood cancer firsthand. We are so grateful for your support.

The amount raised thanks to dedicated supporters donating on a regular, monthly basis has grown again this year to £5.21 million.

Our legacy income this year was just over £3 million with over 120 supporters generously remembering CLIC Sargent with a gift in their will.

Many of amazing supporters who have experienced childhood cancer firsthand raised almost £650,000 by setting up Support Me and Remember Me Funds to fundraise with friends and family.

In July 2015 our digitally-led Gifts in Wills Awareness Month Campaign "One day..." won the award for Best Legacy Campaign at the Institute of Fundraising's National Fundraising Awards.

"One day..." has been CLIC Sargent's most successful integrated marketing campaign for gifts in wills to date, recruiting 40 new legacy pledgers so far and encouraging over 1,000 people to express an interest in leaving a gift in their will to CLIC Sargent. We are so grateful for your generosity.



During Wig Wednesday 2015, 1,180 supporters wore a wig for a day, raising over £200,000 for young cancer patients and their families.

And over 4,500 supporters trekked, cycled, ran, rode, and skydived this year, raising more than £2.4 million so we can help more young cancer patients.

Our corporate partners

Pub chain partner passes £12 million

Fantastic fundraising efforts from J D Wetherspoon staff and customers have raised more than £12 million since our partnership started 14 years ago. J D Wetherspoon pubs have carried out countless fundraising events for CLIC Sargent. Recent events have included a national pub-wide darts competition, which raised more than £200,000, and the annual Kick! five-a-side tournament, in which 550 participating teams from pubs around the UK raised more than £460,000.



Rail staff's golden touch

With this partnership now achieving over £3.3 million, staff at Network Rail have become fundraising superstars, putting on events such as Rail House Rocks, Total Wipe Out, Big Bucket Collections, bake-offs and bike rides. In 2015, Network Rail were our key sponsor for Childhood Cancer Awareness Month for the second year running, installing a giant gold ribbon at King's Cross Station and taking part in some 'go gold' fundraising.



The Lidl support that means a lot

Lidl UK has raised over £700,000 for CLIC Sargent and are well on their way to hitting their £1 million target. Staff across the UK have taken part in activities including bike rides, runs and sky dives. Highlights have also included donations from sales of a variety of Lidl products, including mini stollens and Christmas cards.



Staff give bags of support

Zurich Community Trust have supported CLIC Sargent since 2012 by sharing their skills and taking part in various fundraising activities such as abseils, Wig Wednesday and a skydive. This support has helped us to fund grants and the Big Bag – a pack offering essential support for parents of children who have just been diagnosed with cancer.



Throughout 2015/2016, we've had fantastic support from other corporate partnerships, including: BT Sport's Supporters Club, technology company Dell, employee benefits provider Grass Roots, Manchester Airport Group, gourmet popcorn company Metcalfe's Skinny, Thomas Cook Children's Charity, fashion retailer Wallis and fitted kitchen company Wren Kitchens.

Our celebrity supporters

We're so grateful to all our wonderful ambassadors and celebrity supporters who have given their time to help support young cancer patients and their families.

Over the last year, they've included: TV presenters Jake Humphrey, Alice Beer, Mark Chapman, Jamie Redknapp and Chris Hollins, comedians Kevin Bridges and Chris Ramsey, actor Duncan Pow, TV motor racing pundit Eddie Jordan OBE, boxer Barry McGuigan MBE, TV and radio presenter Gaby Roslin, classical violinist Nicola Benedetti, former motorcycle racer and musician James Toseland, paralympian Hannah Cockroft, singer Lucy Spraggan, magician Jamie Raven, Bake Off winner Nadiya Hussain, footballer Frank Lampard and actresses Michelle Ryan and Patsy Palmer.

Windsor Race Night

Champion jockey AP McCoy was one of a host of sporting legends who supported the 10th anniversary of our Windsor Race Evening in June 2015. Former Ireland rugby union star Brian O'Driscoll and golfing pro Paul McGinley also attended the evening along with One Direction singer Liam Payne.



The event, hosted by long-standing supporter Eddie Jordan, and a committee co-chaired by Melanie White and Marie Jordan raised an incredible £650,000 towards our work with children and young people with cancer.

Our volunteers

Our 1,300 volunteers made a great impact this year supporting our work across the UK. These fantastic individuals take on a huge variety of roles - staffing our shops, raising awareness, sharing their experiences of childhood cancer, helping our office teams, and organising and assisting with a wide range of events.

Celebrating our volunteers during Volunteers' Week

Volunteers' Week in June 2015 was a fantastic opportunity to highlight the stories of some of our incredible volunteers through our website and social media channels. We hosted parties and barbecues, and presented volunteers with certificates to say thank you for everything they do for us.

"Volunteering is my way of giving back a little for everything CLIC Sargent has done for my family."

Donna

In September 2015, Childhood Cancer Awareness Month, sponsored by Network Rail, helped us raise vital funds and awareness of the impact of childhood cancer. Supporters all over the UK took part in activities to raise money, including the Power of Cake, £170 Challenge and Big Buzz, raising over £257,000. Thanks everyone!

OUR ACHIEVEMENTS AND PERFORMANCE

Our mission

is to change what it means to be diagnosed with cancer when you're young.

Our purpose

is to support children, young people and families by:

- Reducing the practical and financial impact of cancer treatment
- Supporting emotional wellbeing and resilience
- Supporting family life and maximising time spent safely at home during treatment
- Enabling access to education, training and employment.

Reporting our achievements next year

In 2016/2017, we will move to reporting our achievements against new programme areas to better reflect what we do and better engage our supporters in funding our vital work. These are:

- When the doctor says cancer
- There's no place like home
- Helping them thrive, not just survive
- Helping with the costs of cancer
- When the worst happens
- Making real change happen.

Public benefit

In reviewing our aims and objectives and planning our future activities, we have referred to and complied with the duty in section 17 of the Charities Act 2011. This relates to having due regard to the Charity Commission's published general guidance on public benefit. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.



1

Reducing the practical and financial impact of cancer treatment

HELPING WITH THE COSTS OF CANCER

We help families and young people deal with the debilitating financial consequences of cancer. We award grants and help them secure the benefits they're entitled to.

MAKING REAL CHANGE HAPPEN

We take what young cancer patients and families tell us about the impact of cancer on their lives to service providers and policy makers to help change things for the better.

We want more young cancer patients, and their families, to be able to say:

"We have fewer money worries connected to living with cancer."



FINANCIAL AND PRACTICAL SUPPORT

Our priority for 2015/2016 was to

- Provide financial support and maximise families' and young people's incomes by applying for support from other organisations and referring them to our welfare advice service.

What we achieved in 2015/2016

We know that the costs of cancer start immediately after a diagnosis, so we aim to provide grants to families and young people as soon as we can. This year, we provided 95% of grants within the first five days of a diagnosis, and 76% within three days.

We awarded 5,500 CLIC Sargent grants totalling £1.11 million, with 56% going to parents of 0 to 15-year-olds, and 44% to 16 to 24-year-olds.

Our social care professionals also helped families and young people apply for over 1,200 grants from other organisations, unlocking around £415,000 of extra financial support.

Our welfare advice service dealt with over 4,900 enquiries, a 135% increase on last year, securing an estimated £1.6 million of benefit entitlements for parents, young people and their partners – £670,000 more than last year.

We developed a new partnership with Smile of Arran Trust to create *Arran's grant* to support 0 to 19-years-old diagnosed with a brain tumour or brain cancer.

For more on our grant-making policies go to page 46.

In 2015/2016:

CLIC Sargent grants given out:
£1.11 million

Grants from other organisations:
£415,000

Benefit entitlements secured:
£1.6 million

TOTAL:
£3.13 million extra financial support

CAMPAIGNING AND INFLUENCING

Our priorities for 2015/2016 were to

- Publish *Children and young people's cancer services: ambitions for the next 10 years*
- Launch a three-year campaign to influence government and NHS decision makers across the UK to improve children and young people's cancer journeys.

What we achieved in 2015/2016

We launched *Children and young people's cancer services: ambitions for the next 10 years*, making recommendations to government and the NHS.

We also launched our three-year *Better care for young cancer patients* campaign at a House of Lords reception, calling for changes to the health and care system across the UK, so young cancer patients get the best possible care and support.



This involved research into young cancer patients and their families' experiences of diagnosis. The findings, along with a poll of GPs, were published in February 2016 in our report *The best chance from the start*, achieving national media coverage and engaging NHS England decision-makers, health stakeholders in Wales and parliamentarians in Scotland and Northern Ireland.

"I'm hopeful that your recommendations in *The best chance from the start* will be considered during the refresh of the Welsh Cancer Plan as we recognise the challenges faced by GPs in diagnosing rarer cancers." Jean White, Chief Nursing Officer, Welsh Government

In September 2015, Childhood Cancer Awareness Month, we engaged with hundreds of parliamentarians from England, Scotland, Wales and Northern Ireland, with many wearing a gold ribbon to show support for young cancer patients.

We also influenced the Independent Cancer Taskforce report published in July 2015, ensuring the voices and experiences of young cancer patients were heard.

OUR AIMS FOR 2016/2017

- Maximise families' and young people's incomes, through our grants, our partnership with Smile of Arran Trust and by helping them to apply for support from other organisations
- Better access to welfare advice and other financial help by improving how we provide this and working actively in partnership with other charities
- Publish research into the financial impact of cancer on young cancer patients and families and develop recommendations for change
- Continue our three-year *Better care for young cancer patients* campaign to improve children and young people's cancer journeys by conducting research into experiences of treatment.

LUKE

Luke, now five, was diagnosed with a tumour in his bladder when he was just two years old. Mum Jess tells their story.



Once Luke started treatment, we didn't come home properly again for three months.

His dad, Tim, slept on the ward, while Luke's baby brother Euan and I shared a tiny hospital room, over two hours from home.

Nurses suggested CLIC Sargent's Home from Home, *Billy's House*, across the road. Everything was clean and homely, and Euan and I moved in.



Billy's House was somewhere safe for Luke to stay in-between treatment. Any problems and we could take him straight back to the ward. Luke was really poorly a lot of the time so being close to the hospital was important.

All the parents at the house looked out for each other, from a shoulder to cry on to sharing milk when you couldn't get to the shop.

The staff were fab. I once put some washing on, then found it folded up with a note from 'the ironing fairies'. Little things you really appreciate.

Tim didn't feel comfortable approaching his boss about time off - he hadn't been there long. Tamsin, our CLIC Sargent Social Worker, phoned and got things sorted so Tim could have some paid leave.

Tamsin also helped us sort out benefits like Disability Living Allowance. We were unsure how much information to include in the forms but she went through everything.

Luke is all right at the moment. I am grateful every day I get to see him laugh, run and enjoy life.

“CLIC Sargent provided that little bit of normality and comfort in the terrifying world of cancer.”





2

Supporting emotional wellbeing and resilience

WHEN THE DOCTOR SAYS CANCER

We're the UK's leading charity providing social care support to children and young people with cancer, and their families. Our team of professionals tailor support to a family's needs, providing vital emotional and practical support so that children and their families will always have someone to turn to when cancer devastates their world.

Our information helps young patients and their families understand cancer and its impact.

We want more young cancer patients, and their families, to be able to say:

"We're resilient enough to cope with whatever cancer throws at us."

"We understand what's happening, and who we can ask for help."

"I know how I can keep myself as healthy as possible, now and in the future."

EMOTIONAL SUPPORT

Our priorities for 2015/2016 were to

- Continue to provide emotional and practical support to children and young people diagnosed with cancer, and their families
- Improve our social care service, based on the feedback of families and young people, so it meets their changing needs
- Support young people to take part in sport and maintain their health and wellbeing through our partnership with BT Sport
- Launch an app to make it even easier for young people to engage with our online community.

What we achieved in 2015/2016

We supported 3,087 newly-diagnosed children and young people, reaching 83% of 0 to 15-year-olds and 78% of 16 to 24-year-olds within our target of two weeks from referral.

After listening to families and young people, we began improving our social care service and how we offer practical, financial and emotional support. We've looked hard at what we do to make sure that families and young people get the best advice about money worries and how to access the welfare benefits they're entitled to. And we're working with other charities to improve access to expert services across the UK.

We sorted out some simple things that have a big impact on emotional wellbeing and resilience. Our information helps young patients and their families understand cancer and its impact so we've developed downloadable, translated information for people who don't read English as a first language.

Families tell us they need more support at the end of treatment and bereavement. We are therefore redesigning our services, improving our ongoing training for social care staff and exploring

partnerships with charities so that our staff will be able to have more time for families and young people when they need us most.

To help families cope when a child dies we provided 461 compassionate grants totalling £138,000 and bereavement support through 331 home visits and 40 bereavement groups. We arranged and supported bereavement groups and memory days, to remember children and young people who have died, for over 900 people.

Our group sessions helped 3,591 children, young people, families and teachers. These included bereavement groups, family fun days, parent groups, end of treatment groups, information days for teachers and wellbeing sessions where young patients discuss sensitive issues, like weight gain, hair loss and confidence.

Our BT Sport partnership continued providing financial support to help young people maintain a healthy lifestyle. We also launched a physical activity programme called RENEW in partnership with cancer charity Trekstock, giving young people who have or have had cancer the chance to develop tailored exercise plans.

Our online community, for 16 to 24-year-olds who have or had cancer, continued to grow. We launched our first ever mobile app and a quarter of our members now access the community this way.

"When I was diagnosed I was on my own on an adult ward... I didn't get the opportunity to speak with other young people in the same situation often. It can be isolating, but it's very easy to post and read messages on the community." An online community member

Members use the space to make new friends, and to discuss treatment, side-effects, emotional wellbeing, friendship and relationships. We've also hosted *Ask the expert* sessions, where members can take part in live Q&As.

INFORMATION

Our priorities for 2015/2016 were to

- Develop online content to help young people understand and manage the impact of cancer and its treatment on their personal and sexual relationships, and fertility
- Roll out our diagnosis support pack for parents
- Develop a new resource to help young people deal with the death of a friend they've met through treatment.

We finalised plans for the UK-wide rollout of our Big Bags – a pack offering essential support for parents of a child just diagnosed, to help with hospital stays. These are given to families when we first meet them as, for many, treatment starts urgently and they don't have time to go home between their child being diagnosed and being admitted to hospital. Big Bags will benefit around 1,800 families a year.

All this meant we postponed to next year a new resource to help young people cope with the death of a friend they've met through treatment.

OUR AIMS FOR 2016/2017

What we achieved in 2015/2016

Our resources reached further than ever before. Our website's support pages received over 11,300 visits, and we sent out 25,700 resources, over 20% more than last year.

We worked with 151 children, young people, parents and professionals to develop our information resources. Their involvement helped us pass our NHS Information Standard review, with excellent feedback. The quality of our information was further recognised with a British Medical Association Patient Information award for Innovation for our pack for schools where a child has cancer. The judges said: "This resource shows information provision at its best – providing a solution to an identified problem using the very best practice."

Research with 16 to 24-year-olds showed they wanted more information to help deal with the impact of cancer on personal and sexual relationships. We developed a multi-platform digital resource, providing answers directly and sensitively, and ran an *Ask the expert* session for our online community. We are now developing information to help young people manage the impact of cancer on fertility.

- Continue to provide emotional and practical support to children and young people with cancer and their families
- In partnership with Trekstock, deliver the RENEW physical activity programme and consider a wider rollout following evaluation
- Work in partnership with bereavement organisations to improve the bereavement support that families and young people can access
- Raise the profile of play therapy within the NHS and review our work in this area
- Deliver online content for young people on fertility and personal care, and a new resource to help young people deal with the death of a friend they've met through treatment, as well as new information for bereaved siblings.

CAI

Cai, 11, from Swansea was diagnosed with a brain tumour when he was just eight years old. His mum Jo tells their story.



When I heard the news I just went numb.

The operation was the hardest time, waiting and thinking something major must've gone wrong. Cai spent three weeks in hospital, then went back to have his port put in. He'd had enough of hospital, and developed a needle phobia which made everything very stressful.



Cai started chemotherapy and it was really difficult. Then Jane, our CLIC Sargent Nurse, came along and things finally started getting better. She developed a relationship of trust with Cai, discussing his treatment choices. She came to the house, saving us a 50-mile trip, giving us more time.

She was patient and helped Cai come round to the idea of having the needle. He would be mischievous with her, but I knew it meant he trusted her.

Before Jane, we didn't feel like the different hospital teams were talking to each other and working together. We didn't know who to talk to or to take questions to.

I had the sense Jane was talking to the doctors, explaining what we needed personally. That makes a real difference.

Cai's treatment finished last December. He missed a lot of school and needed to catch up, and got upset that he didn't understand some of the work. Jane has worked with the school to explain Cai's situation so they can better support him.

I still go to Jane when I have questions or want to talk about anything. It is great to have that personal connection.

“Cai started chemotherapy and it was really difficult. Then Jane, our CLIC Sargent Nurse, came along and things finally started getting better.”





3

Supporting family life and maximising time spent safely at home during treatment

THERE'S NO PLACE LIKE HOME

Our Homes from Home are havens during treatment, reducing the financial and emotional burden of cancer and helping families stay together during the toughest times.

Our nurses deliver care to children with cancer in hospital, at home and in the community, helping families understand who is involved in treatment and co-ordinating care. By providing care and support at home, they help families avoid travel and stay together.

Our young people's social workers and community workers help young people cope with the impact of cancer, and move on after treatment.

We want more young cancer patients, and their families, to be able to say:

"We're resilient enough to cope with whatever cancer throws at us."

"We understand what's happening, and who we can ask for help."

"I know how I can keep myself as healthy as possible, now and in the future."

FREE ACCOMMODATION

Our priorities for 2015/2016 were to

- Open our second CLIC Sargent Home from Home in Belfast, providing free accommodation to young people being treated at the nearby specialist hospital
- Complete the relocation of our Glasgow Home from Home.

What we achieved in 2015/2016

Our 10 Homes from Home hosted 1,339 families for an average of 23 days. In our survey, 98% of families said the homes met their needs, and 98% of parents felt less tired because of reduced travelling. We estimate that our CLIC Sargent Homes from Home save a family on average around £2,140.

"CLIC House was a godsend to us and it meant my family could stay together. I can't imagine how much worse my experience would've been without it." 19-year-old Danielle's family stayed at our Home from Home in Bristol, *CLIC House*.

We opened our second Home from Home in Belfast. *Amy's House* is for families of young people being treated in Belfast City Hospital, and our first Home from Home just for young people.



We moved our Home from Home in Glasgow, with *Marion's House* opening near the new children's hospital. We purchased a new Edinburgh Home from Home, due to open in 2017 in line with hospital relocation plans, thanks to a gift from Children with Cancer UK.

SAFE CARE CLOSER TO HOME

Our priorities for 2015/2016 were to

- Publish an independent evaluation of the CLIC Sargent Specialist Nurse Key Worker role
- Grow our nursing community by affiliating nurses so they can continue to promote and influence safe care closer to home within the NHS.

What we achieved in 2015/2016

Our nurses supported 1,072 young cancer patients, attending 7,485 home visits and arranging 7,760 visits by other professionals like community nurses, GPs and palliative care teams.

We published the evaluation by London South Bank University of the Children's Key Worker Service Evaluation project. It showed that when the key worker model of care works well, it helps parents feel more confident and facilitates care closer to home. It also improves communication between clinical staff, social workers and teachers. The evaluators concluded that "key working effectiveness is built on three pillars: knowledge, coordination and relationship: when these pillars are in place, a better quality family experience can be assured". We've shared the findings with the NHS, parliamentarians, policy makers and other influencers.

"A stunning piece of work putting children with cancer and their families at the very heart of the project." Jane Whittome, NHS Improving Quality

The key worker project was shortlisted for a number of awards, and won a Patient Experience Network National Award (PENN) in the 'Best Charity' category.

"The CLIC Sargent entry demonstrated an excellent model of care, built on strong foundations. An ambitious and innovative project with clear objectives and a great example of joint working, collaboration and evaluation." PENN judges

Since the evaluation, 18 key worker roles have been integrated into NHS principal treatment centres (PTCs), who continue to use this model to deliver care. We are now working with our CLIC Sargent funded outreach nurses to ensure the model is effective across all PTCs and shared care hospitals.

We've developed 'affiliated' agreements with some NHS Trusts to maintain our relationships with Specialist Nurse Key Workers who have returned to NHS funding, so that good practice can continue to be shared amongst more nurses delivering care to children with cancer.

SUPPORT IN THE COMMUNITY

Our priorities for 2015/2016 were to

- Increase the support we can offer young people in the community by employing more young people's social workers and community workers
- Use feedback from young people to agree next steps following an independent evaluation of an assessment tool (the wellbeing outcome star)
- Consider new ways to ensure more young people are involved in helping to grow the support we can offer them.

What we achieved in 2015/2016

Our social care professionals made 3,661 visits to children and young people outside of hospital: at home, in CLIC Sargent Homes from Home, and in the community.

We recruited two new young people's community workers to work in rural areas where young people are treated in local hospitals. In total, our 33 young people's social workers and 11 community workers supported over 2,800 young people.

An independent evaluation of the wellbeing outcome star found it was popular with young people, helping them talk about what mattered, understand where they needed help, create action plans, and realise how far they'd come since diagnosis. We are now developing a specific

star for young people with cancer that more closely reflects their needs, and one for parents and carers.

We commissioned an independent evaluation of our young people service, involving young people, other charities and NHS Trusts. *The new normal* and *Stand by me* reports highlighted the value of our service and showed the challenges young people face. The reports found that, where our service for young people is fully developed, it offers support within the hospital and community which meets their needs well. Young people described us as the 'bridge back to... the new normal', accessible 'at the worst time of your life'. The service is also highly respected by professionals and other charities, particularly our support outside hospital in the community.

The reports also found that some young people – for example those being treated in local hospitals – are not yet getting the help they need from CLIC Sargent. We will work to raise the funds we need to extend the package of support we can offer young people.

OUR AIMS FOR 2016/2017

- Continue influencing children's cancer nursing care by evaluating the effectiveness of the nurse educator post in spreading best practice
- Adapt the Scottish 'education pack', developed as part of the Nurse Key Worker project, for use across the UK
- Improve the quality and consistency of nursing services by completing contract reviews of our three-year funded nursing posts
- Use findings from *The new normal* and *Stand by me* to extend the package of support we can offer young people, and work with others to fill gaps
- Involve parents, carers and young people with cancer in developing two outcome stars so that we can better measure the difference our support makes.

JENNIFER

Jennifer, from Blackburn, is 22. She was diagnosed with leukaemia when she was 20.



I couldn't take it in – I was too upset.

The first week at hospital was scary. I was then in isolation for six weeks, including my 21st birthday. I had eight months of chemotherapy. I really hate needles.

My CLIC Sargent Young People's Social Worker, James, was brilliant. He offered support and information every step of the way. Without James I would have lost my house, and probably my job.



I didn't know anything about housing benefit or Personal Independence Payment. James went through the whole thing. He also helped me get a mobility car so my parents could drive me to hospital appointments.

James told me about other charities that help people with cancer. It meant I could get a new bed as mine was falling to bits. I was so ill that I was in bed a lot.

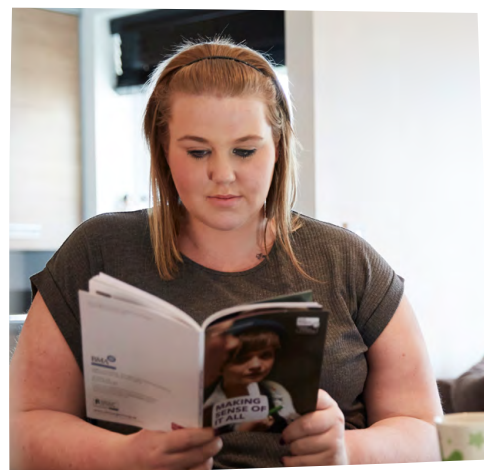
Because I'm still off work, I'm now on Employment and Support Allowance. James helped me apply for that too.

I'm now in remission and have been clear for three months. My employers have been good, and are now asking when I'll be back at work.

I work in a nursery running around after 16 children and I get exhausted quite quickly. There's a lot of paperwork and my head is still fuzzy, thanks to 'chemo-brain'. James wrote to my employers to explain and let them know I would be off work for longer than I'd thought.

James really helped me know what to do.

“James was brilliant. He offered support and information every step of the way. Without James I would have lost my house, and probably my job.”





4

Enabling access to education, training and employment

HELPING THEM THRIVE, NOT JUST SURVIVE

A cancer diagnosis and treatment can significantly impact on a child or young person's education, training and employment opportunities. Our nurses visit schools to talk to teachers and pupils about cancer and to deliver care, so a child doesn't have to miss out on their education.

Our young people's social workers and community workers help young people think about education and employment, supporting them to continue to learn, regain their confidence and self-belief, and be inspired to think beyond cancer.

Young cancer patients inspire and influence what we do and where we're heading, so we can do even more for children and young people in the future.

We want more young cancer patients, and their families, to be able to say:

"I can stay in work or find a job - if that's what I want."

"I'm keeping up with education and carrying on learning, just like my friends."

"I can carry on building the career I want."

EMPLOYMENT AND EDUCATION

Our priority for 2015/2016 was to

- Continue to offer school visits by our nurses and liaise with schools to help children feel supported and more positive about returning to education and their friends.

What we achieved in 2015/2016

Our nurses and social care professionals made just under 2,000 visits to schools, colleges and universities, delivering care to pupils, helping inform individual school health care plans and talking to staff, students and pupils.

Our social care professionals met with children and young people and their parents 422 times to discuss employment and education needs.

Our young people's social workers and community workers also made 1,230 interventions to support young people with employment and education choices, from phone calls to emails.

LISTENING TO CHILDREN AND YOUNG PEOPLE

Our priorities for 2015/2016 were to

- Provide new and existing opportunities for children and young people to share their views and influence our work
- Continue to improve how we involve children and young people in our decision-making in line with best practice.

What we achieved in 2015/2016

We increased opportunities for children and young people to share their views by 14%, with 182 doing so on 1,128 occasions. 36% participated for the first time.

Children and young people were key to developing our strategy *Aiming high*. The ideas and opinions they shared through focus groups, online discussions and surveys helped shape our direction for the next 10 years.

Our Children's Advisory Group were filmed talking about their experiences of cancer. These website films help others by showing children like them talking about things that matter.

57 children contributed to *Shout Out!* – our magazine for children aged 7 to 13 who have or had cancer. Their personal stories, poems, artwork and jokes provide fun and informative ways of helping other readers cope.

The Young People's Reference Group was established after young people said they wanted more say in our work. Group members aged 15-plus from across the UK meet bimonthly, influencing our direction, and developing skills and confidence in the process.

Our first art exhibition showcased the talents of nine young cancer patients. Painting, photography, drawing and other creative arts help tap into and express difficult emotions, which in turn can build resilience, self-confidence and develop useful skills. The exhibition was an opportunity for the artists to talk about their talent, aspirations and goals.



WORK EXPERIENCE

Our priority for 2015/2016 was to

- Evaluate the Young Ambassadors pilot, using feedback from young people and the staff who have supported them.

We decided to expand our CLIC Sargent Representatives volunteer programme and merge the Young Ambassadors within this programme. All volunteers involved in Young Ambassadors are now CLIC Sargent Representatives, supported and trained to represent us at fundraising occasions.

OUR AIMS FOR 2016/2017

- Continue to offer school visits by our nurses, liaising with schools so children feel supported and positive about returning to education and their friends
- Explore new ways of communicating with children and young people and increase opportunities for them to share views and opinions across all our work
- Recruit a Trustee with experience of cancer as a child or young person
- Achieve renewal of our Gold Hear by Right Award, recognising our participation work.

CLIC SARGENT'S LONG-TERM AMBITION: AIMING HIGH

We believe that all young cancer patients should have the support they need to cope with cancer and its impact on their lives. We know that where we have the resources to provide our full support service to young cancer patients and their families, we are able to help build their resilience and meet their needs. Yet at the moment, we can only reach two out of the three young people who need our support. And we are not able to give everyone the depth of support they need – or for as long as they need it.

We want to be there for every single child and young person, and their families, so we can limit and reduce the damaging impact of cancer on their lives.

That's why in 2015 we launched our 10-year strategy, *Aiming high*, outlining our plan to change what it means to be diagnosed with cancer when you're young.

By 2025, we want:

- To reach everyone who needs us – at diagnosis, during treatment and after treatment has ended
- More specialist bereavement support
- More CLIC Sargent Homes from Home, close to specialist hospitals
- The spread of best practice in nursing
- To improve availability of financial support and advice.

To do this we need to increase the amount we raise every year until 2025. Even in the difficult economic environment we retain our ambition. We believe our new CLIC Sargent fundraising strategy will help support the development of long term sustainable income.

Only with your support can we grow as an organisation. Together we can – and we will – ensure no child or young person has to go through cancer alone.



RISKS AND UNCERTAINTIES

Our Trustees have identified and fully understand the risks CLIC Sargent faces, and confirm that systems are in place to manage these.

Our plans are all about balancing risks and opportunities so that we can achieve our ambitions for children, young people and families. We won't take risks that jeopardise our purpose, our outcomes for children and young people, or their safety. But we do want to be in a robust position that enables us to benefit from opportunities so that more of our ambitions can be met.

We'll continue to invest in fundraising, in which there is always some inherent risk and which in the last year has become even less certain. The biggest risks we'll be managing in 2016/2017 are:

- Not achieving our forecasted income
 - The external financial climate and current forecasts mean that we are expecting continued, significant pressure on income generation in the coming years
 - We are currently shaping our new five-year fundraising strategy that will help support the delivery of a balanced portfolio of fundraising activity and will mitigate against risk. We'll continue to closely monitor our fundraising budgets, and, in the meantime, are undertaking considerable work to ensure our organisation is 'fit for purpose' and can withstand the current fundraising environment, so that we can reach more children and young people
- Not being able to meet the needs of all the children, young people and families who need us, for as long as they need us. We'll be carrying out continuous improvements to our services and working with partners to improve access to services where there are opportunities to do so, including improving digital services
- Not being able to seize new opportunities. Being 'fit for purpose' will put us in the best position to seize opportunities for children and young people, and our clearly articulated ambitions in *Aiming high* give us a clear set of priorities.

Risk framework and register

We have a framework which is used at all levels of management to identify risks and respond to them appropriately. The register is regularly monitored by the Executive Team and the Audit Committee, and a wider range of risks are monitored by managers across CLIC Sargent. We plan to review our approach to managing and monitoring risks this year.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

The Consolidated Statement of Financial Activities (SOFA) shows the financial results for CLIC Sargent and its trading subsidiaries.

This year, within a tough economic environment, the performance of our fundraising portfolio has been mixed and income has fallen by £164,000 from just over £25 million. The decrease in income is largely attributable to a drop in legacies of just over £1 million and less income being raised from our community fundraising and running events, down £700,000 on last year's results. These decreases are offset by continued growth in more predictable income via individual giving (up £775,000), and an increase in income via our trusts and major donor funding of £400,000, with a significant gift of over £600,000 received to help with the purchase of a new Home from Home property in Edinburgh. Major Events have also had a successful year, with an increase in income of approximately £300,000, largely due to the success of our 10th anniversary Windsor Race Night.

Despite a fall in income, we have remained committed to our plan to invest in fundraising infrastructure, in particular individual giving, so that we are able to generate sustainable income to fund increased service provision in the future in line with our 10-year strategy *Aiming high*. Given the drop in income, expenditure within fundraising was managed accordingly and overall we were able to reduce total fundraising costs by approximately £300,000. A new fundraising strategy is being developed in consideration of the challenges presented by the current funding environment. Key to our strategy will be undertaking activities that improve returns from our fundraising investment.

Despite a drop in fundraising costs, total expenditure remains at a similar level to last year, with an overall increase in spend on our charitable activities of £300,000. Increased spend in grants, investment in our Homes from Home and youth participation programmes are examples of how we are developing our services for children and young people with cancer.

The fall in income this year has required the charity to use more of existing free reserves to ensure our services continue to grow. Our services funded from unrestricted funding have actually increased by £900,000. Services funded from restricted funding have decreased by £600,000. This is largely due to the majority of restricted income being received for our Homes from Home programme in Scotland and Northern Ireland, which are capital costs shown as fixed assets on our balance sheet, and costs for this are only shown in the SOFA as the homes become operational and are spread over their useful lives.

To get a fuller picture of the amount spent on charitable activities, the charity has also invested a further £2.17 million (2015: £959,000) on assets relating to our services, primarily relating to the design, acquisition and construction of three new Homes from Home; one in Northern Ireland and two in Scotland.

A deficit of £1.66 million was incurred during the year from unrestricted funding, leaving unrestricted reserves of £9.95 million (including fixed assets). Restricted funding increased by £749,000 during the year, primarily spent on our new Homes from Home. As a consequence, total funds restricted for specific purposes increased to £5.3 million, which includes a capital balance of £5.03 million. These balances will be retained in restricted funds over the useful lives of the properties and will be released to expenditure as the properties are depreciated in future years.

A reduction in funds is primarily represented on the balance sheet by a fall in cash held by the charity, as more has been spent on vital services for our beneficiaries.

CLIC Sargent Promotions Limited had a turnover of £972,000 and net profit of £503,000, all of which will be donated to the charity.

CLIC Sargent Developments Limited had a turnover of £731,000 and a net profit of £9,000, all of which will be donated to the charity.

Reserves

Free reserves comprise the total reserves available to the charity, less those reserves whose uses are restricted or else designated for specific purposes.

Each year the Trustees review the policy for maintaining free reserves, taking into consideration the major risks faced by the charity, their likely impact on income and planned expenditure, and an assessment of the ways to mitigate such risks. As a result of this review the Trustees agreed a policy that would ensure the safeguarding of charitable commitments and the funding of operational expenditure, during a period of significant downturn. The reserves would also provide working capital and build a strategic fund for developments. The Trustees felt that in order to meet the objectives of this policy the charity should aim to hold free reserves of between £3.5 million and £5 million, with a lower discretionary limit of £2.5 million. Free reserves at 31 March 2016 amounted to £2.7 million, a decrease of £1.1 million from the previous year.

More of the charity's free reserves were utilised this year than was planned, so that the charity was able to meet budgeted spend on key services, whilst dealing with a fall in fundraising income. The result for the year leaves the free reserves at £200,000 above the lower discretionary level set by the Trustees. Having reviewed this position the Trustees consider that the level of reserves is acceptable in the short term and will be sufficient to cover the working capital requirements of the charity if needed. Subsequent to the year end, CLIC Sargent received a £500,000 unrestricted donation from another charity that will contribute to replenishing the free reserves level. The Trustees have also approved a balanced budget for the next financial year with future budgets predicting surpluses as a result of longer term anticipated improvements in fundraising performance and cost efficiencies identified. The Trustees continue to consider the balance of risk between financial resilience and investment in the development of activities.

As of 31 March 2016 the charity also holds £7.3 million of designated funds which relate to the net book value of fixed assets acquired from unrestricted funds. These reserves will fluctuate in line with the depreciation charged against the fund and based on new fixed assets acquired.

These funds will only ever be realised and available to the charity if the assets are sold.

The Trustees also note that the charity has a further £5.3 million of restricted reserves, of which, £5.03 million has already been spent on acquiring and developing Homes from Home in Northern Ireland and Scotland, and this value is now retained in restricted funds as capital assets. These funds will decrease as depreciation is charged to the funds. The balance of approximately £280,000 is available to fund ongoing service delivery over the next year.

Going concern

The charity's financial position and performance has been outlined in the financial review above. The Trustees have assessed projected future income, expenditure, and cash flows over the period to July 2017 and analysed the charity's reserves position and liquid assets and its ability to withstand a material decline in incoming resources. Consideration has been given to the stability, predictability and diversity of various income streams in making this assessment.

The Trustees have concluded that CLIC Sargent and its wholly-owned trading subsidiaries CLIC Sargent Promotions Ltd and CLIC Sargent Developments Ltd have adequate resources to continue activities for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the accounts.

Investments

The Finance Committee is responsible for overseeing the overall investment strategy and for the oversight of its implementation.

The Trustees have continued to adopt a conservative investment policy that seeks first to protect the reserves of the charity and, second, to achieve an appropriate return. During 2015/2016 the charity continued to hold liquid assets due to the prevailing market conditions.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CLIC Sargent is a registered charity in England and Wales (No. 1107328) and in Scotland (SC039857) and a company (No. 05273638) limited by member guarantee and is governed by revised Articles of Association adopted in June 2012.

Our Trustees, honorary presidents, vice presidents, ambassadors and senior executives of CLIC Sargent are listed within the Reference and Administrative section of the accounts.

As disclosed in note 8 of the Financial Statements, CLIC Sargent owns 100% of the issued share capital of CLIC Sargent Promotions Limited and CLIC Sargent Developments Limited. Information presented on the organisational structure below is based on the group and includes CLIC Sargent Promotions Limited and CLIC Sargent Developments Limited.

The Board

The Board of Trustees for the charity and the Board of Directors for CLIC Sargent and the subsidiaries ('the Board') are responsible for the overall governance of CLIC Sargent and meet at least four times each year. The number of Trustees cannot be fewer than six or more than 14. The Governance Committee is responsible for the selection and recruitment of new Trustees, using a transparent recruitment process with input from young people who have, or have had, cancer. All appointments are approved by the full Board. A skills audit is used to identify the skills, experience, characteristics and backgrounds that are needed to provide high quality effective governance.

New Trustees are provided with a comprehensive induction pack with information about the charity and their role as a Trustee. New Trustees must also complete an induction programme which includes meetings with staff within different areas of the charity, site visits and safeguarding training. Any development needs that they may have during their time as a Trustee are discussed as part of their appraisal with the Chair. Trustees also attend conferences such as the Trustee Exchange and a Trustee workshop is held each year, part of which is focused on Trustee development and Board effectiveness. Trustees are also provided with regular briefings and information about relevant events.

Trustees are initially appointed to a term of office of three year's duration and may be re-appointed by the Board for a further term of office. A Trustee who has served for two consecutive terms shall remain out of office for at least one year unless the Board resolves by a two-thirds majority vote. A Chair of the Board shall be eligible to be re-appointed for a third term as a Trustee. The Trustees may also determine that the term of office of the presiding Chair of the Board be extended for up to two years, save that if the term is so extended and he or she then ceases to be the Chair, he or she would automatically cease to be a Trustee.

Strategic management

The Board is responsible for setting an appropriate strategy for the charity. It also ensures that relevant performance measures are in place. The Trustee Board has delegated consideration of specific issues to three sub-committees, who then make recommendations to the Board. The Board receives regular reports on all aspects of the charity's work. The terms of reference for these committees are summarised below.

Finance Committee

The Finance Committee is a sub-committee of the Board, with responsibility for assisting the Board to discharge its duties in the following areas:

- Financial and operational performance and procedures
- Property transaction
- Annual plans and budgets
- Investments
- Reserves.

Power to act for the charity on financial matters has been delegated to this committee by the Board.

Audit Committee

The Audit Committee is a sub-committee of the Board with responsibility for monitoring and reviewing:

- The policies and processes for the identification, assessment and management of risks including financial control
- The charity's accounts to assess the integrity of financial reporting
- The scope, results and effectiveness of external and internal audit
- The independence of the external auditors, their range of non-audit services and fees.

Governance Committee

The Governance Committee is a sub-committee of the Board with responsibility for:

- Ensuring that the Board governance structure of CLIC Sargent is fit for purpose
- Monitoring and reviewing the composition of the Board of Trustees to ensure that the Board has the appropriate blend of skills and experience
- Leading the process of identifying and recruiting new Trustees
- Taking responsibility for Trustee induction, support and development, including ensuring that an effective performance appraisal programme is in place
- Reviewing staff and volunteer governance issues and where necessary making appropriate recommendations to the Board.

Chief Executive

Authority to conduct CLIC Sargent's day-to-day activities is delegated to the Chief Executive, who is responsible for ensuring that the agreed strategy and policies are carried out. An Executive Team reports to the Chief Executive and meets fortnightly.

Remuneration policy for key management personnel

The Executive Team are considered to be the key management personnel for the charity. Remuneration of our Executive Team is benchmarked against the external market every two years, using two or more salary surveys representing the third sector. The review involves consideration of salary survey data at the median along with economic indicators, affordability, competitiveness and retention of those in key roles. Options for Executive Team pay are then considered by our Governance Committee and agreed by the Board of Trustees.

EMPLOYEES AND VOLUNTEERS

Employees

Throughout 2015/2016, our priority has been to ensure our employees are motivated and equipped to perform their roles effectively, and one of the ways we accomplish this is by keeping staff informed about the direction and progress of the charity.

Employees are fully consulted on strategic developments through our ongoing staff engagement programme and Staff Forum, which meets quarterly. All employees are encouraged to give their views about any issues and we have a staff conference and a staff survey every couple of years. Staff actively input into ongoing organisational action plans. Staff are kept informed about day-to-day news and events, and information is provided on a regular basis through staff conferences, meetings, briefings and the CLIC Sargent Intranet.

The charity is fully committed to promoting and implementing diversity and equal opportunities for all staff in everything we do and we have a range of policies to support this. In 2014/2015 we reviewed some of our key people policies including Respect and Dignity at Work; Equality, Diversity and Inclusion, Raising a matter in the public interest (Whistleblowing), Disciplinary and Grievances. We ensure that no member of staff or job applicant receives less favourable treatment on the grounds of sex, sexual orientation, race, colour, nationality, ethnic or national origin, religion or philosophical belief, disability, gender identity/reassignment, marital status, family circumstance or age, or be disadvantaged by conditions or requirements that cannot be shown to be justifiable.

We are also committed to the professional and personal development of all of our staff through learning and development opportunities, supervision and appraisals. We have been able to continue our personal development commitment to our staff in a cost-effective manner by using the resources of many of our corporate supporters, including, Dell, Herbert Smith Freehills, Gide Loyrette Nouel LLP, Group M, J D Wetherspoon, Lidl UK, Network Rail and Zurich Community Trust to deliver a wide range of face-to-face and e-learning opportunities. We are most grateful to our supporters for these opportunities.

Volunteers

CLIC Sargent relies heavily on the support of volunteers who give their time and commitment to helping us in our work with children and young people with cancer. There are approximately 1,300 volunteers working throughout the UK in a wide range of roles. Hundreds of these volunteers work in our shops and in local fundraising committees organising a wide range of events, as well as in some of our services, including Homes from Home. Our ambassadors provide invaluable support, giving their time and energy at fundraising events, hospital visits and a range of other activities

Pensions

CLIC Sargent operates defined contribution pension schemes for our employees.

Disclosure of information to auditors

With regard to the preparation of this Annual Report and Accounts:

- As far as each Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware
- Each Trustee has taken all of the steps that a Trustee might reasonably be expected to have taken to be aware of relevant audit information and to establish that the charity's auditors are aware of that information.

STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE ACCOUNTS AND CORPORATE GOVERNANCE

The Trustees (who are also directors for the purposes of company law) are responsible for preparing the Strategic Report, the Trustees' Report and the accounts in accordance with applicable law and regulations. Company and charity law requires the Trustees to prepare accounts for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (Financial Reporting Standard 102) and applicable law.

Company law requires the Trustees to prepare financial statements for each financial year. Under company and charity law the Trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the group, and of the group's net incoming/outgoing resources for that period. In preparing these accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles of the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity and the group will continue to operate.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the transactions of the charity and the group, and disclose with reasonable accuracy at any time the financial position of the charity and the group and enable them to ensure that the accounts comply with the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and the group and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees have overall responsibility for ensuring that the charity has appropriate systems and controls, financial and otherwise, to provide reasonable assurance that:

- The charity is operating efficiently and effectively
- Proper records are maintained and financial information used within the charity, or for publication, is reliable
- The charity complies with relevant laws and regulations.

Internal controls over all forms of commitment and expenditure continue to be refined to improve efficiency. Processes are in place to ensure that performance is monitored and that appropriate management information is prepared and reviewed regularly by both the Executive Team and the Board of Trustees. The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss.

They include:

- A strategic plan and annual budget approved by the Trustees
- Regular consideration by the Trustees of financial results, variances from budgets, non-financial performance indicators and benchmarking reviews
- Delegation of day-to-day management authority and segregation of duties
- Identification and management of risks.

This Annual Report of the Trustees, under the Charities Act 2011 and the Companies Act 2006, has been approved by the Trustees including approving in their capacity as company directors the Strategic Report contained therein, and is signed as authorised on their behalf by:



Peter Hollins
Chair

22 July 2016

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS AND TRUSTEES OF CLIC SARGENT

We have audited the financial statements of CLIC Sargent Cancer Care for Children for the year ended 31 March 2016 which comprise the Consolidated Statement of Financial Activities, the Group and Charity Balance Sheets, the Consolidated Cash Flow Statement and the related notes numbered 1 to 25.

The financial reporting framework that has been applied in their preparation is applicable law and FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's Trustees, as a body, in accordance with section 44(1c) of the Charities and Trustee Investment (Scotland) Act 2005. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Trustees and auditors

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees (who are also the directors of the charitable company for the purpose of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 44(1c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Strategic Report and the Trustees' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the charitable company's affairs as at 31 March 2016 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006 (amended).

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit, the information given in the Strategic Report and the Trustees Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements and has been prepared in accordance with the applicable legal requirements.

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit we have not identified any material misstatements in the Strategic Report and Directors' Report.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 or the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the parent charitable company has not kept adequate accounting records; or
- the parent charitable company financial statements are not in agreement with the accounting records and return; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.



Guy Biggin
Senior Statutory Auditor

For and on behalf of
Crowe Clark Whitehill LLP
Statutory Auditor
Carrick House, Lypiatt Road,
Cheltenham, Gloucestershire GL50 2QJ

25 July 2016

Crowe Clark Whitehill LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating an income and expenditure account)

For the year ending 31 March 2016

	Notes	Unrestricted funds	Restricted funds	2016	2015
		£'000	£'000	£'000	£'000
Income from:					
Donations and legacies					
Donations and other voluntary income	2	13,829	2,851	16,680	16,139
Legacies	2	2,969	49	3,018	4,112
Other trading activities					
Retail trading		2,605	-	2,605	2,689
Fundraising trading	2	2,382	65	2,447	1,960
Investments		22	-	22	40
Other	3	38	62	100	96
Total income		21,845	3,027	24,872	25,036
Expenditure on:					
Raising funds					
Donations and legacies	2	8,180	-	8,180	8,468
Retail trading		2,503	-	2,503	2,741
Fundraising trading	2	1,190	-	1,190	954
		11,873	-	11,873	12,163
Net income available for charitable activities		9,972	3,027	12,999	12,873
Charitable activities:					
Reducing the practical and financial impact of cancer treatment		2,907	667	3,574	3,737
Supporting emotional wellbeing and resilience		3,364	409	3,773	3,579
Supporting family life and maximising the time spent safely at home during treatment		3,391	1,003	4,394	4,360
Enabling access to education, training and employment		1,971	201	2,172	1,923
Total direct charitable expenditure		11,633	2,280	13,913	13,599
Total expenditure	5	23,506	2,280	25,786	25,762
Net gains/(losses) on investments		-	-	-	(3)
Net income/(expenditure)	4	(1,661)	747	(914)	(729)
Transfers between funds	16,17	20	(20)	-	-
Net movement between funds		(1,641)	727	(914)	(729)
Total funds brought forward	25	11,591	4,574	16,165	16,894
Total funds carried forward		9,950	5,301	15,251	16,165

All amounts shown above relate to continuing operations.

Fund comparatives are provided in last year's statement of financial activities on the next page.

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

(incorporating an income and expenditure account)

For the year ending 31 March 2015

	Notes	Unrestricted funds £'000	Restricted funds £'000	2015 £'000
Income from:				
Donations and legacies				
Donations and other voluntary income	2	13,350	2,789	16,139
Legacies	2	3,978	134	4,112
Other trading activities				
Retail trading		2,689	-	2,689
Fundraising trading	2	1,921	39	1,960
Investments		40	-	40
Other	3	75	21	96
Total income		22,053	2,983	25,036
Expenditure on:				
Raising funds				
Donations and legacies	2	8,465	3	8,468
Retail trading		2,741	-	2,741
Fundraising trading	2	954	-	954
		12,160	3	12,163
Net income available for charitable activities		9,893	2,980	12,873
Charitable activities:				
Reducing the practical and financial impact of cancer treatment		2,385	404	3,737
Supporting emotional wellbeing and resilience		2,928	651	3,579
Supporting family life and maximising the time spent safely at home during treatment		3,600	1,708	4,360
Enabling access to education, training and employment		1,822	101	1,923
Total direct charitable expenditure		10,735	2,864	13,599
Total expenditure	5	22,895	2,867	25,762
Net gains/(losses) on investments		(3)	-	(3)
Net income/(expenditure)	4	(845)	116	(729)
Transfers between funds		-	-	-
Net movement between funds		(845)	116	(729)
Total funds brought forward		12,436	4,458	16,894
Total funds carried forward		11,591	4,574	16,165

All amounts shown above relate to continuing operations.

BALANCE SHEETS

As at 31 March 2016

Company number: 05273638

	Notes	Group 2016 £'000	2015 £'000	Charity 2016 £'000	2015 £'000
Fixed assets					
Tangible fixed assets	9	12,286	10,843	12,244	10,793
Investments	10 a	-	-	142	150
		12,286	10,843	12,386	10,943
Current assets					
Investment assets	10b	514	1,814	514	1,814
Stock	11	63	67	-	-
Debtors	12	3,883	2,681	3,932	3,071
Cash at bank and in hand		1,382	4,270	1,222	3,651
		5,842	8,832	5,668	8,536
Creditors					
Amounts falling due within one year	13	(2,749)	(3,336)	(2,675)	(3,140)
Net current assets		3,093	5,496	2,993	5,396
Creditors					
Amounts falling due after one year	14	(128)	(174)	(128)	(174)
Net assets	15	15,251	16,165	15,251	16,165
The funds of the charity					
Restricted income funds	16	5,301	4,574	5,301	4,574
Unrestricted funds					
Free reserves	18	2,689	3,761	2,689	3,761
Designated funds	18	7,261	7,540	7,261	7,540
Revaluation reserve	18	-	290	-	290
Total charity funds		15,251	16,165	15,251	16,165

These financial statements were approved by the Board of Trustees and authorised for issue on 22 July 2016.



Peter Hollins
Chair



Graham Clarke MBA,
FCMA, CGMA
Treasurer

CONSOLIDATED STATEMENT OF CASHFLOWS

For the year ending 31 March 2016

	Notes	2016		2015	
		£'000	£'000	£'000	£'000
Net cash provided by/(used in) operating activities	21		(2,427)		(102)
Cash flows from investing activities					
Interest received		22		40	
Net sales proceeds from the sale of property		437		279	
Purchase of property, plant and equipment	9	(2,220)		(1,449)	
Cash invested in long term deposit accounts	10b	(500)		(1,800)	
Cash released from long term deposit accounts		1,800		-	
Net cash provided by/(used in) investing activities			(461)		(2,930)
Change in cash and cash equivalents for the year	22		(2,888)		(3,032)
Cash and cash equivalents at the beginning of the year	22		4,270		7,302
Cash and cash equivalents at the end of the year	22		1,382		4,270

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

(a) Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

CLIC Sargent Cancer Care for Children meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

After making enquiries, the Trustees are satisfied that there are no material uncertainties about the charity's ability to continue as a going concern for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the accounts as outlined in the Trustees' Report.

(b) Transition to FRS102

In preparing the accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

At the date of transition in applying the requirement to recognise liabilities due in more than one year at net present value, the long term liability of the charity's unfunded pension obligation has been discounted, so that the accounts now represent what the liability is actually worth to the charity in today's money (for further detail see accounting policy (s) Pension costs and discounting to present value).

The Trustees also reviewed the requirement to include an accrual for holiday pay for the cost of holiday earned but not yet taken at the year-end. In doing so, the potential liability was calculated and was deemed to be immaterial for inclusion in the accounts.

No other restatements were required. In accordance with the requirements of FRS 102 a reconciliation of opening balances is provided in Note 25. The note also provides further information regarding accounting policy changes and reclassification of items in the accounts as required by FRS 102.

(c) Group financial statements

These financial statements are consolidated. The group Statement of Financial Activities (SOFA), the Balance Sheet and Statement of Cash Flows consolidate the accounts of the charity and its subsidiaries. The results of the subsidiaries are consolidated on a line by line basis.

The charity has availed itself of Paragraph 3 (3) of Schedule 4 of the Companies Act and adapted the Companies Act formats to reflect the special nature of the charity's activities. No separate SOFA has been presented for the charity alone as permitted by Section 480 of the Companies Act 2006. As required by section 408(4) of the Companies Act, the net surplus/(deficit) of the parent (The charity) is disclosed in Note 8 of the accounts.

(d) Company status

CLIC Sargent Cancer Care for Children is a company limited by guarantee. The members of the company are the Trustees. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

(e) Taxation

The company, which is a registered charity, is not liable to corporation tax.

(f) Funds

Restricted funds are funds on which donors have imposed specific restrictions or which have been raised for particular purposes. The aim and use of each restricted fund is set out in the notes to the accounts.

Designated funds represent unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the accounts.

Free reserves are available for use at the discretion of the Trustees in pursuit of the general objectives of the charity.

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

1. Accounting policies (continued)

(g) Income and deferred income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Legacy income is recognised when there is a grant of probate, the executors have established there are sufficient funds to distribute income from the estate, the legacy can be valued with reasonable accuracy and any conditions attached to the legacy have been met or are within the control of the charity.

Income from grants, whether capital or revenue in nature, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably. Grant income will be deferred if received in advance of meeting performance conditions or if the donor specifically states that the income must be spent in a future accounting period.

Contractual income is recognised when the goods or services as specified by the contract are delivered by the charity. This income is treated as unrestricted in the accounts.

Income relating to events is recognised in the period in which the event occurs.

Deferred income consists of cash received by the charity, where the income recognition criteria has not been met because entitlement to the income does not exist at the balance sheet date. Deferred income is not recognised in the SOFA until the charity is entitled to the income. Instead, deferred income is disclosed as a liability in the balance sheet.

Donations comprise gifts that will not provide any return to the donor other than the knowledge that someone will benefit from the donation. Income from donations includes gifts that must be spent on some particular area of work (i.e. restricted income funds). Donations include gifts in kind and donated services.

Income from other trading activities includes income earned from both trading activities to raise funds for the charity and income from fundraising events. To fall within this analysis heading, the income must be received in exchange for supplying goods and services in order to raise funds for the charity.

The investment income for the charity is interest earned from bank accounts and short term deposit accounts with an expiry date of greater than three months (classified as investment assets in accordance with FRS 102)

Other income includes profit from the sale of fixed assets and contractual income earned from our services that is immaterial and therefore classified as 'other income'.

(h) Donated services and facilities

The charity benefits from gifts in kind in the form of volunteer time and unclaimed out of pocket expenses – these are not recognised in the accounts, but further information is provided in the Trustees' Annual Report.

In addition many individuals, companies and organisations provide facilities, equipment and services such as advertising free of charge. The charity recognises, where possible, the value of the gift, which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market. A corresponding amount is then recognised in expenditure in the period of receipt.

Items donated for resale are included in shop income when sold and no value is placed on stock at the year end. These items are not recognised in the accounts on receipt as it is impractical to do so given the high volume of low-value items received by the charity and the absence of a sophisticated stock control system to assist with documenting and valuing donated stock held. The Trustees consider that the cost of implementing such a system would outweigh the benefits. High value items of donated stock (individual value of £1,000 or more) are recognised on receipt if the income recognition criteria is met.

(i) Expenditure recognition and irrecoverable VAT

Liabilities are recognised when the charity has a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

1. Accounting policies (continued)

Expenditure on raising funds includes all expenditure (salaries, direct costs and overheads) incurred by the charity and its subsidiaries to raise funds for its charitable purposes. It includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

Costs allocated to fundraising trading are those relating to our Major Events; Challenge Events and other non-charitable trading activities such as cause related marketing undertaken with our corporate partners.

Expenditure allocated to retail trading relates to the costs of running the charity's shops; recycling and product marketing activities.

All other fundraising expenditure relates to the cost of bringing in donations and legacies.

Expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(j) Grants payable

CLIC Sargent Grants are available to children, young people and their families who meet the eligibility criteria for registration with the charity. The need for financial support must be related to the child's illness and to support additional expenses incurred. CLIC Sargent does not pay costs of treatment, medical equipment, therapies or school fees.

Grants to children, young people and their families are charged in the year when the offer is conveyed to the recipient. These grants are not subject to conditions being fulfilled, once the eligibility criteria has been satisfied.

Occasionally, grants are awarded to other third parties in the furtherance of the charitable objects of the charity. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the charity.

(k) Expenditure allocation including support costs

All expenditure is accounted for on an accruals basis and has been classified to expenditure categories on a direct basis where appropriate or allocated in line with managerial and budgetary responsibilities using several criteria, which include headcount and activity.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include IT support, finance, personnel, payroll and governance costs which support the charity's services and fundraising activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. Costs have been allocated across each cost category on the basis of head count and activity.

(l) Tangible fixed assets, depreciation and revaluation

Individual items costing £2,000 or more are capitalised at cost. Where an item is below £2,000, but is combined with other items as part of a project or to create an asset, these items will be capitalised if the collective value is greater than £2,000.

Depreciation is provided on all tangible fixed assets using a straight line basis over their expected useful economic lives as follows:

Freehold land	nil
Freehold buildings	50 years
Equipment, furniture and fittings	3-5 years
Motor vehicles	4 years

Assets under construction represent those assets that are undergoing improvements prior to being made operational. During this phase no depreciation is charged.

Fixed assets are subject to periodic review for impairment where there is an indication of a reduction in their carrying value. Any significant impairment is recognised in the consolidated SOFA in the year in which it occurs.

(m) Investments

All the charity's investments are made in accordance with the powers contained within the Memorandum and Articles of Association.

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

1. Accounting policies (continued)

Commercial investments are initially stated at purchase value and then are restated at market value at the end of each financial year. Where it is the intention to realise an investment asset without reinvestment of the sale proceeds, the investment asset is classified as a current asset investment. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the SOFA. The historical cost of commercial investments is shown in the notes to the accounts.

Cash held on long term deposit is cash on deposit and cash equivalents with a maturity of three months or more held for investment purposes rather than to meet short-term cash commitments as they fall due.

Investment properties relate to shops owned by the charity that are used in part by CLIC Sargent Promotions Limited to undertake trading activities via the sale of new merchandise. A percentage of trading income relative to total income is calculated for each shop and applied to their book values to calculate the value of investment properties for the charity balance sheet. Properties are treated as fixed assets in the group balance sheet.

(n) Stock

Stock consists of purchased goods for resale and is valued at the lower of cost and net realisable value. Items donated for resale or distribution are not included in the accounts until they are distributed or sold (see accounting policy (h) for further information).

(o) Cash at bank and in hand

Cash at bank and cash in hand includes petty cash, cash in our regular bank accounts and short term deposit accounts with a short maturity of three months or less from the date of opening the account.

(p) Debtors, creditors and provisions

Debtors with the exception of prepayments are those amounts that satisfy our income recognition policy, recognised at the settlement amount due, where funds have not been received at the year end.

Prepayments are expenditure paid in the current financial year relating to costs to be incurred in a future accounting period. These are valued at the amount prepaid net of any trade discounts due.

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

(q) Dilapidations policy

An annual dilapidations liability assessment is undertaken and a provision is included in the financial statements for those properties where we expect to terminate the lease within 12 months of the year end.

(r) Financial instruments

The charity mainly has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value. The charity also has a small holding of commercial investments measured at market value. Further information is provided in Note 24.

(s) Pension costs and discounting to present value

The charity contributes to defined contribution personal pension schemes on behalf of its employees. The amount charged in the SOFA represents the contributions payable to the schemes in respect of the current accounting period.

The charity also has an obligation to provide two unfunded pensions. This has been included under creditors falling due after one year. Full disclosure has not been reflected in the accounts as the Trustees consider this to be immaterial against the costs of undertaking a full actuarial valuation. Instead, each year the Trustees will seek a market quotation to provide these pensions. The value obtained is then discounted so that the accounts represent what the liability is actually worth to the charity in today's money (present value). The amount is discounted using the best interest rate earned on the charity's funds and assumed mortality rates used for the quotation.

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

1. Accounting policies (continued)

(t) Finance and operating leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

Rentals applicable to operating leases are charged to the accounts on a straight line basis over the lease term. Where an operating lease becomes an onerous contract, for example when the charity leases a property which it subsequently leaves unused and the property cannot be sub-let to recover its costs, the charity will recognise all irrecoverable costs immediately.

Assets purchased under finance leases are capitalised as fixed assets. Obligations relating to these agreements are included under creditors in the balance sheet. The difference between the capitalised costs and the total obligation under the leases represents the finance charges. Finance charges are recognised in the accounts at a constant rate over the lease term.

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

2. Net fundraising income

During the year voluntary income and legacies decreased by £553,000 (2015: increase of £967,000). The main reason for the decrease is the fall in legacy income by £1.094 million. Community fundraising income has also not performed inline with expectations with changes in staff and tough market conditions affecting results. Strong performances from regular giving and corporate income have contributed to the result for the year.

Major Event income has increased by £306,000 with income raised from our Windsor Race Night exceeding targets. Additional contracts relating to cause related marketing and corporate sponsorship have also helped to improve fundraising trading income.

Although fundraising income is down in a tough fundraising climate, spend has been managed accordingly to ensure that net fundraising income is on a par with last year's results.

The Statement of Financial Activities includes donated services and facilities of £395,000 (2015: £265,000). The increase is largely due to free brand and communications support received at a value of £100,000. The figure also includes £128,707 (2015: £115,851) relating to the market value of rent for properties provided to the charity for free. Other donated services relate to free advertising space for fundraising and services, fundraising materials, equipment and legal and professional advice received.

Net fundraising income for the year is as follows:

	Unrestricted	Restricted	2016	2015
	£'000	£'000	£'000	£'000
Donations and legacies				
Donations	13,333	1,848	15,181	15,197
Grants	101	1,003	1,104	677
Gifts in kind	395	-	395	265
Legacies	2,969	49	3,018	4,112
Total donations and legacies	16,798	2,900	19,698	20,251
Fundraising trading income				
Major fundraising events	1,274	60	1,334	1,028
Challenge events	703	5	708	693
Other fundraising trading income	405	-	405	239
Total fundraising trading income	2,382	65	2,447	1,960
Total fundraising income	19,180	2,965	22,145	22,211
Less: donations and legacies' costs	(8,180)	-	(8,180)	(8,468)
Less: fundraising trading costs				
Major fundraising events	(634)	-	(634)	(553)
Challenge events	(459)	-	(459)	(337)
Other fundraising trading expenditure	(97)	-	(97)	(64)
	(1,190)	-	(1,190)	(954)
Total fundraising expenditure	(9,370)	-	(9,370)	(9,422)
Net fundraising income	9,810	2,965	12,775	12,789

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

3. Other income

	Unrestricted	Restricted	2016	2015
	£'000	£'000	£'000	£'000
Profit on the sale of fixed assets	-	62	62	22
Other income	38	-	38	74
	38	62	100	96

4. Net income/(expenditure)

	2016	2015
	£'000	£'000
This is stated after charging:		
Depreciation	402	532
Loss on the disposal of fixed assets	-	-
Payments under operating leases:		
land and buildings	821	886
other	34	39
Auditor's remuneration	20	20
Trustees' liability insurance	7	7

5. Analysis of total resources expended

	Staff costs	Support costs	Other	Depreciation	2016	2015
	£'000	£'000	£'000	£'000	£'000	£'000
Cost of generating funds:						
Fundraising costs	3,500	405	4,217	58	8,180	8,468
Retail trading	1,302	217	928	56	2,503	2,741
Fundraising trading	525	77	581	7	1,190	954
	5,327	699	5,726	121	11,873	12,163
Charitable expenditure:						
Reducing the practical and financial impact of cancer treatment*	1,837	258	1,444	35	3,574	3,737
Supporting emotional wellbeing and resilience	2,714	252	751	56	3,773	3,579
Supporting family life and maximising time spent safely at home during treatment*	3,093	305	827	169	4,394	4,360
Enabling access to education, training and employment	1,863	151	137	21	2,172	1,923
	9,507	966	3,159	281	13,913	13,599
Total resources expended	14,834	1,665	8,885	402	25,786	25,762

*Expenditure relating to our Homes from Home is now allocated to 'Supporting family life and maximising time spent safely at home during treatment' instead of 'Reducing the practical impact of cancer and treatment'. Comparative balances have been restated with £1.452 million being reallocated between the charitable activities. Of this balance, £948,000 related to restricted expenditure and this has been reallocated in the 2015 Statement of Financial Activities.

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

6. Analysis of support costs

Support costs	Office services	Corporate	Finance	IT	HR	Governance	2016	2015
	£'000	£'000	£'000	£'000	£'000		£'000	£'000
Cost of generating funds:								
Fundraising costs	196	8	21	102	57	21	405	382
Retail trading	104	4	11	55	31	12	217	240
Fundraising trading	37	1	4	20	11	4	77	66
	337	13	36	177	99	37	699	688
Charitable expenditure:								
Reducing the practical and financial impact of cancer treatment	125	5	13	65	36	14	258	294
Supporting emotional wellbeing and resilience	121	5	13	64	36	13	252	248
Maximising the time spent safely at home during treatment	147	6	16	77	43	16	305	327
Enabling access to education, training and employment	73	3	8	38	21	8	151	141
	466	19	50	244	136	51	966	1,010
Total support costs	803	32	86	421	235	88	1,665	1,698

7. Employees

	Employed	Funded*	2016	2015
	£'000	£'000	£'000	£'000
Staff costs consists of:				
Wages and salaries	11,402	1,123	12,525	12,005
Social security costs	1,056	135	1,191	1,103
Pension costs	1,028	90	1,118	1,063
	13,486	1,348	14,834	14,171

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

7. Employees (continued)

The number of employees on full time equivalent basis at year-end was made up as follows:

	2016	2015
	No.	No.
Fundraising	103	94
Direct service provision – employed	163	155
Direct service provision – funded *	66	74
Corporate support services	82	70
Retail trading	52	54
Fundraising trading	10	10
	476	457

The average number of staff employed during the year was 571 (2014/2015: 561).

*Funded employees represent staff in CLIC Sargent care teams who are funded by CLIC Sargent but are employed by local authorities or by health trusts. The total cost of funded posts in 2014/2015 was £1.4 million.

During the year the charity made payments to employees of £34,828 (2014/2015: £41,536) in relation to redundancy and termination payments.

	2016	2015
	No.	No.
Higher paid employees:		
Employees receiving annual gross salaries in the following range:		
£60,001 to £70,000	2	2
£70,001 to £80,000	3	1
£80,001 to £90,000	2	3
£90,001 to £100,000	1	-
£100,001 to £110,000	-	1

The previous Chief Executive left the charity at the end of December 2015 and therefore her pay for the financial year was less than last year and is included in the £70,000–80,000 band. The new Chief Executive did not earn more than £60,000 in this financial year and is therefore excluded from the bandings above. The salary for the role of Chief Executive, combining the payments made to both outgoing and incoming Chief Executive would be in the £100,000–£110,000 band.

Key management personnel:

We consider the Directors' (our Executive) to be the key management personnel for the charity. The total employee benefits (including pay) received by these staff were £530,694 (2014/2015: £501,901).

Trustees' remuneration and expenses

None of the members of the Board of Trustees received any remuneration. During the year 10 Trustees (2014/2015: 10) received reimbursements of travel and subsistence expenditure amounting to £10,025 (2014/2015: £8,015).

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

8. Subsidiary companies and charity result

The charity's incoming resources were £24.70 million (2015: £25.16 million) and resources expended were £25.61 million (2015: £25.10 million) resulting in a loss of £910,000 (2015: surplus of £6,000). The charity owns 100% of the issued share capital of CLIC Sargent Promotions Limited and CLIC Sargent Developments Limited. CLIC Sargent Promotions Limited buys new merchandise for resale and receives cause related marketing income from corporate partners for the benefit of the charity. CLIC Sargent Developments Limited was incorporated on 27 June 2014 and manages the design and build of new Homes from Home on behalf of the charity.

A summary of CLIC Sargent Promotions Limited trading results for the year ended 31 March 2016 is as follows:

	2016	2015
	£'000	£'000
Turnover	972	833
Cost of sales	(199)	(182)
Gross profit	773	651
Administration expenses	(270)	(221)
Gift Aid donation to the charity	(503)	(430)
Operating profit/(loss) for the financial year	-	-
Other income	-	-
Profit/(loss) for the year	-	-
Balance brought forward at beginning of year	-	-
Balance carried forward at end of year	-	-
Net assets at 31 March 2016	100	100

A summary of CLIC Sargent Developments Limited trading results for the year ended 31 March 2016 is as follows:

	2016	2015
	£'000	£'000
Turnover	731	659
Cost of sales	(716)	(646)
Gross profit	15	13
Administration expenses	(6)	(5)
Gift Aid donation to the charity	(9)	(8)
Operating profit/(loss) for the financial year	-	-
Other income	-	-
Profit/(loss) for the year	-	-
Balance brought forward at beginning of year	-	-
Balance carried forward at end of year	-	-
Net assets at 31 March 2016	-	-

The two former charities, Sargent Cancer Care for Children and CLIC – Cancer and Leukaemia in Childhood, are both companies limited by guarantee. They are dormant 100% subsidiaries of CLIC Sargent.

CLIC Sargent is Trustee of the following three unincorporated dormant charities:
 Cancer and Leukaemia in Childhood Trust
 CLIC UK
 CLIC International

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

9. Tangible fixed assets

Group	Land	Freehold property	Assets under construction	Fixtures and fittings	Motor vehicles	Total
	£'000	£'000	£'000	£'000	£'000	£'000
Cost or valuation						
At 31 March 2015	2,472	7,327	1,302	2,209	90	13,400
Additions	-	-	1,944	235	41	2,220
Disposals	-	(375)	-	(457)	(11)	(843)
Transfer between classes	140	2,475	(2,615)	-	-	-
At 31 March 2016	2,612	9,427	631	1,987	120	14,777
Depreciation						
At 31 March 2015	-	985	-	1,492	80	2,557
Charge for year	-	126	-	269	7	402
Disposals	-	-	-	(457)	(11)	(468)
At 31 March 2016	-	1,111	-	1,304	76	2,491
Net book value						
At 31 March 2016	2,612	8,316	631	683	44	12,286
<i>At 31 March 2015</i>	<i>2,472</i>	<i>6,342</i>	<i>1,302</i>	<i>717</i>	<i>10</i>	<i>10,843</i>

All properties are now valued at historic cost. The charity has taken advantage of the exemptions afforded by FRS 102 that allows the market value of properties at the transition date to be treated as their deemed cost.

Charity

The charity owns all of the assets of the group. However some of the shops owned by the charity are partially occupied by CLIC Sargent Promotions Limited for the sale of new merchandise. £42,000 (2015: £50,000) of the net book value of the shops has been reclassified as investment properties on the basis of trading income as a percentage of total shops income (Note 10a). This reclassification is in accordance with the requirements of the Charity SORP (FRS 102), as the exemption to classify mixed used properties in accordance with their main use has been removed.

The reduction in the value of investment properties reflects a lower usage of the properties by CLIC Sargent Promotions in 2016 to sell new merchandise.

The net book value of the fixed assets of the charity is £42,000 (2015: £50,000) less than the group total above: £12,244,000 (2015: £10,793,000)

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

10. Investments

		Group		Charity	
(a) Fixed asset investments		2016	2015	2016	2015
		£'000	£'000	£'000	£'000
Charity investment in subsidiaries		-	-	100	100
Investment properties	Note 9	-	-	42	50
		-	-	142	150

The charity has a £100,001 investment in the subsidiaries (CLIC Promotions: £100,000 & CLIC Developments: £1)

(b) Current asset investments

(i) Commercial investments

Group and charity	Listed investments	Total
	£'000	£'000
Market value of investments as at 1 April 2015	14	14
Additions	-	-
Disposals at carrying value	-	-
Net loss in the year	-	-
Market value at 31 March 2016	14	14
Historical cost	24	24

It is the intention to sell shares in commercial investments in the near future. Sales proceeds will not be reinvested in new investments.

(ii) Cash held on long term deposit

Group and charity	Group		Charity	
	2016	2015	2016	2015
	£'000	£'000	£'000	£'000
Cash equivalents on deposit - maturity date 3 months or more	500	1,800	500	1,800
Total current asset investments	514	1,814	514	1,814

(c) Investments in subsidiaries

Subsidiary name	% Share	Trading activity
a) CLIC Sargent Promotions Limited	100%	Buys new merchandise for resale and receives corporate advertising income
b) CLIC Sargent Developments Limited	100%	Manages the design and build of new charitable services properties
c) Sargent Cancer Care for Children	100%	Dormant
d) CLIC - Cancer and Leukaemia in Childhood	100%	Dormant

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

11. Stock

	Group		Charity	
	2016	2015	2016	2015
	£'000	£'000	£'000	£'000
Shop inventories	63	67	-	-

12. Debtors

	Group		Charity	
	2016	2015	2016	2015
	£'000	£'000	£'000	£'000
Other debtors	974	459	828	238
Amounts owed by group undertakings	-	-	219	252
Prepayments and accrued income	2,909	2,222	2,885	2,581
	3,883	2,681	3,932	3,071

13. Creditors: amounts falling due within one year

	Group		Charity	
	2016	2015	2016	2015
	£'000	£'000	£'000	£'000
Trade creditors	1,030	1,134	989	1,126
Amounts owed to group undertakings	-	-	-	-
Taxation and social security	276	-	276	-
Accruals	816	1,436	790	1,291
Deferred income*	627	766	620	723
	2,749	3,336	2,675	3,140

*£762,000 of last year's deferred income was released to income in 2015/2016. The 2016 deferred income balance relates to income received in advance of events occurring in 2016/2017 and 2017/2018. £626,000 will be treated as income in next year's accounts and £1,000 will remain in deferred income and treated as income in the 2017/2018 accounts.

14. Creditors: amounts falling due after one year

	Group		Charity	
	2016	2015	2016	2015
	£'000	£'000	£'000	£'000
Unfunded pension obligation	128	174	128	174

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

15. Analysis of group net assets between funds

Fund balances at 31 March 2016 are represented by:	Unrestricted funds	Restricted funds	Total
	£'000	£'000	£'000
Tangible fixed assets	7,261	5,025	12,286
Net current assets	2,817	276	3,093
Long-term liabilities	(128)	-	(128)
Net assets	9,950	5,301	15,251

16. Restricted funds

	Balance 01 April 2015	Income	Expenditure	Transfer between funds	Balance 31 March 2016
	£'000	£'000	£'000		£'000
Tesco	239	-	(239)	-	-
London Home from Home	-	218	(218)	-	-
Northern Ireland Home from Home - Revenue Fund	675	70	(227)	(498)	20
Northern Ireland Home from Home - Project Fund	1,397	163	(27)	498	2,031
Edinburgh Home from Home Project Fund	950	653	(11)	-	1,592
Glasgow Home from Home Project Fund	1,117	318	(23)	-	1,412
Residential resource	-	148	(148)	-	-
Care teams	153	775	(682)	-	246
Grants	-	454	(454)	-	-
Legacies	8	4	(12)	-	-
Projects	35	23	(38)	(20)	-
Regional	-	201	(201)	-	-
	4,574	3,027	(2,280)	(20)	5,301

Tesco - CLIC Sargent was selected as Tesco Charity of the Year in 2010. Funds received from this partnership will enable children with cancer to spend more time at home and less time in hospital.

London Home from Home is for the running costs of three properties close to University College Hospital and Great Ormond Street Hospital to provide accommodation for families of children and young people receiving treatment at these hospitals.

Northern Ireland Home from Home funds are for the acquisition, adaptation and running costs of two properties in Northern Ireland, one within walking distance of the Royal Belfast Hospital for Sick Children and the other to the Belfast City and Northern Ireland Cancer Centre where young people with cancer are treated.

The Project Fund relates to the net book value on the balance sheet of the properties and associated fixtures and fittings. Depreciation is allocated to this fund over the useful economic life of the assets.

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

16. Restricted funds (continued)

Edinburgh Home from Home Project Fund is for the acquisition and re-development of a new Home from Home in Edinburgh.

This balance includes the market value of the current Home from Home in Edinburgh which was gifted to CLIC Sargent at the end of 2013 (£950,000). The donor requires that the property shall be used for the sole purpose of providing a Home from Home service for children and young people receiving medical treatment in Scotland for cancer or leukaemia and/or for such other support. In the event that CLIC Sargent sells this property, it shall apply any net proceeds of the sale to the Homes from Home service for children and young people and their families in Scotland.

The balance also includes the purchase of a new property in Edinburgh and associated costs (net book value: £631,000). Unspent funds at the year end and any additional funds received will be used toward the adaptation and running costs of the new home.

Glasgow Home from Home Project Fund relates to the net book value on the balance sheet of the new Glasgow Home from Home and associated fixtures and fittings. Depreciation is allocated to this fund over the useful economic life of the assets.

Residential resource relates predominantly to funds raised specifically for expenditure at Malcolm Sargent House in Prestwick, Ayrshire. It also includes funds to be spent at specific Homes from Home.

Care teams represent expenditure within the terms of geographically limited grants.

Grants represent funds provided to families and young people in specific geographical areas.

Legacies represent bequested funds provided for children, young people and families in specific areas.

Projects represents funding secured for other specific projects.

Regional represents funding received that must be spent within a specific area of operation. This funding has no further restrictions.

Transfer between funds: £20,000 received was restricted toward the purchase of a minibus. On acquisition of the asset, the purpose of the funding had been fulfilled and so the asset has been transferred out of restricted funds and into the designated fixed asset reserve.

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

17. Restricted fund contributions

We are required to acknowledge the restricted fund contributions made during the year ended 31 March 2016 from the following donors:

McClay Foundation	£80,000	Towards <i>Amy's House</i> in Belfast
Stavros Niarchos Foundation	£51,200	Nurse Educators Programme
BT Sport's The Supporters Club	£50,000	Young people's community worker and sports' grants
The City Bridge Trust	£23,500	Social care support for young people in London



LOTTERY FUNDED

Big Lottery Fund

	Balance			Balance
	1 April 2015	Income	Expenditure	31 March 2016
Big Lottery Fund Northern Ireland ¹	-	£70,159	(£70,159)	-
Big Lottery Fund - Awards for All ²	-	£10,000	(£10,000)	-
Big Lottery Fund - Young Start ³	£21,697	£5,610	(£21,842)	£5,465
Total	£21,697	£85,769	(£102,001)	£5,465

Purpose of funding

¹ Reaching out and empowering young people (Moving on 2gether project)

² Furnishings for our Home from Homes in Belfast

³ Young people's community worker in Glasgow

18. Unrestricted funds

	Balance				Balance
	1 April 2015	Income	Expenditure	Transfers between funds	31 March 2016
	£'000	£'000	£'000	£'000	£'000
Free reserves:	3,761	21,845	(23,506)	589	2,689
Designated funds:					
Fixed asset reserve	7,177	-	-	84	7,261
Homes from Home	363	-	-	(363)	-
	7,540	-	-	(279)	7,261
Revaluation reserve:	290	-	-	(290)	-
Total	11,591	21,845	(23,506)	20	9,950

Fixed asset reserve – The Trustees have set aside funds to cover the net book value of tangible fixed assets, excluding those assets included within restricted funds (£5.025 million).

Homes from Home – The Trustees had set aside funds to cover future running costs of the charity's Homes from Home. These funds have been fully utilised this year.

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

18. Unrestricted funds (continued)

Transfers between funds:

Revaluation reserve: Shops were previously held at market value in the financial statements and revalued periodically. The opening balance of this fund represents cumulative gains on the revaluation of these assets. A change in accounting rules (Charity SORP FRS 102) allows the market values of properties to be treated as their deemed cost. CLIC Sargent has decided to take this exemption and value shops on a historic cost basis. The fund is no longer required and the balance has been transferred to the fixed asset reserve.

Fixed asset reserves: Transfer of £226,000 out of the fund to cover unrestricted depreciation costs included within free reserves and to bring unrestricted additions into the fund. This is offset by £290,000 coming into the fund from the revaluation reserve and a further £20,000 being transferred from restricted funds for the purchase of a minibus (see Note 16).

Free reserves: Transfer of £363,000 from the Home from Home reserve to cover the homes' running costs included within expenditure in free reserves. Also £226,000 from the fixed asset reserve as detailed above.

19. Commitments under operating leases

Group and charity

As at 31 March 2016, the group and charity had future minimum lease payments under non-cancellable operating leases for each of the following periods:

	2016		2015	
	<i>Land and buildings</i>	<i>Other</i>	<i>Land and buildings</i>	<i>Other</i>
	<i>£'000</i>	<i>£'000</i>	<i>£'000</i>	<i>£'000</i>
Operating leases which expire:				
Within one year	690	41	799	21
Within two to five years	1,265	-	1,018	-
After five years	2	-	21	-
	1,957	41	1,838	21

20. Grants

During the year the charity provided £18,500 for research funding (2015: £60,000) and £1,109,333 (2015: £1,054,675) for grants. An analysis is provided below.

Analysis of research grants provided in the year was as follows:	£'000
Teenagers and young adults with cancer	18.5

Grants awarded to families and young people in the period were as follows:	£'000	No. grants
Standard	551	3,240
Community support and exceptional	330	1,355
Compassionate crisis	138	461
Holiday travel	9	108
Proton beam therapy	50	127
Other	31	209
	1,109	5,500

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

21. Reconciliation of net income/(expenditure) to net cash flow from operating activities

	2016	2015
	£'000	£'000
Net income/(expenditure) for the year	(914)	(729)
Adjustments for:		
Depreciation charges	402	532
(Gains)/losses on investments	-	3
Interest received	(22)	(40)
(Profit)/loss on the disposal of fixed assets	(62)	(22)
Decrease/(increase) in stock	4	(5)
Decrease/(increase) in debtors	(1,202)	(400)
Increase/(decrease) in creditors	(633)	559
Net cash provided by/(used in) operating activities	(2,427)	(102)

22. Analysis of cash and cash equivalents

	At 1 April 2015	Cash flows	At 31 March 2016
	£'000	£'000	£'000
Cash at bank and in hand	4,270	(2,888)	1,382

23. Related party transactions

Key management personnel

The charity pays the University Hospital Southampton NHS Foundation Trust ("The Trust") for the rental of a room and telephone costs relating to usage by CLIC Sargent staff. The Chair of Trustees is also the Deputy Chair of the Trust. During 2015/2016 CLIC Sargent paid the Trust £4,343. In 2014/2015 CLIC Sargent paid £15,835 to the Trust for the salary of a nurse and associated costs.

Trustees paid a total of £2,160 of unrestricted donations to the charity in the year.

Subsidiaries

Transactions between the parent company CLIC Sargent Cancer Care for Children and the subsidiaries CLIC Sargent Developments Limited and CLIC Sargent Promotions Limited are as follows:

Management fee payable to the charity for staff and support services provided to the subsidiaries: £279,031 (CLIC Sargent Promotions Limited) and £3,350 (CLIC Sargent Developments Limited).

VAT paid by the charity on behalf of CLIC Sargent Promotions Limited: £127,767.

Design and build costs paid by the charity to CLIC Sargent Developments Limited: £730,812.

Income received by the charity on behalf of and repayable to CLIC Sargent Promotions Limited: £938,075.

Profits in the subsidiaries to be donated to the charity: £503,206 (CLIC Sargent Promotions Limited) and £8,330 (CLIC Sargent Developments Limited).

Balances repayable to the charity at the year end: £212,367 (CLIC Sargent Promotions Limited) and £6,801 (CLIC Sargent Developments Limited).

There were no other related party transactions during the period.

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

24. Financial assets and liabilities

		2016	2015
		£'000	£'000
Financial assets measured at fair value through profit or loss:			
Investments in liquid equity instruments	Note 10b	14	14
Financial assets measured at amortised cost:			
Debtors	Note 12	3,883	2,681
Cash in hand and at bank	Note 22	1,382	4,270
Short term deposit accounts	Note 10b	500	1,800
Financial liabilities measured at amortised cost:			
Creditors due in less than one year	Note 13	2,749	3,336
Financial liabilities measured at net present value:			
Creditors due in more than one year	Note 14	128	174

25. Transition to FRS102

Reconciliation of funds

	As at 1 April 2014	As at 31 March 2015
	£'000	£'000
Fund balances as previously stated	16,879	16,154
Discounting long term creditors to net present value	15	11
Fund balances as restated	16,894	16,165

Reconciliation of 2015 loss for the year

	2015
	£'000
2015 loss as previously stated	(722)
Movement of net losses on investment within net expenditure	(3)
Discounting long term creditors to net present value	(4)
	(729)

Reclassifications required as a result of FRS 102

	2016	2015
	£'000	£'000
Cash held on deposit with a maturity date of three months or more reclassified from cash in hand and at bank to current investment assets	500	1,800
Mixed use properties of the charity, used by the subsidiaries, being partly reclassified as investment properties in the charity balance sheet	142	150

NOTES TO THE ACCOUNTS

For the year ending 31 March 2016

25. Transition to FRS102 (continued)

Significant accounting policy changes as a result of FRS 102

All properties are now valued at historic cost. The charity has taken advantage of being able to take the market value of properties at the transition date and treat this as deemed cost.

Long term creditors are now discounted and recognised at net present value.

Mixed use properties are now classified as tangible fixed assets and investment properties as appropriate.

Cash held on deposit for greater than three months is now classified as current investment assets.

Governance costs are now treated as a type of support cost and have been removed from the face of the Statement of Financial Activities.

Operating lease commitments are now calculated as future minimum lease payments as opposed to annual commitments.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered name of the charity

CLIC Sargent Cancer Care for Children

Charity number

1107328

OSCR number

SC039857

Company number

05273638

The Trustees of CLIC Sargent are the charity's Trustees under charity law and the directors of the charitable company.

Members of the Board

Peter Hollins (Chair)

Graham Clarke MBA, FCMA, CGMA (Treasurer)

Alison Arnfield RSCN RGN MSc

Jane Burt FCIPD

Will Carter

Keith Exford CBE CIHCM FRSA

Ian Gibson Dip Health Services Man, Cert Health Econ

Dominic Grainger

Dr Julia Chisholm

Peter Houghton (Appointed 15 December 2015)

Stephen George (Appointed 23 March 2016)

Finance Committee

Graham Clarke MBA, FCMA, CGMA (Chair)

Peter Hollins

Will Carter

Kate Lee (Appointed 30 November 2015)

Lorraine Clifton (Retired 4 December 2015)

Steve Williams FCMA, CGMA (Retired 31 May 2015)

Rachel Kirby-Rider

Audit Committee

Keith Exford CBE CIHCM FRSA (Chair)

Dominic Grainger

Ian Gibson Dip Health Services Man, Cert Health Econ

Governance Committee

Jane Burt FCIPD (Chair from 23 March 2016)

Peter Hollins (Chair until 23 March 2016)

Alison Arnfield RSCN RGN MSc

Kate Lee (Appointed 30 November 2015)

Lorraine Clifton (Retired 4 December 2015)

Ian Gibson Dip Health Services Man, Cert Health Econ

Jane Couling MBA, MA in HR, MCIPD

Executive officers

Chief Executive

Kate Lee (Appointed 30 November 2015)

Lorraine Clifton (Retired 4 December 2015)

Director of Finance

Steve Williams FCMA, CGMA (Retired 31 May 2016)

Director of Fundraising

Rachel Kirby-Rider

Director of Services

Dara de Burca DipSW, SW Practice Teacher Award, Dip Management Studies, Health and Social Care

Director of Communications and Campaigning

Liz North

Director of People and Learning

Jane Couling MBA, MA in HR, MCIPD

Company Secretary

Steve Williams FCMA, CGMA (Retired 31 May 2016)

Founders

Sylvia Darley OBE

Sargent Cancer Care for Children

Bob Woodward

CLIC - Cancer and Leukaemia in Childhood

Honorary Presidents

Daphne Pullen OBE

Gordon Morrison

Vice Presidents

Francesca and Andrea Brignone

Sara and Massimo Carello

Laura and Jonny Greenall

Nicola and Jonathan Plumtree

Mel and Andrew White

Ambassadors

James Allen

Alice Beer

Angellica Bell

Nicola Benedetti

Cherie Booth QC

Mark Chapman

Chris Hollins

Julian Lloyd Webber

Kai Owen

Patsy Palmer

Duncan Pow

Steve Rider

Gaby Roslin

Michelle Ryan

Sharleen Spiteri

Joanna Taylor

Susan and Richard Young

Principal professional advisers

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Statutory Auditor

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Gloucestershire

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HOW CLIC SARGENT HELPS

◉ When the doctor says cancer

CLIC Sargent is there to help families after their world has been devastated by the news their child has cancer. Our team of care professionals tailor support to a family's needs during this time, providing vital emotional, practical and financial support so that young cancer patients and their families will always have someone to turn to when the doctor says cancer.

◉ There's no place like home

What every child and young person diagnosed with cancer, and their family, so desperately want is to try and get life back to normal. CLIC Sargent nursing teams provide personal care and support at home, allowing families to avoid travel and stay together where possible. CLIC Sargent Homes from Home are havens for patients and families during treatment, alleviating the financial cost and emotional strain of cancer so that families can stay together during the toughest times.

◉ Helping them thrive, not just survive

Our CLIC Sargent care teams liaise with schools on behalf of children and families. We speak to fellow pupils and teachers about their condition. We help inform individual school health care plans tailored to their individual needs. Our social workers and community workers support young people with job interviews after treatment and encourage their self confidence during the long process of recovery. Our team of professionals support young cancer patients so they can continue to learn, regain their confidence and self belief and be inspired to think beyond cancer.

◉ Helping with the costs of cancer

CLIC Sargent grants and our welfare advice service help families and young people deal with the debilitating financial consequences of cancer. We award grants and help them secure the benefits they are entitled to. We offer this support so that families can care for their children, and young people can care for themselves, without having to worry about the financial impact of cancer.

◉ When the worst happens

Around 500 children and young people lose their lives to cancer every year. We help children, young people and families to prepare, we encourage them to think about how they want to be remembered and help manage their anxiety. Our care teams provide bereavement support through home visits, local support groups and memory days. We provide this support so that children, young people and their families can cope as best as they can when the worst happens.

www.clicsargent.org.uk

We can't provide our vital services without our supporters. If you would like to donate to CLIC Sargent, you can do so easily online at www.clicsargent.org.uk/donate



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